

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

February 7, 2013

The Regular Meeting of the Board of Trustees was called to order at 7:02 p.m. by Nelson Martinez, President, in the District Board Room.

Call to Order

Members present:

Susan Andriacchi
Dennis Curtis

Roger Bañuelos
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Ms. Sheila LaCour.

Ms. Andriacchi shared how much she enjoyed participating as part of the Wiseburn High School Planning Committee. She indicated that the team accomplished a lot but there is much left to do. The meetings have been very positive. She also shared that she had had dinner with the Wiseburn Faculty Association officers and that that meeting was very interesting and productive, and that as a district we need to pay attention to the big ticket items but we also need to stay focused on the little things too.

From the Board

Mr. Curtis expressed that it was great to be back in California. He also met with the officers of the Wiseburn Faculty Association and expressed how important it is to listen to our staff and teachers and maintain an excellent working relationship.

Mr. Mora also participated in the High School Planning Meetings. He expressed his satisfaction with the Da Vinci Schools, who enjoy a very good reputation at both the State and National levels but that we need to do a better job of marketing the Da Vinci program locally. He expressed that we need to have a meeting to develop a game plan for communicating the high school program to the Wiseburn community.

Mr. Bañuelos shared that he had attended the Association of California School Administrators (ACSA) Conference in Monterey and he congratulated Dr. Johnstone for being selected as Pepperdine University's Superintendent of the Year. Mr. Bañuelos expressed that it was a pleasure to represent the Board at the recognition dinner.

Mr. Bañuelos also indicated that he had been able to meet with the Wiseburn Faculty Association leadership and that it was a great meeting and it's important to continue that process to keep the lines of communication open.

Mr. Bañuelos thanked Redondo Beach Superintendent, Dr. Steven Keller and Chief Business Official, Janet Redella, for including him on a panel to select a firm to provide solar energy options at various Redondo Beach Unified School District sites.

In closing Mr. Bañuelos expressed how important he feels it is that the Board take an official stance on the naming of the new high school facility.

Mr. Wilson reported to the Board that the District has a Request for Proposal (RFP) out to four auditing firms for auditing services for the 2012-13 through 2014-15 school years. A recommendation will be brought back to the Board at the conclusion of the selection process on March 28, 2013.

From the Director of
Budget and Accounting

Mr. Wilson also expressed that an RFP for the Food Services program at all Wiseburn schools would be sent out on February 8, 2013 and would be due on March 15, 2013. A recommendation for Food Services will also be brought back to the March 28, 2013 Board meeting.

Dr. Johnstone shared that the Special Education Program in Wiseburn School District is conducting a Self-Review and that the Special Education Self-Monitoring Plan has been approved by the State of California. A records review of all Special Education documents was conducted on February 6, 2013 and in the next few weeks we will be checking these documents for compliance. Dr. Johnstone thanked Sue Kawasaki and the entire Special Education team for their outstanding work and dedication to this important task.

From the Superintendent

Dr. Johnstone shared that Senator Roderick Wright in the 35th State Senate District are currently accepting nominations for their 2013 Women of Distinction Award. The applications are due by February 16, 2013 and Dr. Johnstone mentioned that he would be recommending that Wiseburn Watch and Wiseburn Education Foundation Super Hero, Harley Hoff, would be the person that he would like to recommend for this honor.

Dr. Johnstone thanked Mr. Bañuelos for representing the Board at the ACSA Conference and Pepperdine University Dinner in Monterey and also thanked Mr. Martinez for the very warm letter that was read at the event.

Dr. Johnstone shared that the event was also attended by superintendents from Manhattan Beach, Redondo Beach, El Segundo and Hawthorne and also the Cosca Group, Houghton-Mifflin and Piper Jaffray.

Dr. Johnstone shared that Hawthorne Cable TV would be visiting the District on February 4, 2013 to interview teachers, administrators and students as well as interview Dr. Johnstone on his selection for Pepperdine University Superintendent of the Year.

Dr. Johnstone shared that he, Nelson Martinez and Israel Mora had met with a representative from Field Turf to explore the possibility of installing a synthetic soccer field at Juan de Anza School to deal with the very poor soil conditions at that school and the fact that the field cannot be used during much of the winter due to problems with mud.

Dr. Johnstone shared that the three days with David Stephen from New Vista Design on January 28-30, 2013 were extremely productive. He expressed his thanks to Susan Andriacchi, Israel Mora, the teacher representatives and community members who all provided excellent input. As a district we learned a lot during those three days and there is great need of a strong outreach effort to the community.

Dr. Johnstone shared the initial architect schedules that have been provided by Gensler for the high school project. The schedules include a 30-month schedule and a 42-month schedule. Dr. Johnstone shared that a more realistic schedule might be a hybrid 36-month schedule for completion of the project.

In closing, Dr. Johnstone shared that Dana Middle School Principal, Aileen Harbeck, has been selected as the ACSA Region 14 Middle School Principal of the Year and he gave a short background on why Ms. Harbeck is so deserving of this award. Ms. Harbeck received hearty congratulations from the entire Board and members of the audience.

On a motion by Mr. Mora, which was seconded by Mr. Banuelos, the Board voted unanimously to approve the minutes of the Regular meeting held January 24, 2013.

M12.218
Minutes

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve the Summer School 2013 Waiver of the State Meal Mandate.

M12.219
Summer School Waiver

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M12.220
Conference Attendance

1. Jana'e Jeffery and Joy Yamane at the Southwest SELPA's "Best Practices in Response to Intervention (RTI) in Redondo Beach on February 1, 2013 at an approximate cost of \$20 to be paid from Special Education Funds.
2. Catherine Svorinich at the California Association of Student Councils (CASC) "Leadership Workshop" in Pasadena on February 5, 2013 at an approximate cost of \$350 to be paid from Dana Associated Student Body (ASB) Funds.
3. Roshelle Chavez at ACSA's "Having Hard Conversations" in Placentia on February 27, 2013 at an approximate cost of \$289 to be paid from Southwest SELPA Funds.
4. Maria Garcia at UCLA's "2013 Philip C. Curtis Jr. Center for Mathematics and Teaching Conference" in Los Angeles on March 2, 2013 at an approximate cost of \$131 to be paid from Dana Donation Funds.

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M12.221
Additional Hours –
Classified

District

1. Marco Chavez, Custodian/Groundskeeper, approve up to five (5) temporary overtime hours to provide custodial support to the Food Truck Event, effective January 25, 2013 at his appropriate Range/Step from the General Fund. Wiseburn Education Foundation to reimburse for the cost.

Burnett

2. Devon Cervantes, Substitute Computer Aide, approve up to five (5) hours to provide coverage for the Burnett Library Media Center (LMC), effective January 29, 2013, to be paid at her appropriate Range/Step from the General Fund.

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify additional hours for the following Dana Middle School teachers as part of the Loyola Marymount University CMAST Planning, effective January 18, 2013 to be paid at \$30 per hour, not to exceed three (3) hours each to be paid from Title II Funds:

M12.222
LMU CMAST

- Evelyn Andrade
- Maria Garcia
- Candy Gray
- Rebecca Laszacs
- Carol Martinez
- Elizabeth Snider

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify a stipend for Charles "Andy" DeSeriere of \$500 to facilitate planning and final competition in the Herndon Memorial Science Competition on January 19, 2013, effective December 2012 through January 19, 2013 to be paid from Associated Student Body (ASB) Funds.

M12.223
Science Competition
Stipend

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify the following Southwest SELPA Consultant for the 2012-13 school year:

M12.224
Southwest SELPA
Consultant

- Jan Schlesinger, Physical Therapist as a consultant for Physical Therapy and Assessments, effective July 1, 2012 through June 30, 2013, to be paid \$91 per hour or \$500 per evaluation, not to exceed \$5,459, to be paid from SELPA Funds.

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve the proposed following Activity Stipends for Dana Middle School to be paid through Associated Student Body (ASB) Funds:

M12.225
Dana Activity Stipends

<u>Employee</u>	<u>Description</u>	<u>Stipend</u>
Art Rodriguez	Dana DVD Yearbook	\$500
Art Rodriguez	Activity Audio Support	\$500
Tiphany Hoffman	Yearbook	\$500

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board ratified participation of three Dana Middle School students and Mr. Andy DeSeriore in the following activity:

M12.226
Dana Field Trip

- Herndon Memorial Science Competition, Saturday, January 19, 2013 from 8:00am – 3:00pm at San Bernardino Valley College. Parents will transport students to and from this activity. Participating Dana Middle School students are Vanessa Torres, Kendal Dragotto, and Kaitlin Mathieu. There is no fee for this activity.

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify participation of Dana Middle School students and staff in the following field trip:

M12.227
Dana Field Trip - Design

- Monday, February 4, 2013, Dana Middle School students and staff to visit Da Vinci Design. Students are being transported by bus to and from this location. Bus transportation is being provided by Da Vinci Design.

The Board entered closed session at 7:40 p.m. and reconvened at 7:55 p.m.

Closed Session

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to accept the resignation of Bianca Perez, Noon Duty Aide, effective January 11, 2013.

M12.228
Resignation - Classified

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Vincent Madsen as the Director Facilities Planning, effective February 1, 2013 through July 1, 2015 to be paid from the Bond Fund and the General Fund. This position is eligible for full benefits. This position is a 2.5-year position, approximately the amount of time to complete the high school project.

M12.229
Director of Facilities
Planning

Mr. Mora moved and Mr. Bañuelos seconded that the meeting be adjourned at 10:26 p.m. in the memory of John Peterson, Chief Petitioner. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, February 21, 2013, at 7:00 p.m. in the District Board Room.

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board