

REGULAR MEETING BOARD OF TRUSTEES WISEBURN SCHOOL DISTRICT

November 17, 2011

The Regular Meeting of the Board of Trustees was called to order at 7:01 p.m. by Dennis Curtis, President, in the District Board Room.

Call to Order

Members present:

Roll Call

Susan Andriacchi

Roger Bañuelos

Dennis Curtis

Nelson Martinez (arrived 7:06 p.m.)

Israel Mora (arrived 7:28 p.m.)

Administrators present:

Dr. Thomas R. Johnstone, Superintendent

Thomas J. Cox, Chief Business Official

The Pledge of Allegiance to the Flag was led by Mrs. Margaret Lynch.

Juan de Anza School has been working this year on developing a common language for a school culture that focuses students and staff members on providing a positive and nurturing environment that “fills people’s buckets.” The Bucket Committee at Anza was represented by Liza Downer and Stacy Bellante. The idea came from the school of one of Liza’s nieces in Temecula. Essentially, every individual at Anza has an invisible bucket. Compliments fill the bucket and negative comments are called “bucket dippers.” The bucket system has been shared with parents and parents have commented that it has become part of their language at home too. Every classroom has a bucket where students are able to publically compliment classmates and these comments are shared publically on Fridays. The bucket system is a byproduct of the book, “Have You Filled a Bucket Today?” by Carol McCloud. The Anza staff members shared bucket filler comments with each of the Board members and the District Office staff.

Special Presentation

Lennox Middle School Parent Coordinator, Margarita Melgar, sat in on the Wiseburn Board meeting and commented that the School News publication is inspirational and that she was very impressed with the positive culture that exists in the Wiseburn School District and hopes that Lennox might be able to emulate some of what’s going on in Wiseburn, particularly in the Parent Centers.

From the Public

Shavonda Christmas, who has been a great support to the Wiseburn community as a Chief Petitioner and member of the 7/11 Committee commented on her school safety program, Safe Moves, through the Los Angeles Department of Transportation’s School Bicycle Safety and Transit Education Program. She asked if Wiseburn might be interested in some safety presentations, particularly after a recent incident where a child was injured crossing the street at Dana Middle School. Dr. Johnstone will follow up on this safety training.

Margaret Lynch thanked the Board for their support on the California Distinguished School application. The Juan Cabrillo staff has been working hard on the application, along with the District’s grant writer, John O’Brien. The focal points of the application are consistency of best educational practices and collaboration among staff members, both within grade levels and between grade levels. The application will be submitted on November 30, 2011.

Mrs. Andriacchi mentioned that she had attended the 100th Anniversary Tour at the Chevron Oil Refinery and that it was fascinating to learn all about the things that happen just to the west of us. The 100th anniversary is a great community event and is very educational for the entire south bay community.

From the Board

Mr. Bañuelos reported that he will be attending the CSBA Conference in San Diego on December 1-3, 2011. He reported that he had been meeting with Nelson Martinez, Tom Cox and Tom Johnstone with the Facilities Sub-Committee to prepare the bid application for the Peter Burnett Multipurpose Room. The bid process is under way and should culminate in February with construction scheduled to start in late March.

From the Board
(Cont'd.)

In closing, Mr. Bañuelos reported that he would like to do a tour of all of the schools in the next few weeks before the holidays. And both Nelson Martinez and Dennis Curtis indicated that they would be interested also.

Mr. Martinez reported that he had attended the Juan de Anza School Fundraiser for parents at Delzano's Restaurant in Redondo Beach. This activity is sponsored by the Anza PTA and is supported by the rock music talents of Dr. Chris Jones. This PTA fundraiser was very successful. Mr. Martinez thanked Roger Bañuelos for all of his work on the facilities committee. Mr. Martinez also mentioned that he had attended the Measure AA Oversight Committee meeting on November 14, 2011 and that a lot of very good questions were asked and it's an excellent opportunity to keep the community informed.

Mr. Curtis reported that the November elections are over and there were some very interesting results that could be beneficial to the Wiseburn community. He reported that the poll workers at Dana Middle School were very impressed with our facilities and were impressed with how polite the students are at Dana Middle School. Mr. Curtis pointed out to a voter that Dana belongs to the Wiseburn School District, not the Hawthorne School District.

In closing Mr. Curtis thanked Bill Denney and his staff for the A+ job they do of maintaining our facilities.

Mr. Cox gave an update on the State Budget and reported that the State Budget is a big "bucket dipper." The State Legislative Analyst's Office is reporting that the State Budget is 3.7 billion dollars short for the current fiscal year and potentially almost 10 billion short for the next fiscal year. The LAO reports that mid-year cuts are imminent and the worst case cut would be a cut of \$260 per student. We will know definitively what the status will be on budget cuts after the Department of Finance provides their report on December 15, 2011.

From the Chief Business
Official

Dr. Johnstone shared three pieces of correspondence with the Board. One was a letter from the Hawthorne President's Council thanking Dr. Johnstone and three Board members for attending the Community Barbecue Dinner on October 20, 2011.

From the Superintendent

Dr. Johnstone shared an advertisement from the United Teachers of Los Angeles that advertises the Autism Spectrum Disorders Program that the SELPA runs through the Wiseburn School District.

Dr. Johnstone also shared an article from the Loyola Marymount University's School of Education that features Dana Middle School Math Teacher, Kevin Corrinet, and the CMAST program.

Dr. Johnstone shared the County Committee Absentee Ballot and requested input from the Board to vote for an At-Large Representative to the County Committee.

Dr. Johnstone reported that the Wiseburn Bell from the original Wiseburn School in 1898 was taken down by Maintenance from the roof of Da Vinci Science. Del Aire resident and head of the Del Aire Neighborhood Association, John Koppelman, has generously offered to restore the bell to its original condition as a gift to the Wiseburn community. Mr. Koppelman restores old fire engines as a hobby. Restoration will begin after the holidays and the restored bell will temporarily be housed in the Dana Middle School Library until Wiseburn High School is built. The permanent home for the bell will eventually be in the lobby of the new Wiseburn High School.

Dr. Johnstone shared a letter from Senator Joseph Simitian requesting that interested school boards from throughout the State adopt a resolution in favor of changing the percent to pass a parcel tax from two thirds to 55%. The Wiseburn School Board is not in support of this resolution at this time.

From the Superintendent
(Cont'd.)

Dr. Johnstone reported that he had attended the Salad Symphony at Lennox Middle School on November 5, 2011, the 100-Year Celebration Dinner at Chevron also on November 5, 2011, the Chevron 100th Anniversary Tour on November 12, 2011 and the Ian Jukes Professional Development on November 10, 2011 in El Segundo. Dr. Johnstone mentioned that the Ian Jukes Presentation about the future of education was very thought provoking.

Dr. Johnstone provided an update on the final meeting of the 7/11 Committee that was held on November 7, 2011. The 7/11 Committee recommended to the Board that the District Property at 2335 Utah should be declared as surplus property.

Dr. Johnstone distributed a draft of the Memorandum of Understanding between the Wiseburn School District and the Da Vinci Charter Schools and asked the Board to review it and prepare any thoughts or comments to be discussed at the Joint Board Meeting on December 13, 2011.

Dr. Johnstone reported that recruitment for student enrollment for 2012-13 had started on November 9, 2011. Dr. Johnstone and Alicia Galindo visited the Emerson Child Development Center in Westchester and on November 15, 2011 Dr. Johnstone and Alicia Galindo and Anza Parent, Kristie Mills, presented at a schools' forum at Loyola Village Elementary School.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Regular meeting held October 13, 2011. Mr. Bañuelos was not present.

M11.163
Minutes

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve the minutes of the Regular meeting held October 27, 2011.

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify an agreement between South Bay High School and the Wiseburn School District on behalf of the Southwest SELPA to provide mental health services effective September 12, 2011 through December 31, 2011 at a cost of \$70 per hour to be paid from Southwest SELPA Funds.

M11.164
South Bay High School

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to adopt Resolution #11/12.07 – Declaring Surplus Property; Authorizing Offer of District Property for Sale to Public Entities; Authorizing Public Sale of Property (Utah Property).

M11.165
Resolution #11/12.07 –
Declaring Surplus
Property

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve purchase orders #99787-99916 as submitted.

M11.166
Purchase Orders

On a motion by Mr. Martinez, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve renewal of the agreement with School Services of California, effective December 1, 2011 through November 30, 2012 at a cost of \$2,220, plus expenses. There is no increase from 2010-11.

M11.167
School Services of
California

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile, or lowest reasonable air fare as appropriate:

M11.168
Conference Attendance

1. Jennifer Fisher at Yolo County Office of Education's "Desired Result Access Project" in Yolo County on October 5, 2011, at an approximate cost of \$300 to be paid from SELPA Funds.

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| <ol style="list-style-type: none"> 2. Marisol Cueva at the Southwest SELPA's "ABA in the Classroom" in Redondo Beach on October 19, 2011 at an approximate cost of \$100 to be paid from Special Education Funds. 3. Ted Okasinski at the International Baccalaureate Organization's "International Baccalaureate Conference" in Los Angeles on October 22, 2011 at an approximate cost of \$40 to be paid from the General Fund. 4. Margaret Lynch at the PTA's "PTA Principal and President Workshop" in Long Beach on November 3, 2011 at no cost to the district. 5. David Wilson at LACOE's "1099 Processing for Calendar Year 2011" in Downey on November 7, 2011 at no cost to the district except for use of personal vehicle on school business. 6. Elizabeth (Dee Dee) Zirbel at BTSA's "BTSA Mentor Training" in Palos Verdes Estates on November 8, 2011 at an approximate cost of \$200 to be paid from the General Fund. 7. Sammie Alvarado at LACOE's "2011 HRS W2 User Meeting" in Downey on November 14, 2011 at no cost to the district except for use of personal vehicle on school business. 8. Jessica Aguilar at the Southwest SELPA's "Non-Violent Crisis Intervention Training" in Redondo Beach on November 15, 2011 and November 18, 2011 at no cost to the district. 9. Ana Montes at LACOE's "Credential Web Interface Project (CWIP) Webinar in Downey on December 12, 2011 at no cost to the district except for use of personal vehicle on school business. 10. Dr. Tom Johnstone at ACSA's "2012 Superintendents' Symposium" in Monterey from January 25-27, 2012 at an approximate cost of \$1,000 to be paid from the General Fund. 11. Mary Nies and Andy DeSeriere approve additional funds of \$1,714 for Project Lead the Way's conference in Colorado Springs, Colorado from June 19, 2011 through July 1, 2011, to be paid from Dana Donation (through a grant from Chevron/El Camino College). | M11.168
Conference Attendance
(Cont'd.) |
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<p>On a motion by Mr. Mora, which was seconded by Ms. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:</p>	M11.169 Additional Hours – Classified
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District

1. Marco Chavez, Jared Crugnale, John Grady, Todd Houzvicka, Custodian/Groundskeepers, approve for overtime hours to provide custodial support to outside agencies using the Dana Gym, effective December 1, 2011 through June 30, 2012 to be paid at their appropriate Range/Step from Gym Rental Fees.
2. Tiana Godwin and Monica Ward, Instructional Aides, approve for a combined total of up to 117 extra temporary hours – or 4.5 hours per week -- for the 2011-12 school year, as needed, to provide additional support for a special education student with intense needs, effective November 28, 2011 through June 15, 2012 to be paid at their appropriate Range/Step from Special Education Funds.

Anza

3. Angela Gutierrez, Noon Duty Supervisor, approve 10 part-time hours per week to provide supervision for all Anza students during lunch time, effective November 7, 2011 through June 14, 2012, to be paid at Classified Range 4, Step A from the General Fund. Ms. Gutierrez is replacing Anthony Dunaway and Ivett Arroyo.

Burnett

4. Julie Espinoza, Instructional Aide, approve increase to regular work hours to provide support services to the EL Program at Peter Burnett. Ms. Espinoza will work a 75% assignment and is eligible for pro-rated benefits, not to exceed 30 hours per week, effective November 1, 2011 to be paid at Classified Range 6, Step E from the General Fund and EIA Funds.

Dana

5. Patrick Ory, Instructional Aide, approve one hour every other week to supervise the Backpack Club Intervention, effective October 24, 2011 through November 10, 2011, not to exceed 20 hours, to be paid at his appropriate Range/Step from the General Fund.

6. Dana Middle School Evening Custodian, approve up to one hour of overtime on evenings when the Dana Gym is rented until 9:30. This time is needed for removal of equipment and general clean-up. The custodian is also responsible for checking locked areas and setting the school alarm, effective November 3, 2011 through June 17, 2012 to be paid at the appropriate Range/Step from Gym Fees.	M11.169 Additional Hours – Classified (Cont'd.)						
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Catherine Svorinich as Camp Director for 6 th Grade Outdoor Science Camp to direct, organize and prepare all camp activities, effective June 18, 2011 through November 11, 2011, to be paid at \$30 per hour, not to exceed 40 hours to be paid from Camp Fees.	M11.170 Camp Director						
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Kiana Brede as Assistant Camp Director for 6 th Grade Outdoor Science Camp to assist with the organization and preparation of all camp activities, effective September 7, 2011 through November 11, 2011, to be paid at \$30 per hour, not to exceed 20 hours, to be paid from Camp Fees.	M11.171 Assistant Camp Director						
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify payment of a \$150 moving stipend – per WSD/WFA Agreement Article 13.1.3 – to Deanna Ableser, effective October 27, 2011 to be paid from the General Fund.	M11.172 Moving Stipend						
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Maclovía Martel, Substitute Teacher, to assess potential GATE students for 2011-12 for up to 2 days, as needed, at a daily rate of \$115, effective October 2011 through November 2011, to be paid from GATE Funds.	M11.173 GATE Assessment						
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify the following BTSA Mentors for the 2011-12 school year, effective October 2011 through June 30, 2012, to be paid up to \$2,000 per assignment BTSA participant, not to exceed two participants or \$4,000 to be paid from BTSA Consortium Funds.:	M11.174 BTSA Mentors						
<ul style="list-style-type: none"> • Tara Carne • Grace Houzvicka • Mary Nies • Elizabeth Zirbel 							
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Glafira Carr as Home Study Teacher for a student unable to attend school due to a medical condition, effective November 1, 2011 through December 16, 2011 for up to five hours per week, to be paid at \$30 per hour from the General Fund.	M11.175 Home Study Teacher						
The Board entered closed session at 8:22 p.m. and reconvened at 9:51 p.m.	Closed Session						
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to accept the resignations of the following Classified Employees per their effective dates:	M11.176 Resignation - Classified						
<table> <tr> <td><u>Classified Employee</u></td><td><u>Effective Date</u></td></tr> <tr> <td>Evelyn Faria, Instructional Aide</td><td>November 18, 2011</td></tr> <tr> <td>Patrick Ory, Instructional Aide</td><td>November 10, 2011</td></tr> </table>	<u>Classified Employee</u>	<u>Effective Date</u>	Evelyn Faria, Instructional Aide	November 18, 2011	Patrick Ory, Instructional Aide	November 10, 2011	
<u>Classified Employee</u>	<u>Effective Date</u>						
Evelyn Faria, Instructional Aide	November 18, 2011						
Patrick Ory, Instructional Aide	November 10, 2011						

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Cesario Iniguez as an On-Call Substitute Custodian, effective October 27, 2011.

M11.177
On-Call Substitute
Custodian

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Tiphany Hoffman as a Probationary 1 Certificated Employee, effective October 31, 2011. She will be assigned to the Science Department at Dana Middle School.

M11.178
Probationary 1
Certificated Employee

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Rogelio Diaz as Custodian/Groundskeeper for the evening shift at Dana Middle School, effective November 14, 2011.

M11.179
Custodian/Groundskeeper

Mr. Mora moved and Ms. Andriacchi seconded that the meeting be adjourned at 9:53 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, December 8, 2011, at 7:00 p.m. in the District Board Room.

Nelson Martinez
Clerk of the Board

Tom Johnstone
Secretary of the Board