

WISEBURN UNIFIED SCHOOL DISTRICT PARENT GUIDE

2020-2021 Reopening Schools For
On Campus Services
During COVID-19 Conditions



NOVEMBER 2020

This is a working document that may be adjusted
as conditions and/or guidance changes.

WHAT FAMILIES NEED TO KNOW

The Los Angeles County Department of Public Health (LADPH) recently updated its protocols to allow K-12 schools to provide in-person services under certain conditions based on the following guidelines:

- Schools may prioritize students who require assessments that cannot be achieved through distance learning.
- Schools may offer in-person support for at-risk and high-need students.
- The number of students on campus at any time will not exceed 25% of the total student body.
- Students will remain in stable cohorts of no more than 12 students throughout the day with two supervising adults. If an additional adult is necessary, the number of students will be reduced by one. No more than 14 total people will be in a cohort.

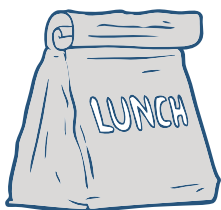
The county update also requires full implementation of the following safety protocols:

- [Los Angeles Department of Public Health Reopening Protocols for K-12 Schools](#)
- [Protocols for COVID-19 Exposure Management Plan in K-12 Schools](#)

Assessments may begin at school sites on Monday, November 2. Other specialized services may begin at school sites in a few weeks. Look for additional information from your school sites.

We understand the many educational challenges facing our students. As the County and state have indicated, to ensure the health and safety of our community, we must prioritize those students with greatest need at this time.

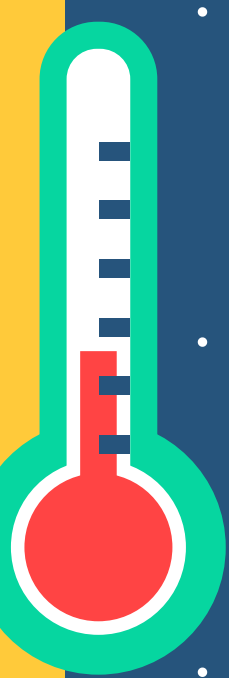
We hope the following pages provide useful guidance and information to you as your child returns to the school site for specialized services.



The Nutrition Services Department will serve FREE grab-and-go breakfast and lunch daily (Monday - Friday), for all students participating in a specialized service cohort. Thanks to the USDA and CDE for extending waivers which means meals are FREE until December 31, 2020. Those eligible for Free and Reduced Lunch, please fill out the form.

As students return, it will look different.

Screening at Home:

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- Families should take temperatures daily before going to school. Anyone with a fever of 100.4° F or higher must not come to a school site. Personal illness, quarantine, and COVID-19 illness or symptom related absences will be excused.
 - Students and adults should self screen for cough, shortness of breath, difficulty breathing, fever and/or chills prior to coming to school each day. Students and adults experiencing those symptoms must not attend school.
 - If you have had contact with a person known to be infected with COVID-19 in the last 14 days, please stay home.
 - If in doubt, please keep student at home.

Arriving at School:

- Students will have their temperatures checked upon arriving at school
- Parents & visitors will have limited access to the school campus. Students will be picked up at the gate, parents will not be permitted to walk students to & from the classroom.
- Students/staff use designated routes for entry and exit in order to limit direct contact with others.
- Signage is placed throughout the campus to remind students and staff about physical distancing, hand washing, and not spreading germs, and required face coverings.
- The District has secured additional safety equipment including, but not limited to: hand sanitizing stations, plexi-glass, face coverings.

FACE COVERINGS & PPE

Students and staff are required to wear face coverings at all times:

- Students must wear face coverings:
 - While in the classroom and on school grounds (except when eating or drinking)
 - While waiting to enter campus and when leaving
- Personal Protective Equipment (PPE) will be provided to students upon request.
- Personal face coverings will be allowed in compliance with dress code policy.
- Families are asked to have their children bring 2 face coverings to school daily.
- We ask families to be judicious when making decisions to send their child to school.



ON CAMPUS AND IN THE CLASSROOM



Physical distancing will limit the spread of the virus. Schools will adhere to the following strategies to maintain social distancing as much as possible:

- School sites will be restricted to employees, students and essential visitors only.
- Essential visitors are defined as those necessary to support student progress
- Non-essential furniture has been removed from classrooms to allow maximum space for students and staff.
- Student desks are arranged to comply with physical distancing guidelines.
- Routes are designated for entry and exit to lunch, recess, and other transition times, as feasible.

OTHER SAFETY CONSIDERATIONS

- Staff members have completed COVID-19 trainings (Hand Washing, Coronavirus Awareness, Center for Disease Control (CDC): Guidelines for Making & Using Face Coverings, and Managing Stress and Anxiety).
- Campuses will follow guidelines developed by the Public Health Department for cleaning, disinfection, and ventilation of school campuses.
- Common touch surfaces will be cleaned regularly (e.g. counter tops, door handles, restrooms, student desks, student chairs, etc.).
- Physical barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Staff and students will be expected to wash/sanitize their hands regularly.
- Every classroom and workstation will be provided with hand sanitizer.
- Schools will limit sharing of supplies between students to the extent possible and encourage students to take home personal items for cleaning daily.
- Signage will promote healthy hygiene practices and reminders to stay home when ill.
- Students should bring water bottles as water fountains will be closed to minimize COVID-19 exposure.

Symptoms of COVID-19

- Fever 100.4 or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue, muscle or body aches
- Headaches
- Sore Throat
- Congestion or runny nose
- Nausea or Vomiting
- Diarrhea
- New loss of taste or smell

I'm COVID-19 positive

- Follow Home Isolation instruction
- Stay home, avoid infecting others

May return to school when:

- 24 hours with no fever (no use of fever-reducing medication)
- Other symptoms have improved
- At least 10 days have passed since symptoms first appeared.
- For persons who never developed symptoms, isolation can be discontinued 10 days after date of testing positive

I've been exposed/had close contact with someone who is COVID-19 positive

- Follow Home Quarantine instruction
- Contact health care provider
- Get tested for COVID-19
- Self-monitor for COVID-19 symptoms

If test positive for COVID-19

Begin Home Isolation (see steps for COVID-19 positive)

May return to school when:

- Complete 14 days from
- Home Quarantine for 14 days from last date of exposure
- If test negative for COVID-19, must still complete all 14 days of quarantine

I have been exposed/had close contact with someone who was exposed to COVID-19

Practice steps to stay healthy:

- Physical distance 6 feet
- Wear a face covering
- Wash hands often with soap & water for 20 seconds or use hand sanitizer with 60% alcohol
- Avoid touching eyes, nose & mouth

May return to school immediately

No restrictions

Students returning to school after a diagnosis of COVID-19

- LADPH is responsible for clearance of individuals infected with COVID-19, including students.
- After a positive diagnosis is made, students should expect to be in isolation for at least 10 days after the test, and potentially longer if they continue to remain symptomatic.
- Students should not return to school until they have been cleared by LADPH; school nurses will work directly with families when they are cleared and ready to return to school.

Students that present symptoms while at school

- Students will go to a designated "Isolation Area" until they can be picked up by a parent or guardian.
- The District will coordinate with Los Angeles County Department of Public Health (LADPH) regarding suspected and confirmed cases.
- LADPH will be responsible for working directly with the individual and families for notification and contact tracing.
- LADPH will assist the District to determine a course of action should a student or staff member test positive for COVID-19 on a case-by-case basis. This may include dismissal of students and most staff for a short period of 1-3 days.
- ***Note: Parents should be prepared to pick up their student(s) immediately in the instance they develop COVID-19 symptoms while at school. Please be sure to have updated emergency contacts in PowerSchool.***

COVID-19 Protocol & Notification

Should a positive COVID-19 case occur at a school site, the following protocols will be followed:

- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Families Education Rights and Privacy Act (FERPA).
- Inform those who have had close contact with a person diagnosed with COVID-19 to self-monitor for symptoms, and follow state and local guidance if symptoms develop.
- WUSD student, staff, and families who have been potentially exposed to a positive COVID-19 case will be notified. These notifications will be completed by administration, in consultation with the school nurse, by phone with follow-up written correspondence which will include:
 - If known, date of potential exposure
 - Information on incubation period and safety protocols that help to limit exposure (hand washing, face coverings, physical distancing)
 - Information to schedule an appointment at a local testing site
- In addition, positive COVID-19 cases may lead to the closure of a classroom, multiple classrooms, or even a school. This will be determined by District administration with direction from Los Angeles County Department of Public Health.
- Contact tracing protocols will take place per guidance from LADPH
- WUSD maintains an internal tracking document and protocol to monitor daily symptoms and any positive COVID-19 cases.

SAFETY CONSIDERATIONS FOR STUDENTS WITH DISABILITIES

- Students will be required to wear face coverings such as face masks and/or face shields and maintain social distancing to the greatest extent practicable in accordance with LADPH guidelines during On-Campus services.
- Students who have sensory challenges related to face coverings will receive specialized instruction and support with wearing face coverings.

Parents of students with sensory challenges related to wearing face coverings are encouraged to work with their child(ren) to prepare for this on-campus service requirement. Parents may find this document, [“Introducing Your Child to Face Masks”](#), helpful.

CONSIDERATIONS FOR STAFF WORKING WITH STUDENTS WITH DISABILITIES

- Staff will be given a choice as to type of face covering which is most conducive to their assignment and also provides protection while supporting students.
- All staff will be provided with appropriate PPE to help ensure safe on-campus interactions with students.
- IEP and other specialized services will be delivered with staff adherence to wearing face coverings, physical distancing, increased hand washing, and sanitizing.



IN PERSON ASSESSMENTS AND SPECIALIZED SERVICES

SPECIAL EDUCATION ASSESSMENTS

Initial and triennial Special Education one on one assessments will be conducted on campus by appointments scheduled with school special education staff and service providers.

Upon arrival at the school, the parent/guardian will accompany the student to the school office & be greeted by school staff. A staff member will then escort the student to the testing space.



Parents/guardians will not be permitted to accompany students to the assessment rooms or remain on campus for the duration of the assessment session(s). Certain circumstances may require parent presence and will be handled on a case by case basis.

Parents will need to pick up their student at the agreed upon time (and also be easily accessible by phone should anything that requires immediate attention arise during the assessment session(s)).

Multiple assessment appointments are likely to be necessary & each appointment will be scheduled with school special education staff and service providers.

SPECIALIZED SERVICES

Individualized Education Programs: Students may be invited to campuses for IEP outlined and related services within small, stable cohorts using a phased approach. The first phase allows for students in self-contained special day class programs to return to school sites for in-person services outlined in their IEPs that they have been unable to access through distance learning due to communication deficits, assistive technology and equipment needs, and/or necessary intensive support and prompting.

Students who return for on-campus service will continue to receive curriculum and instruction via synchronous and asynchronous distance learning programs until schools are permitted to re-open. Parents of students included in this first phase will be contacted by the Special Education department and student's school sites individually.

English Learner Students: Students with the lowest levels of English proficiency, may be invited to campus to receive English Language Development supports, intervention, and assistance with synchronous and asynchronous instruction.

Foster, Homeless Youth, Other High Needs Students: May be invited to campus to receive a safe and secure learning environment, intervention supports, and assistance with synchronous and asynchronous instruction.

*Services delivered outside the classroom cohort will be provided one-to-one.

ADDITIONAL RESOURCES

[Center for Disease Control \(CDC\): Schools During the COVID-19 Pandemic](#)

[California Department of Public Health Industry Guidance: Schools and School Based Programs](#)

[California Department of Education \(CDE\) Stronger Together: A Guidebook for the Reopening of California's Public Schools](#)

[Los Angeles County Office of Education: Rising to the Challenge of COVID-19, A Planning Framework for the 2020-2021 School Year](#)