

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

December 12, 2013

The Regular Meeting of the Board of Trustees was called to order at 7:45 p.m. by Nelson Martinez, President, in the District Board Room. Call to Order

Members present: Roll Call
Susan Andriacchi Roger Bañuelos
Dennis Curtis Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Masters Eric, Benjamin, Matthew, Alexander Bañuelos and Master Colin Martinez.

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to adopt the Organizational Item – Establish Membership and Elect Mr. Roger Bañuelos as President and Ms. Susan Andriacchi as Clerk of the Board. M13.212
Membership and
Officers

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to authorize the following to provide the necessary signatures for the transaction of school business subject to Board approval and ratification: M13.213
Certificate of Signatures

Dr. Tom Johnstone, Superintendent
Mr. David Wilson, Director of Budget and Accounting
Ms. Ana Montes, Director of Human Resources

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to appoint Mr. Roger Bañuelos to represent the Wiseburn School District Board of Trustees on the County Committee on School District Organization. M13.214
County Committee
Representative

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to appoint Mr. Roger Bañuelos to represent the Wiseburn School District Board of Trustees at the Los Angeles County School Trustees Association. M13.215
LACSTA Representative

On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to appoint Ms. Susan Andriacchi to represent the Wiseburn School District Board of Trustees on the Wiseburn Education Foundation. M13.216
WEF Representative

Ms. Andriacchi thanked the Board for their steady leadership during very challenging times and for entrusting her with the position of Clerk for the next two years. She expressed her confidence in the Board and looks forward to the exciting challenges that lie ahead. From the Board

Mr. Mora expressed his appreciation to Dr. Johnstone, sharing that he had been convinced that the Wiseburn School District had hit the wall in terms of unification and he thanked Dr. Johnstone for his creativity and perseverance in coming up with the idea of a Regional Solution and providing the leadership to get us there.

Dr. Johnstone introduced Mary Ring, Director of the Southwest SELPA. Mary gave a brief background on the development of the Community Advisory Committee (CAC) and thanked both Michael Pierini and Denise Colwell for their excellent representation for the Wiseburn community and their support and leadership of the Special Education Program in Wiseburn. Mary Ring recognized the five Wiseburn teachers who received CAC Education Excellence Awards. The honorees were Peter Burnett Teacher, Cynthia Mendoza; Special Education Teacher, Carrie Schat; Cabrillo BOOST Teachers, Jeff Krabel and Pat Duncan; and Juan de Anza Special Education Teacher, Janae Jeffrey. Present to receive Special Recognition were Cynthia Mendoza and Carrie Schat. Dr. Johnstone introduced Cathy Waller, Director of Psychological Services, and thanked her for her excellent work with the Special Education Department in the Wiseburn School District and he noted that a critical factor in having a very strong and productive Special Education Program in Wiseburn was the excellent relationship that the District shares with Wiseburn families in working to provide the best education possible for our children with special needs.

Juan Cabrillo Principal, Margaret Lynch, provided the Board with a brief overview of the mural project that has been proposed by the Juan Cabrillo PTA and Tiffany Graham, who is funded through PS Arts. The mural will include four wooden panels for a total size of 8 feet by 16 feet and will be completed by the end of May 2014.

Da Vinci Communications 9th Grader, Peri Murray, provided the Board with a speech that she designed for a TED-X presentation that will be occurring in the Del Aire Park gym on December 19, 2013 between 9:30 and 2:30 p.m. Peri's very engaging presentation focused on the impact of cartoons on her development as a person. She cited cartoons as a positive factor in enhancing a person's individualism and were a positive factor for her coming out of her shell. She cited several specific examples of the powerful messages in cartoons -- including belief in self -- that is a central theme in Dragon Ball Z. In closing her talk she encouraged everyone to go home and watch cartoons.

Da Vinci Communications Principal, Nathan Barrymore, and Executive Director, Dr. Matthew Wunder, Da Vinci Communications Teacher, Kim Merritt and Director of Curriculum, Instruction & Technology, Dr. Chris Jones provided the Board with a detailed overview of the purpose of Da Vinci Communications. Mr. Barrymore shared that the K-12 to college to career pipeline is disjointed and in many cases broken. The purpose of the program at Da Vinci Communications is to research this issue and take specific steps to correct it. The fundamental question for Da Vinci Communications is what difference do we wish to make?

Dr. Chris Jones shared the 2012-13 Annual Report for the Da Vinci Schools and provided the Board with an overview of the mission, core principles, vision and signature practices of the Da Vinci Schools. The core principles of personalization of learning and small learning communities are key factors, as are habits of mind and 21st Century Skills. Dr. Jones shared that an extensive survey process has been conducted with parents to obtain a net promoter score for each Da Vinci School. The results of these surveys have been overwhelmingly positive with nearly 80% of the parents rating all four schools in the top promoter categories, nine and 10 on a 10-point scale.

Ms. Kim Merritt explored the question specific to Da Vinci Schools, "Are our students being served by our higher education system?" Da Vinci Science Teacher, Rebecca Murday, has been researching this topic inside the Da Vinci Schools and Kim Merritt is looking at the issue outside the Da Vinci Schools. Ms. Merritt shared alarming statistics about the low completion rates for students across the country in the regular four years. In public schools only 34.8% of the students complete a university degree in four years. In private universities the figure is only 60.8%. If you look at six-year completion rates, public universities rise to 65.1% and private universities to 72.9%. Key challenges are lack of money and the level of indebtedness that students take on in taking six years to complete their education. Additionally, particularly students of color in many cases are first generation high school graduates and in many cases don't have the family support to complete a university degree.

Da Vinci Communications is currently researching how they can best support students who graduate from high school and go to college, to stay in college and complete their degrees. These include partnering with community colleges and providing classes that have been termed “bottleneck classes” at Da Vincis to prevent our students from being able to move through their college program without delays.

Special Presentations
(Cont’d.)

The Board was extremely receptive to the presentation and will be watching this research closely as it has tremendous implications for our Wiseburn Da Vinci Graduates.

Mr. Wilson shared that the District had sold the last series, Series D, of the Measure AA Bonds. The District received a very, very favorable interest rate, 3.83% and the payback ratio is 1.6 to 1. The Bonds will be sold over a period of 19 years and will be completed in 2033.

From the Director of
Budget and Accounting

Mr. Wilson shared that we had received information on the democratic caucus’ budget proposal for 2014-15 which includes the establishment of an \$8,000,000,000 surplus for the State, eliminating deferrals, providing additional funding for community colleges and UCs and CSUs and also a proposal for making transitional Kindergarten for four-year-olds mandatory. The budget picture will become clearer over the next several weeks as we await the Governor’s Initial Budget proposal in early January.

Mr. Wilson shared that he had worked with Tom Cox and the Los Angeles County Office of Education to conduct a thorough study on the cost for Speech services and our speech contact with the County. After a thorough study it has been decided that the District will continue its current arrangement with the County. Dr. Johnstone shared that the quality and services that we receive through our County Speech Consultants has been outstanding and they would be extremely hard to replace.

In closing, Mr. Wilson shared that the District had a very clean audit that there were no audit findings and that a detailed presentation and approval of the audit report will be on the January 9, 2013 Board agenda.

Dr. Jones shared that there have been more minor changes to the SBAC (Smarter Balanced Assessment Consortium) assessments that will be given to our students in April and May. All of our 3rd to 8th grade students will be assessed in the area of English Language Arts and Mathematics, 5th and 8th graders will also be assessed in Social Studies and 8th graders will be assessed in Science using the regular CST exams.

From the Director of
Curriculum, Instruction
& Technology

Dr. Jones provided a brief overview of technology purchases to support the SBAC testing and in closing he provided the Board with an update on the development of the CIF Sports Program at the Da Vinci Schools for the 2014-15 school year. Our initial CIF Sports Program will include Boys and Girls Volleyball, Boys and Girls Basketball, Boys and Girls Soccer and Boys and Girls Track.

Dr. Johnstone shared correspondence that he had received from Los Angeles County Superintendent, Dr. Arturo Delgado, regarding specific steps that the County has taken to enact Wiseburn Unification. Unification has been approved by the LA County Board of Supervisors and the County called on the Wiseburn School District to swear in the new Wiseburn Unified School District Board of Trustees on December 12, 2013. The Wiseburn community will be served concurrently by both the Wiseburn Unified Board and the Wiseburn School District Board until June 30, 2014. “On July 1, 2014 the Wiseburn School District Board and District will cease to exist.”

From the Superintendent

Dr. Johnstone shared the official results that he had received from the County Recorder and Registrar of Voters regarding Measure W (Wiseburn Unification). Measure W passed with a margin of 92.77% of the vote. Dr. Johnstone also shared the results of the Board election, which placed all five Wiseburn School District trustees as the first Board of the Wiseburn Unified School District.

Dr. Johnstone shared with the Board the color-coded calendar that provides all of the activities of interest to the community that occur at all of our schools each month. The calendar will be updated monthly by the first week of the month.

From the Superintendent
(Cont'd.)

Dr. Johnstone shared that he had attended Exhibition Night at Da Vinci Communications and Da Vinci Design and that the students did an outstanding job and were highly engaged in their presentations. Dr. Johnstone lamented at how difficult it is to get through all of the classrooms with so many interesting presentations.

Dr. Johnstone shared that the Presentations of Learning are going on during this week and next week at Da Vinci Design and Communications, and during the week of December 16, 2013 at Da Vinci Science and Da Vinci Innovation Academy.

Dr. Johnstone shared that Hawthorne Cable TV had visited the District twice in the last couple of weeks to do a feature on the Wiseburn Child Development Center. This visit was on November 21, 2013. And they also attended the Wiseburn High School Open House at 201 N. Douglas on December 7, 2013.

Dr. Johnstone shared that he had received \$850 in donations from three local business men who are highly interested in supporting the District and specifically the Project Lead the Way development in our K-5 grade levels at Juan de Anza and Peter Burnett Schools. Dr. Johnstone shared that he will be writing letters of thanks to these individuals and setting up a meeting with the leadership at each of the schools.

Dr. Johnstone shared that he had attended the PTA Holiday Mixer and also the Christmas Tree Lighting Ceremony in the City of El Segundo, along with Dr. Chris Jones and also that Dr. Johnstone and Juan Cabrillo Teacher, Michael Spiwak, participated in the El Segundo Christmas Parade on December 8, 2013.

Dr. Johnstone shared that he was very impressed with the excellent turnout for the Open House for Wiseburn High School and that the level of energy, interest and support was very encouraging. He also shared that there were a lot of questions that came up and that a challenge that we face in the year ahead will be to articulate better with our own community. He shared that it seems that the Da Vinci Schools are better known and seen as a model outside the community than they are inside the community which is something that we will work hard to address.

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to approve the minutes of the Regular meeting held November 14, 2013.

M13.217
Minutes

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to approve Disclosure and Request for Waiver of Potential Conflicts of Interest between the Local Public Schools Funding Authority (LPSFA) and the Wiseburn School District. No cost involved with this action.

M13.218
Waiver of Potential
Conflicts of Interest

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to accept the proposal from Golden State Labor Compliance for Labor Compliance Services and Compliance Monitoring Unit Support for Phase One Demolition of Interior of 201 N. Douglas at a stipulated lump sum fee of \$9,000 to be paid from Bond Funds 21.4.

M13.219
Golden State Labor
Compliance

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to accept the proposal from Paragon Systems, Inc., for exterior speakers for a paging system at the Da Vinci Design site, not to exceed \$2,975 to be paid from the General Fund and 50% reimbursed by Da Vinci Schools.

M13.220
Paragon Systems, Inc.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to accept the proposal from Garcia Bentley to install a water heater in the Dana Middle School Gymnasium – Coaches Office, at a cost not to exceed \$4,500 to be paid from the General Fund.	M13.221 Garcia Bentley
The item related to the “Apparent Best Value” for Testing at 201 N. Douglas was tabled for further discussion and will be brought back at a future meeting.	M13.222 Item tabled.
On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to approve the “Low Bidder” for the Interior Demolition to allow for required testing of structural components. All fees to be paid from Bond Fund 21.4.	M13.223 Low Bidder for Interior Demolition
On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to approve the First Interim Report and all related budget revisions and transfers as of October 31, 2013, as a positive certification.	M13.224 First Interim
On a motion by Mr. Martinez, which was seconded by Ms. Andriacchi, the Board voted unanimously to adopt Resolution #13/14.09, Regarding Accounting of Developer Fees for Fiscal Year 2012-13.	M13.225 Resolution #13/14.09, Developer Fee Accounting
On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to approve purchase orders #102406-102527, warrants and miscellaneous receipts as submitted.	M13.226 Purchase Orders, Warrants and Miscellaneous Receipts
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:	M13.227 Conference Attendance
<ol style="list-style-type: none"> 1. David Wilson at LACOE’s “LCFF 2013-14 Budget Workshop” in Downey on November 1, 2013 at an approximate cost of \$17 to be paid from the General Fund. 2. Vince Madsen at CASH’s “CASH Maintenance Workshop – LCFF” in Santa Ana on November 15, 2013 at an approximate cost of \$180 to be paid from the General Fund. 3. Roshelle Chavez at the California Department of Health Services’ “Common Core State Standards Symposium for Special Educators” in Sacramento on December 2, 2013 at an approximate cost of \$380 to be paid from SELPA Funds. 4. Deanna Ableser, Nicole Jeffrey and Noelle Staal at the California Arts Project’s “Transitioning to the Common Core in Arts Education: Developing Student Literacies” in Long Beach on December 6, 2013 at an approximate cost of \$374 to be paid from Title II Funds. 5. Cristina Guzman at the Southwest SELPA’s “NCI Training” in Redondo Beach on December 6, 2013 and December 13, 2013 at an approximate cost of \$169 to be paid from Special Education Funds. 6. Ellen Russ at LACOE’s “School Health Program Manager’s Meetings (SHPM)” in Downey on December 6, 2013, March 13, 2014 and May 16, 2014 at an approximate cost of \$100 to be paid from Special Education Funds. 7. David Wilson at the California Department of Education’s “National School Lunch Program – Mandatory Review” in Los Angeles on December 9, 2013 at an approximate cost of \$25 to be paid from the General Fund. 8. Cathy Waller at LACOE’s “Legislative Update” in Downey on December 13, 2013 at an approximate cost of \$49 to be paid from Special Education Funds. 9. Anne Duncan, Pat Duncan, Michelle Garcia, Sherwin Kim, Jeff Krabel, Stacy Perillo, Monica Ward, and Chris Young at the Southwest SELPA’s “NCI Training” in Redondo Beach on January 7, 2014 and January 14, 2014 at an approximate cost of \$1,283 to be paid from Special Education Funds. 10. Jessica Aguilar at the Southwest SELPA’s “Cognitive Behavioral Strategies (K-12) – 	

- Evidence-Based Intervention for the School Setting” in Redondo Beach on January 15-16, 2014 at no cost to the district. M13.227
Conference Attendance
(Cont’d.)
11. Ingrid Rojas at the Southwest SELPA’s Cognitive Behavioral Therapy (CBT) in Redondo Beach on January 16-17, 2014 at no cost to the district.
 12. Dr. Tom Johnstone, Dr. Chris Jones, David Wilson, Dr. Matt Wunder, Liza Downer and Michael Spiwak at School Services of California’s “Governor’s Budget Workshop” in Garden Grove on January 15, 2014 at an approximate cost of \$1,300 to be paid from the General Fund.
 13. Dr. Tom Johnstone at SSDA’s “31st Annual Conference” in Sacramento on April 9-11, 2014 at an approximate cost of \$500 to be paid from the General Fund.
 14. Ana Montes at LACOE’s “2013-14 Assignment Monitoring Lab Sessions” in Downey on December 2, 2013 at no cost to the district except for use of personal vehicle on school business.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M13.228
Additional Hours –
Classified

District

1. Marco Chavez, Custodian/Groundskeeper, approve up to 4.5 overtime hours to provide custodial support to the Wiseburn Education Foundation for the Food Truck Event, to be paid at his appropriate Range/Step and all costs to be reimbursed to the District from the Wiseburn Education Foundation.
2. Approve the listed employees, Custodian/Groundskeepers, for overtime hours to provide support to outside agency (CTJ) on November 10, 17, 24, 2013 and December 1, 8, 15, 29, 2013:

- ◆ Jose Briseno, Sr.
- ◆ Jose Briseno, Jr.
- ◆ Marco Chavez
- ◆ Jared Crugnale
- ◆ John Grady
- ◆ Todd Houzvicka

3. Paulette Sullivan, Substitute Food Service, approve up to 5.5 hours per week, on an as-needed basis, to provide support to the Food Service Program at Juan Cabrillo School in the absence of the regular employee on leave of absence. M13.228
Additional Hours –
Classified (Cont’d.)

Cabrillo

4. Rocio Hernandez, Instructional Aide / Noon Duty, approve up to 18 hours – 12 part-time hours as instructional aide and 6 part-time hours as Noon Duty Supervisor – to replace Marsha Rhoades as Title I / S.I. Aide, plus Noon Duty, effective November 21, 2013 to be paid at Classified Range 6, Step A from Title I/S.I./District Funds.
5. Denise Major, Instructional Aide, approve up to 8 temporary hours as needed for coverage when Reading Intervention requires a substitute, effective October 2013 through May 2014 to be paid at Classified Range 6, Step E from the General Fund.

Dana

6. Andrew Balsz, Instructional Aide, One-on-One, approve up to 15 hours per week to replace Armando Zepeda, who resigned, effective November 18, 2013 to be paid at Classified Range 6, Step A from the General Fund.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Iona Grothe, Substitute Teacher, to identify potential GATE students from previous districts. Not to exceed 1 day at \$115 per day, effective November 6, 2013, to be paid from the General Fund. M13.229
GATE Assessment

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Sherwin Kim and Stacy Perillo one additional hour per month for a total of 10 hours total each for Common Core Professional Development meetings, effective September 6, 2013 through June 20, 2014 to be paid at \$30 per hour from Dana Donation (Boeing) Funds.	M13.230 Additional Hours – Common Core						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Group Advancement on the Certificated Salary Schedule for Evelyn Andrade to Group III, effective December 1, 2013.	M13.231 Group Advancement						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify the following as Home Study Teachers for a student who is unable to attend school, to be paid \$30 per hour for up to 6 hours per week to be paid from the General Fund:	M13.232 Home Teachers						
<table> <tr> <td><u>Teacher</u></td><td><u>Effective Dates</u></td></tr> <tr> <td>Rosalyn Gardiner</td><td>December 3, 2013 – January 31, 2014</td></tr> <tr> <td>Michael Bull</td><td>February 3, 2014 – June 20, 2014</td></tr> </table>	<u>Teacher</u>	<u>Effective Dates</u>	Rosalyn Gardiner	December 3, 2013 – January 31, 2014	Michael Bull	February 3, 2014 – June 20, 2014	
<u>Teacher</u>	<u>Effective Dates</u>						
Rosalyn Gardiner	December 3, 2013 – January 31, 2014						
Michael Bull	February 3, 2014 – June 20, 2014						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve membership in the California School Nurses Organization (CSNO) in an approximate annual cost of \$210, effective for the 2013-14 school year, to be paid from the General Fund.	M13.233 Membership - CSNO						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve membership in the Coalition for Adequate School Housing (CASH) for the 2013-14 school year. The dues of \$329 will be paid from the General Fund.	M13.234 Membership - CASH						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve membership in the Small School Districts Association at an approximate cost of \$1,920 to be paid from the General Fund.	M13.235 Membership - SSDA						
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve the following field trip for the Juan Cabrillo School:	M13.236 Field Trip and Bus Transportation						
<ul style="list-style-type: none"> Friday, December 13, 2013 TEDDE Field trip with Anza TEDDE students going to LAX for “Santa Fly In”. All costs to be paid by the General Fund. 							
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify the following Southwest SELPA Consultants for the 2013-14 school year:	M13.237 Southwest SELPA Consultants						
<ul style="list-style-type: none"> <u>Cathleen Geraghty</u>, as a consultant for training and support for Positive Behavior Intervention & Supports, effective December 1, 2013 through June 30, 2014, not to exceed \$5,000 to be paid from Southwest SELPA Funds. <u>Jan Schlesinger</u>, as a consultant for physical therapy, effective July 1, 2013 through June 30, 2014, not to exceed \$5,000, to be paid at \$91 per hour or \$500 per evaluation from Southwest SELPA Funds. 							
The Board entered closed session at 10:10 p.m. and reconvened at 11:10 p.m.	Closed Session						
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to accept the resignation of Raymond O’Dell from his Noon Duty Aide and Substitute Custodian positions, effective November 14, 2013.	M13.238 Resignation - Classified						

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Michelle Flam as an On-Call Substitute Teacher, effective November 14, 2013, to be paid at \$115 per day from the General Fund.

M13.239
On-Call Substitute
Teacher

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to approve the attached job description and salary range below for the Administrative Assistant to the SELPA Director on behalf of the Southwest SELPA:

M13.240
Job Description and
Salary Schedule –
Admin Asst (SELPA)

Step 1:	\$4,460
Step 2:	\$4,683
Step 3:	\$4,917
Step 4:	\$5,162
Step 5:	\$5,420

Mr. Mora moved and Mr. Curtis seconded that the meeting be adjourned at 11:11 p.m. Motion carried unanimously. Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, January 9, 2014, at 7:00 p.m. in the District Board Room.

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board