

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

June 8, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:03 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:03 p.m. and reconvened at 7:05 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Master Benjamin Bañuelos Dana Middle School 8th Grader.

Balfour Beatty Construction Superintendent, Wayne Roemhild and Todd Doram from Sharefest presented two scholarships to two very deserving Da Vinci graduates. From Da Vinci Design, Celine Casillas, received a \$1,000 scholarship to study Pre-Med at Pepperdine University and Da Vinci Communications student, Malek Jesri also received a \$1,000 scholarship and will attend UC Irvine. Special Presentation

Dr. Johnstone and the Board expressed their sincere appreciation to Balfour Beatty and Sharefest for the wonderful work they have done in our District and for their outstanding support of our students.

Andy DeSeriere, Engineering teacher at Dana Middle School introduced his students' presentation "Warming Up to Solar Energy." This project earned the Dana team second place out of nearly 30 middle and high schools at the 40th Annual Herndon Science Competition at the Aerospace Corporation. The students were Benny Bañuelos, Emma Martin, Austin Kehl, Xzavier Padilla, Maya Waller and Gabriela Uribe. Their presentation was about making solar panels more efficient through the use of filters to cool down the panels, while at the same time allowing a maximum amount of solar energy to enter the cells.

The presentation was extremely well-received by the Board, the audience and the families of the students.

Dr. Johnstone thanked Mr. DeSeriere for his outstanding contribution to the Science Program at Dana on many different levels.

Dana Science teacher, Scott Nguyen presented the Dana Garden Care Group. The Dana Garden Care Group consists of four students, Logan Evans, Jasmine Arredondo, Andrew Carias and Benny Bañuelos. These students took the initiative to upgrade and revamp the garden boxes between the two science buildings at Dana. They made a proposal to the Dana Administration and received a small amount of money to establish the gardens. The four students planted potatoes, carrots, onions, strawberries and cucumbers and harvested beautiful

fruits and vegetables that were enjoyed by the students, the families and Dana Middle School. The Garden boxes are being used by all three grade levels of science classes at Dana as an integral part of their science units. The Dana Garden Care Group is purely voluntary and when asked why they did it, they expressed that they just wanted to do it.

Special Presentation
(Cont'd.)

The Board was extremely impressed and appreciative of the fine work that these students have done.

Emma Martin and Kendall Coleman made a passionate appeal to the Board for a continuation of the fine drama program at Dana Middle School into the Da Vinci Schools as an after-school seminar that would earn students A-G credits. In their presentation they expressed that they would like to see an education-based theatre program through the seminars that would be complete from Shakespeare through Contemporary Theatre. They expressed their sincere appreciation to Dana Drama teacher, Deanna Ableser, for instilling a deep passion for theatre. They also presented the Board with a petition with more than 30 signatures of students who would like to participate in a high school drama seminar in the future.

From the Public

Dr. Goldman expressed his appreciation for the very productive Joint Board Meeting with the Da Vinci Board on June 3, 2017. He also praised Dr. Aileen Harbeck for her wonderful work on the Wiseburn LCAP.

From the Board

Dr. Goldman shared that he had attended the Joint Use Meeting for the Aquatic Center with the City of El Segundo and that it was a productive meeting where significant progress was made.

Dr. Goldman shared that he attended all three Da Vinci graduations and that all three were awesome with a high level of energy, engagement and enthusiasm by both the students and their families.

In closing, Dr. Goldman shared that he had attended the Concert on the Green at Dana Middle School on June 7, 2017 and that every year the concert gets a little better and that the student performances were outstanding.

Mr. Bañuelos thanked all of the students for their inspiring presentation to the Board earlier in the evening, and he thanked all of their teachers for the outstanding job they do.

Mr. Bañuelos shared that he had attended the Burnett Open House. He expressed that the classrooms were fantastic and it was also wonderful speaking to parents, and he continues to be overwhelmed at how the Open House events pull the community together. He expressed his enthusiastic appreciation for Laura Sullivan and all of the amazing Peter Burnett teachers.

In closing, he publically thanked Laura Sullivan and Margaret Lynch for their outstanding service to Wiseburn over the last decade.

Ms. Kaneda echoed Dr. Goldman's comments on the excellent Joint Board Meeting on June 3, 2017 and she specifically thanked Vince Madsen for his great work and Wayne Roemhild for the outstanding progress that the Balfour Beatty team has made over the last month.

Regarding the student presentations earlier in the Board meeting, Mrs. Kaneda shared that we are a family in Wiseburn Unified School District and she was particularly impressed with the initiative of our students, and the wonderful work that our students are doing beyond the classroom to contribute to the school and the broader community. She said that it makes her feel very proud and humble.

In closing, she specifically singled out Mr. DeSeriére and the work that he does with students. Mr. DeSeriére had shared that the student competitions are a lot like athletic teams and they provide a very constructive outlet for students who in the past may not have been as involved in the competitive side of school activities.

Mr. Mora shared that he continues to be very impressed by our young students and expressed his appreciation that none of this happens by accident. It truly takes a village and Wiseburn has an awesome village. He expressed his appreciation to the Da Vinci Board and how collectively the Wiseburn and Da Vinci Boards stay focused on what is the right thing to do for our students.

From the Board
(Cont'd.)

Mr. Mora shared that he had attended the Anza and Burnett Open Houses and he had also attended Laura Sullivan's retirement gathering. All three events were Wiseburn at their best and were indicative of the excellence and passion that goes on at our schools.

Mr. Wilson provided the Board with a brief update on the Local Control Accountability Plan (LCAP) and shared that we are only a week away from the Senate and Assembly in California having to present a budget to Governor Brown. He was confident that the budget would be presented to the Governor a little bit earlier this year. We look forward to approving the Wiseburn Budget at a Board meeting on June 28.

From the Chief Business
Official

Dr. Jones shared that the Project STELLAR grant through Loyola Marymount University has come to a close after 5 years and that the program was focused on our long-term English Learners and that the program was very productive and helpful in helping the District and our students achieve many of our academic milestones. He shared that the focus of the STELLAR grant was on Urban Ecology and the students learned a lot and were appreciative of the gains that they made.

From the Deputy
Superintendent

Mr. Madsen shared that we continue to make outstanding progress at the high school and on a daily basis there are up to 200 workers on the site moving ahead towards completion in late July or early August. He also shared that several trainings have been scheduled for our custodial team this summer.

From Director of
Facilities Planning

Dr. Johnstone shared that he had the pleasure of attending four Da Vinci graduations, Da Vinci Innovation Academy (DVIA) on May 31, 2017 and the 3 high school graduations on June 6, 2017. The graduations are a wonderful celebration of our students and outstanding culminations to years of study. Dr. Johnstone thanked the Da Vinci administration and staff for their outstanding work.

From the Superintendent

Dr. Johnstone shared that he had attended the Anza mural unveiling and that the photos of the mural unveiling appeared on the front page of the Daily Breeze on June 3, 2017.

Dr. Johnstone also shared that he had attended the Senior Awards Night for Da Vinci Science and that through the Hawthorne LAX Lennox Rotary Club, three deserving students at Da Vinci Science received \$500 scholarships.

Dr. Johnstone shared that the arts have been very prominent the last couple of weeks. He attended the TakePART 5 School District Art Festival at Leuzinger High School on June 3, 2017. The art festival featured excellent music performances by our middle and high school students and also outstanding art presentations featuring all of our schools. And anchored by the "Up and Up Project" at Peter Burnett School that was a collaborative between Nichole Polizzi's Music Production and Tiffany Graham's Art Productions at Peter Burnett.

Dr. Johnstone shared that he had attended the Joint Use Meeting for the Aquatic Center and that one very positive outcome was that Wiseburn and Da Vinci employees will be treated the same as El Segundo City employees in that they will have recreational access to the aquatic center, the same as Wiseburn residents.

In closing, Dr. Johnstone shared that for the June 22nd Board meeting he would like to do Open Session at 7:00 and Closed Session after, if necessary.

Mr. Bañuelos stepped out of Open Session to take a telephone call.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to add the approval of the agenda item to approve the Elementary School Principal at Peter Burnett School.

M16.717
Addendum Added to
Agenda

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular meeting held May 25, 2017.

M16.718
Minutes

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the use of the piggyback contract #R142214 with the Region 4 Education Service Center for the purchase of furniture for the District Office, Board Room, Pantry Room and other spaces on the first floor of new high school building based on the final proposal dated May 3, 2017 received from **Teknion/Office Furniture Group** for Phase I of the New Wiseburn High School Project in an amount not to exceed \$141,668.63. The cost is to be paid from Fund 01.0, One-Time State Mandate Funds.

M16.719
Teknion / Office
Furniture Group

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the cost for asbestos/transite abatement monitoring service from **Encorp** for Phase II of the New Wiseburn High School Project in an amount not to exceed \$5,130. The cost is to be paid from Bond Fund 21.4.

M16.720
Encorp

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to execute an agreement with ASI Networks, Inc. to configure Cisco Hypeflex servers and three-year support and licensing for Phase I of the New Wiseburn High School in an amount not to exceed \$142,368.42. This work is to be paid from Bond Fund 21.4.

M16.721
ASI Networks

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to execute an agreement from **KYA Services, LLC** for synthetic turf for the frontage by Douglas for Phase II of the New Wiseburn High School Project in an amount not to exceed \$137,316.27. This work is to be paid from Bond Fund 35.1.

M16.722
KYA Services, LLC

Mr. Bañuelos returned to Open Session.

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #16 with **Sierra Lathing Company, Inc.** for furring out walls to cover roof drain piping on the fourth floor classroom deck, increasing 4" wall in the multi-purpose room, adding parapet framing support for windows, and revised shaft walls to support the weight of plaster for Phase I of the New Wiseburn High School Project in the amount not to exceed \$29,701. This agreement is to be paid from Construction Contingency Distribution #70 in the GMP.

M16.723
Sierra Lathing Company

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$29,701 per CC-70 from Balfour Beatty's GMP to **Sierra Lathing Company, Inc.** per their Change Order #16.

M16.724
Construction
Contingency

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #16 with **Gould Electric, Inc.** for temporary construction power invoices, rework of conduit and cabling associated with Bulletin 78, revisions to doors integrated with the fire alarm system, and changes to light fixture types for Phase I of the New Wiseburn High School Project in the amount not to exceed \$22,886. This agreement is to be paid from Construction Contingency Distribution #71 in the GMP.

M16.725
Gould Electric, Inc.

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$22,886 per CC-71 from Balfour Beatty's GMP to Gould Electric, Inc. per their Change Order #16.	M16.726 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #11 with Alpha Mechanical, Inc. for added condensate piping and concrete coring for additional drain traps at HVAC units for Phase I of the New Wiseburn High School Project in the amount not to exceed \$8,116. This agreement is to be paid from Construction Contingency Distribution #72 in the GMP.	M16.727 Alpha Mechanical, Inc.
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$8,116 per CC-72 from Balfour Beatty's GMP to Alpha Mechanical, Inc. per their Change Order #11.	M16.728 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #1 with Empyrean Plumbing, Inc. to provide bollards around the gas meter for Phase II of the New Wiseburn High School Project in the amount not to exceed \$14,478. This agreement is to be paid from Construction Contingency Distribution #3 in the GMP.	M16.729 Empyrean Plumbing, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$14,478 per CC-3 from Balfour Beatty's GMP to Empyrean Plumbing, Inc. per their Change Order #1.	M16.730 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #1 with Empyrean Plumbing, Inc. for two 4" gate valves to isolate the water supply to provide permanent water to the main building while completing underground routing for the gym building for Phase II of the New Wiseburn High School Project in the amount not to exceed \$4,490. This agreement is to be paid from Scope Interface Contingency #2 in the GMP.	M16.731 Empyrean Plumbing, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$4,490 per SI-2 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to Empyrean Plumbing, Inc. per their Change Order #1.	M16.732 Scope Interface Contingency
On a motion by Dr. Goldman, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a contract with Frontline Technologies to continue using the Aesop Program for automating the substitute call-in system district wide, effective July 1, 2017 through June 30, 2018 at an approximate cost of \$9,229, which is an increase of \$34, or 0.4% to be paid from the General Fund.	M16.733 Frontline Technologies
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve the District's Lease Agreement with Lenovo Financial Services for the four-year lease of 160 laptops for teachers and other staff, effective August 1, 2017 through July 31, 2021 with an annual lease of approximately \$38,150 with a total four-year cost of approximately \$152,600 to be paid from Measure CL Funds.	M16.734 Lenovo Financial Services
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Memorandum of Understanding (MOU) with the Lawndale Elementary School District for a 0.2 (20%) Full Time Equivalent of an Adapted Physical Education (APE) specialist at an approximate cost of \$25,000.	M16.735 MOU – Lawndale Elementary SD

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an agreement with the Palos Verdes Peninsula Unified School District for the Beginning Teacher Support and Assessment Program (BTSA) at an approximate cost of \$2,500 per induction candidate, effective during the 2017-18 school year and to be paid from the General Fund.

M16.736
Agreement with
PVPUSD

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M16.737
Conference Attendance

1. Alicia Galindo at recruiting events, school tours, enrollment & LACOE meetings, effective September 1, 2016 through June 30, 2017 for \$60 to be paid from the General Fund.
2. Erin Henn at the Southwest SELPA's "Student Engagement Conference" in Carson on March 28, 2017. This action is to approve an additional \$12 for transportation and to be paid from Special Education Funds and included in budget.
3. Erin Henn at the Southwest SELPA's "Assessment & Evidence Based Intervention of Reading Disabilities / Dyslexia" in Redondo Beach on May 3-4, 2017. This action is to approve an additional \$13 for transportation and to be paid from Special Education Funds and included in budget.
4. Andy DeSeriore, Scott Nguyen, Sheila LaCour and Anglesey Thomas at the 8th Grade Washington, D.C. Trip in Washington, D.C. on May 30, 2017 through June 4, 2017 at an approximate cost of \$1,700 and to be paid from Dana Donation Funds and included in budget.
5. Jessica Aguilar, Taylor Caldwell, Christine Carpenter, Aimee Glotz, Blanca Nolasco, Jennifer Suh and Lisa Wilberg at New Heights Charter School's "Writer's Workshop School Observation" in Los Angeles on May 31, 2017 at an approximate cost of \$1,100 and to be paid from Dana Site Funds and included in budget.
6. Stacy Shepard at UCLA's "UCLA PEERS School-Based Training Seminar" in Los Angeles on June 29, 2017 through July 1, 2017 at an approximate cost of \$2,300 to be paid 50% by Dana Discretionary Funds and 50% by Special Education Funds and included in budgets.
7. Dr. Tom Johnstone, Dr. Chris Jones, Cathy Waller, Dr. Mary Ring, Dr. Aileen Harbeck, Dr. Blake Silvers, Vince Madsen, Ana Montes and Annie Aung at Atkinson, Andelson, Loya, Ruud & Romo's "2017 Education Law Conference" in Cerritos on November 8, 2017 at an approximate cost of \$800 to be paid from the General Fund and included in budget.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M16.738
Additional Hours –
Classified

District

1. Karina Paz Amaya, Associate Aide/CDC, approve increase of 3.5 hours per day to work at the Burnett CDC for a total combined work day of 7.4 hours and up to 35 hours per week, effective May 22, 2017 and to be paid at Classified Range 2, Step E from CDC Funds. This is a parent-pay program so no additional cost to District.
2. Raymond O'Dell, Custodian/Groundskeeper, approve 4.25 temporary extra hours per week to provide custodial support during summer recess to ensure schools are ready for the new year, effective June 19, 2017 through August 18, 2017 and to be paid from the General Fund. Approximate cost to District \$850 and included in budget.
3. Ivett Arroyo, Child Welfare Secretary, approve up to 80 temporary extra hours to close out year and complete office tasks to prepare for 2017-18, effective July 5, 2017 through July 18, 2017 and to be paid at Classified Range 21, Step E from Special Education Funds. Cost to District \$2,900 and included in budget.
4. Ivett Arroyo, Child Welfare Secretary, approve up to 40 temporary extra hours to prepare the Psychological Services Office for the 2017-18 school year, effective August 1, 2017

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| through August 18, 2017 and to be paid at Classified Range 21, Step E from Special Education Funds. Cost to District \$1,500 and included in budget. | M16.738 |
| 5. D'Ann Ika, Food Services Clerk, approve increase to four (4) hours per day, plus one hour as General Clerk / District Office per day, effective August 1, 2017. This is a 75% assignment and Ms. Ika is to be paid at Classified Range 9, Step C for her Food Services Clerk position and Classified Range 1, Step A for her General Clerk / District Office position with prorated benefits from the General Fund and Cafeteria Fund. Cost to District approximately \$28,000 and included in budget. | Additional Hours –
Classified (Cont'd.) |
| 6. Monica Ward, General Clerk, approve up to 30 temporary extra hours to support Psychological Services Office in preparation for the 2017-18 school year, effective August 1, 2017 through August 31, 2017 and to be paid at Classified Range 9, Step D from Special Education Funds. Cost to District \$700 and included in budget. | |

Anza

7. Eric Mendoza, Computer Clerk, approve up to 30 temporary hours to close out computer lab for 2016-17 school year and prep computers and carts for Summer School, effective June 16, 2017 through June 23, 2017 and to be paid at Classified Range 6, Step C from the General Fund. Cost to District \$600 and included in budget.
8. Kathy Pittluck, Library Clerk, approve up to 30 temporary hours to close out library for 2016-17 school year and prepare for Summer School use of library, effective June 16, 2017 through June 23, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost to District \$750 and included in budget.

Cabrillo CDC

9. Madelyn Attalla, Instructional Assistant, approve up to 35 temporary extra hours to support teachers and cover ratios during lunch/nap/extended care time, effective May 30, 2017 through June 15, 2017 and to be paid at Classified Range 6, Step D from CDC Funds. No cost to District as CDC is a parent-pay program.

Dana

10. Ryan Smith, Playground Aide, approve up to 11.25 temporary hours per week to cover vacant position, effective April 24, 2017 through June 15, 2017 and to be paid at Classified Range 4, Step A from Dana Site Funds. Cost to District \$1,600 and included in budget.
11. Martha Arevalo, Margarita Cisneros-Garcia, Lisa Ferraro, General Clerks and School Secretary, approve up to 3 temporary hours each for office support, effective May 19, 2017 and to be paid at each person's appropriate Range/Step from Dana Site Funds. Cost to District \$300 and included in budget.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify up to 22 temporary hours for Carie Oulashian to assist with Special Education CAASPP testing, effective May 2, 2017 through May 19, 2017 and to be paid at \$30 per hour from Special Education Funds.	M16.739 Additional Hours - CAASPP
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On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Group Advancement on the Certificated Salary Schedule for Evelyn Andrade Molina to Group V of the Certificated Salary Schedule, effective August 1, 2017.	M16.740 Group Advancement - Andrade
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On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Group Advancement on the Certificated Salary Schedule for Kari Martinez to Group III of the Certificated Salary Schedule, effective September 1, 2017.	M16.741 Group Advancement - Martinez
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On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to accept the following resignations of certificated personnel per their effective dates:	M16.742 Resignations - Certificated
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- Nicole G. Carroll, Substitute Teacher – Effective May 19, 2017
- Noema G. Lorenzo, Substitute Teacher – Effective June 15, 2017

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to accept the following resignations of classified personnel per their effective dates:

M16.743
Resignations - Classified

- Mary Ann Ferrer, Instructional Aide – Effective June 15, 2017
- Iliana Marquez, Playground Aide – Effective June 15, 2017

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a voluntary transfer of full-time certificated employee, Cathy Crnkovich, from her 3rd grade position to the 4th grade vacancy left by the retirement of Jeanne Sutton, effective August 28, 2017. This is a lateral transfer and salary and benefits to remain the same. Ms. Crnkovich is eligible for up to \$500 in materials to use in new assignment as necessary per Article 7.3.1 (a) of the WUSD/WFA Agreement.

M16.744
Voluntary Transfer -
Crnkovich

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Amy Primbsch as a temporary teacher, effective August 28, 2017 through June 15, 2018 and to be paid at Column III, Step 10 from the Certificated Salary Schedule from the General Fund. Ms. Primbsch will work an 80% assignment partnering with Karen Fraser, Amanda Roberts and Katie Miliias at Peter Burnett School. Eligible for prorated benefits.

M16.745
Temporary Teacher -
Primbsch

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Joseph D. Campanelli as a Probationary 1 Certificated employee to be paid on the Certificated Salary Schedule at Column II, Step I, plus a Master's stipend from the General Fund.

M16.746
Probationary 1

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the job description and salary schedule for the newly created position of Technology and Digital Information Technician, as a 12-Month Classified position, effective July 1, 2017 and will be paid from the General Fund:

M16.747
Job Description – Tech
& Digital Information

- Step A - \$3,293
- Step B - \$3,458
- Step C - \$3,631
- Step D - \$3,813
- Step E - \$4,004

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the employment of four (4) short-term employees, as permissible under Education Code 45103, effective June 19, 2017 through August 25, 2017 to be paid at Classified Range 3, Step A from the Classified Salary Schedule to provide custodial support to school sites during the summer. Custodian is needed for Extended School Year (Summer School) Program, along with other programs hosted by the District/Sites during the summer months. This is a short-term need as it is addressing the required deep cleaning, while still providing support to ongoing programs. Funded through the General Fund and WCDC Funding.

M16.748
Short-Term Employees

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the following unpaid leaves of absence for the 2017-18 school year, effective July 1, 2017 through June 30, 2018:

M16.749
Unpaid Leaves of
Absence – 2017-18

- Rachel Pianin (Anza) – 50%
- Amanda Roberts (Burnett) – 20%
- Katherine Miliias (Burnett) – 20%
- Tara Carne (Burnett) – 20%
- Karen Fraser (Burnett) – 40%
- Melissa Matthias (Burnett) – 40%

- Lorrie Cariaga (Cabrillo) – 40%
- Lori Rawlins (Cabrillo) – 20%
- Nicole Jeffery (Dana) – 20%

M16.749
Unpaid Leaves of
Absence – 2017-18
(Cont'd.)

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.35 to Honor the Retirement of Juan Cabrillo School Teacher, Mrs. Patricia Duncan.

M16.750
Resolution 35 - Duncan

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.36 to Honor the Retirement of Juan Cabrillo School Health Clerk, Mrs. Jamie Ehling.

M16.751
Resolution 36 - Ehling

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.37 to Honor the Retirement of Juan Cabrillo School Instructional Aide, Mrs. Margaret Lawson.

M16.752
Resolution 37 - Lawson

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #16/17.38 to Honor the Retirement of Juan de Anza School Food Services Worker, Mrs. Dana O'Dell.

M16.753
Resolution 38 – O'Dell

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve Kimberly Jones as an Elementary School Principal assigned to Peter Burnett School, effective July 1, 2017 to be placed on Step I of the Elementary School Principal Salary Schedule and paid from the General Fund.

M16.754
Principal – Peter Burnett
School

The Board entered closed session at 8:12 p.m. and reconvened at 9:02 p.m. There was no reportable action during Closed Session.

Closed Session

Ms. Kaneda moved and Mr. Martinez seconded that the meeting be adjourned at 9:03 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, June 22, 2017, at 7:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board