

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

December 13, 2012

The Regular Meeting of the Board of Trustees was called to order at 7:05 p.m. by Nelson Martinez, President, in the District Board Room.

Call to Order

Members present:

Susan Andriacchi
Dennis Curtis

Roger Bañuelos
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Mr. Blake Silvers.

Mr. Blake Silvers, Dana Middle School Assistant Principal, provided the Board with an interesting presentation on the six areas of physical fitness testing that are completed by all of our 5th graders and 7th graders every year. Included in the presentation were comparisons with several local districts including Lawndale, Hawthorne and El Segundo. While Wiseburn students continue to perform above the state average -- in terms of the percentage of students who are in the healthy fitness zone, an area of concern continues to be body composition, which essentially is the percentage of body fat that all students have. This is also the greatest area of concern throughout the State of California and throughout the Nation. This issue is also related to Juvenile Diabetes.

Special Presentation

The Board asked Dr. Johnstone and Mr. Silvers to look into different ways that we might be able to attack this concern.

In recent years, Dana Middle School has significantly increased its after-school athletics programs, which include cross-country and the Los Angeles Marathon. We are also looking at healthier choices for student meals.

Each of the schools shared their upcoming holiday activities. Juan de Anza's Winter Wonderland is at 9:00 a.m. on December 21, 2012, preceded by the Annual Anza Holiday Breakfast at 7:30 a.m.

From the Public

Juan Cabrillo School had their Sing-a-Longs on December 19-20, 2012 at 9:15 and 10:30 a.m., different classes performing.

Dana Middle School had their Winter Performance on December 18, 2012 at 6:00 p.m.

Peter Burnett had their Holiday Craft Fair on December 7, 2012 and they had their Holiday Party at 6:00 p.m. on December 18, 2012.

Da Vinci also has their Presentations of Learning every day up through December 20, 2012.

Ms. Andriacchi shared that she had attended the Peter Burnett Craft Fair on December 7, 2012 and that it was a great experience.

From the Board

She also commented on the team conferences at Dana Middle School and how impressed she was and the wonderful coordination that happens between all of the teachers at Dana Middle

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School.

From the Board
(Cont'd.)

Mr. Curtis shared what great facilities we have in the Wiseburn School District, the best that we've ever had. And he thanked both Roger Bañuelos and Nelson Martinez for being the "tip of the spear" in the process to develop a world-class facility for Wiseburn High School.

Mr. Mora commented on how impressed he was with the Joint Board Meeting that the Wiseburn Board had with the Da Vinci Board. It was a very productive meeting that enabled us to define some issues to work on and that these issues were just that – "issues" and not problems. He thanked the Da Vinci Board for being so dedicated and hard working and stated that it was very rewarding to be able to work alongside with them.

Mr. Bañuelos echoed Mr. Mora's comments on working with the Da Vinci Board and how productive the open conversations were. He shared his optimism that there are no issues that can't be worked on together and solved.

Mr. Bañuelos shared that he had attended the CSBA Conference in San Francisco. The conference was very well-attended this year with over 4,000 Board members. He mentioned that he spoke to the State Superintendent of Public Instruction and invited him to the opening of Wiseburn High School in 2015.

Mr. Bañuelos commented that the architect selection process is moving along well and that we are now considering four architectural firms and the interviews will be on January 18, 2013.

Mr. Bañuelos commented on how positive the Measure CL Celebration Event had been and how impressed he is with the spirit of collaboration.

In closing, Mr. Bañuelos shared that the Measure A and Measure AA Oversight Committee Meetings went very well and that Mr. David Wilson did a great job of leading his first Oversight Committee Meetings.

Mr. Martinez shared his appreciation for the two oversight committees and the transparency that exists on the committees and mentioned that we need to start the process of putting together an oversight committee for the parcel tax.

Mr. Martinez shared that he had attended the Food Truck Event on November 30, 2012 and that both he and his wife Helen participated in the St. John's Hospital Blood Drive.

In closing, Mr. Martinez expressed the same sentiments as the other Board members in terms of the great collaboration with the Da Vinci Schools and it's great to be part of this very positive process and also working with some very astute people at the State level, including Dave Walrath.

Mr. Wilson shared that the bond market was very weak during the second week of December and that we were looking to go out during the week of December 17, 2012 to sell \$38,000,000 worth of bonds for Wiseburn High School.

From the Director of
Budget and Accounting

Mr. Wilson gave a short presentation on the Fiscal Cliff and Sequestration and mentioned that Congress' failure to reach a compromise could end up in a loss of 8% of our Federal funding, which would be about \$80,000.

In closing, Mr. Wilson shared that the storm water run-off initiative would have a \$42,000 annual negative impact on the Wiseburn School District. And that he was gathering information for us for the district to take an opposing position on this measure.

Mr. Wilson and Dr. Johnstone will be attending a meeting at the County on January 7, 2013 to gather more information.

Dr. Johnstone shared a letter from Barbara Johnson at the Wiseburn Library that individually mentioned and thanked Wiseburn teachers at all four schools for participating in the annual essay contest.

From the Superintendent

Dr. Johnstone shared a letter from the Commission on Teacher Credentialing that authorizes the Wiseburn School District through Project Optimal to provide an Early Childhood Special Education Authorization.

Dr. Johnstone shared a card that he had received from Centinela Valley Board Member, Gloria Ramos, thanking Dr. Johnstone and the Wiseburn community for their leadership in passing Measure CL.

Dr. Johnstone shared that effective January 1, 2013 the District would increase support for health and welfare benefits for all Wiseburn employees. This will amount to the District contributing an additional \$29.59 per employee per month and will have an annual cost of \$36,000.

Dr. Johnstone shared the enrollment plan for 2013-14 through 2017-18. The plan is to drop about 120 students over a five-year period and add four teachers in 2013-14 to bring class sizes closer to 20-1.

Dr. Johnstone shared that the final tally on Measure CL was a 70.42 “yes” vote.

Dr. Johnstone mentioned that there would be a Board item on the agenda tonight to authorize Terry Hayes and Associates to update the 2009 Environmental Impact Report (EIR) for Unification.

Dr. Johnstone shared that he had attended the El Segundo Christmas Tree Lighting Event and that he and Michael Spiwak rode in Michael’s convertible with the El Segundo Planning Commissioner.

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to approve the minutes of the Regular meeting held December 13, 2012.

M12.160
Minutes

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve the Proposed Calendar of Meetings.

M12.161
Calendar of Meetings

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to adopt the Organizational Item – Establish Membership and Elect Mr. Nelson Martinez as President and Mr. Roger Bañuelos as Clerk of the Board.

M12.162
Membership and
Officers

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to authorize the following to provide the necessary signatures for the transaction of school business subject to Board approval and ratification:

M12.163
Certificate of Signatures

Dr. Tom Johnstone, Superintendent
Mr. David Wilson, Director of Budget and Accounting
Ms. Ana Montes, Director of Human Resources

On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to appoint Mr. Roger Bañuelos to represent the Wiseburn School District Board of Trustees on the County Committee on School District Organization.

M12.164
County Committee
Representative

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to appoint Mr. Roger Bañuelos to represent the Wiseburn School District Board of Trustees at the Los Angeles County School Trustees Association.

M12.165
LACSTA Representative

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to appoint Ms. Susan Andriacchi to represent the Wiseburn School District Board of Trustees on the Wiseburn Education Foundation.	M12.166 Wiseburn Education Foundation Representative
On a motion by Mr. Curtis, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a contract with Terry A. Hayes & Associates to prepare the necessary California Environmental Quality Act (CEQA) documentation and Environmental Impact Report updates for the State Board of California's consideration of the environmental effects of the Wiseburn School District Unification, effective January 1, 2013 at an approximate cost of \$17,500 to be paid from the General Fund.	M12.167 Terry A. Hayes & Associates
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve a Consultant's Agreement with New Vista Design – David Stephen, M. Ed., Architect to provide pre-architectural design and educational planning services related to the Wiseburn High School Project, effective January 1, 2013 at an approximate cost of \$67,000 to be paid from Bond Funds.	M12.168 New Vista Design
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve the First Interim Report and all related budget revisions and transfers as of October 31, 2012, as a positive certification.	M12.169 First Interim
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to adopt Resolution #12/13.11 – Requesting Issuance of 2012-13 Tax and Revenue Anticipation Notes (TRANS) for the District by the Board of Supervisors of the County of Los Angeles. The roll call vote was as follows:	M12.170 Resolution #12/13.11 Requesting Issuance of 2012-13 TRANS
Approval: Susan Andriacchi, Roger Bañuelos, Dennis Curtis, Nelson Martinez and Israel Mora	
Dissenting:	
Abstaining:	
Absent:	
On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted 4-1 to approve increasing the mileage reimbursement rate from \$0.40 per mile to \$0.50 per mile, effective January 1, 2013.	M12.171 Mileage Reimbursement Increase
On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve an increase in the District's contribution to Health and Welfare Benefits towards medical in an amount not to exceed \$500 per month – an increase of \$29.59 per month from the previous District contribution to Health and Welfare Benefits, effective January 1, 2013 to be paid from the General Fund. This increase is approved for all eligible certificated, classified, confidential and management personnel. This action does not affect the Cash Back Option which will remain the same.	M12.172 District Contribution to Health and Welfare
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve purchase orders #100630-100792, warrants and miscellaneous receipts as submitted.	M12.173 Purchase Orders, Warrants & Miscellaneous Receipts
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile – or 50¢ per mile if after January 1, 2013, or lowest reasonable air fare as appropriate:	M12.174 Conference Attendance

1. Jessica Aguilar at the Southwest SELPA's "How Evidence-Based Programs Can Inform Practitioners Providing ERMHS" in Hawthorne on December 5, 2012 at no cost to the district.

2. Christine Carpenter and Lisa Wilberg at The UCI Writing Project's "2012 Annual Literacy Conference for Teachers, K-12" in Irvine on December 13, 2012 at an approximate cost of \$694 to be paid from Dana Donation Funds. M12.174
Conference Attendance
(Cont'd.)
3. Dr. Tom Johnstone, David Wilson, Liza Downer and Michael Spiwak at School Services of California's "Governor's Budget Workshop" in Orange County on January 16, 2013 at an approximate cost of \$930 to be paid from the General Fund.
4. Ana Montes, Todd Houzvicka and Miguel Chavez at Capitol Advisor's Group's (formerly School Innovations and Advocacy) "Budget Perspectives Workshop" in Downey on January 16, 2013 at no cost to the district except for use of personal vehicle on district business.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M12.175
Additional Hours –
Classified

District

1. Marco Chavez, Custodian/Groundskeeper, approve up to 4.5 temporary overtime hours to provide support to the Food Truck Event, effective November 30, 2012 to be paid at his appropriate Range/Step from the General Fund.

Anza

2. Lingina Williams, Instructional Aide, approve up to 10 part-time hours per week, plus up to 3 extra hours per day to sub for the morning aide. Ms. Williams will be assisting a special needs student per IEP in the afternoons, effective November 26, 2012, to be paid at Classified Range 6, Step A from Special Education Funds.

Cabrillo

3. Carla Escobar, Special Education Aide, approve up to 10 part-time hours per week, plus an additional 8 hours total for field trip attendance per IEP. Ms. Escobar will supervise a first grade student per IEP, effective November 26, 2012 to be paid at Classified Range 6, Step A from Special Education Funds.
4. Carla Escobar, Instructional Aide, approve a total of 28 temporary hours to temporarily replace a TEDDE K instructional aide, effective December 4, 2012 through December 21, 2012 to be paid at Classified Range 6, Step A from Special Education Funds.
5. Xochilt Navarro, Noon Aide, approve up to 7.5 part-time hours per week to provide Noon Duty Services, effective December 5, 2012 to be paid at Classified Range 4, Step A to be paid from the General Fund.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify Maclovía Martel to assess identified GATE students from previous districts, effective during the month of November 2012 for up to 2 days as needed, to be paid at \$115 per day from GATE Funds. M12.176
GATE Assessments

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify the following Group Advancement on the Certificated Salary Schedule for the following certificated employees, per their effective dates: M12.177
Group Advancement

<u>Teacher</u>	<u>Group</u>	<u>Effective Date</u>
Shannon Kuhn	Group III	December 1, 2012
Cathy Crnkovich	Group IV	December 1, 2012

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve membership in the Small School Districts Association (SSDA) at an approximate cost of \$1,920 to be paid from the General Fund. M12.178
Membership

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify a Service Agreement with LIFESIGNS, Inc., to provide sign language interpretation services for deaf parents at special school functions, i.e., Parent Conferences, Open House & Award Ceremonies, effective December 12, 2012 through June 13, 2013, not to exceed \$700 to be paid from Special Education Funds.

M12.179
LIFESIGNS, Inc.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify/approve the following field trips for Juan Cabrillo School:

M12.180
Field Trips and Bus
Transportation

- Friday, December 14, 2012
Tedde Field Trip with Anza going to LAX for “Santa Fly In” All costs to be paid with Wiseburn School District Funds
- Thursday, June 6, 2013
Tedde Field Trip with Anza. Water Safety Day with LA County Lifeguards at Mother’s Beach. Program is free, and the County will provide free transportation in their vans
- Friday, May 17, 2013
Kindergarten going to Natural History Museum, Los Angeles. All costs to be paid by the Cabrillo PTA
- Friday, April 26, 2013
1st Grade going to California Museum of Science. All costs to be paid by the Cabrillo PTA

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to ratify participation of 26 identified Dana Middle School students and staff liaison in the following activity:

M12.181
Inside Out Culminating
Activity

- Inside Out Community Arts final performance - Sunday, December 9, 2012. Students will be dropped off by parents at 12:30 p.m. at the Centinela Valley Center for the Arts in Lawndale. Parents are expected to attend the 6:00 p.m. performance and to transport their child home.

The Board entered closed session at 8:54 p.m. and reconvened at 10:55 p.m.

Closed Session

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to accept the resignation of the following classified employees per their effective dates:

M12.182
Resignation - Classified

<u>Employee</u>	<u>Effective Date</u>
Adriana Nunez, Instructional Aide	December 7, 2012
Shelley Effler, Computer Aide	December 21, 2012

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to approve an increase in the temporary assignment for Vivianne Coe from 75% to 100% due to an increase in students requiring Special Education Services. This also increases the benefits to this temporary assignment from 75% to 100%, effective January 1, 2013 through June 30, 2013.

M12.183
Increase in Assignment –
Coe

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to ratify the revised salary schedule for the position of Director of Budget and Accounting, effective December 1, 2012.

M12.184
Revised Salary Schedule
– Director, Budget and
Accounting

On a motion by Ms. Andriacchi, which was seconded by Mr. Curtis, the Board voted unanimously to ratify the salary placement of the Director of Budget and Accounting, David Wilson, to Step III, effective December 1, 2012. Placement is on the non-contractual classified management salary/benefit schedule 2012-13.

M12.185
Salary Placement for
Director of Budget and
Accounting

Mr. Mora moved and Mr. Bañuelos seconded that the meeting be adjourned at 11:00 p.m.
Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, January 10, 2013, at 7:00 p.m. in the District Board Room.

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board