

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN SCHOOL DISTRICT**

**April 28, 2011**

The Regular Meeting of the Board of Trustees was called to order at 7:02 p.m. by Dennis Curtis, President, in the District Board Room.

Call to Order

Members present:

Susan Andriacchi  
Dennis Curtis

Roger Bañuelos  
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent  
Thomas J. Cox, Chief Business Official

The Pledge of Allegiance to the Flag was led by Dana Middle School 6<sup>th</sup> Grader, Rewena Yohannes.

Alyssa Feely, Dana Middle School Counselor, introduced Evelyn Andrade, who coordinates the Shock Wave Club that provides services to the community through Dana Middle School students. Evelyn Andrade presented certificates to Kelly Colwell and Rewena Yohannes. Liam Kacvinsky was not able to attend the meeting.

Special Presentation

Dulce Stein commented that all of the Shock Wave volunteers do a fabulous job of representing the Dana Middle School community, and she thanked the students and Dana Middle School staff.

Aileen Harbeck, Dana Middle School Principal, introduced Dana Middle School staff members for their school presentation on Schools to Watch and the continuous improvement model at Dana Middle School. Present with Ms. Harbeck were Assistant Principal, Blake Silvers; Dana Middle School Counselor, Alyssa Feely; 8<sup>th</sup> grade teachers, Sheila LaCour, Mary Nies and Kris Torrey; and 6<sup>th</sup> grade teacher, Evelyn Andrade. Ms. Harbeck gave a historical perspective on Schools to Watch, which started in Washington D.C. in a meeting with U.S. Representative, Maxine Waters. The focus for the current three-year term of Schools to Watch is on teaming and interdisciplinary projects. 8<sup>th</sup> grade teacher, Mary Nies, has been the architect of teaming, which includes student ownership of learning, student binders, student led conferences and portfolios of student growth. Improvement initiatives have included work with Loyola Marymount University, Center for Math and Science Teaching, establishing learning targets in mathematics and research on teaming, including visits to other middle schools. During the current school year, Dana Middle School is implementing the Dana Team Initiative to personalize student learning and focus on student ownership of learning, student support plans, team norms, strategic problem solving and intervention recommendations. Dana Middle School is culminating another outstanding year.

Dulce Stein introduced Mrs. Robin Hanson. Mrs. Hanson volunteers with six teachers at Juan Cabrillo School and even bakes goodies for Juan Cabrillo teachers. Mrs. Hanson is retired and cherishes her three hours a day at Juan Cabrillo School. She also provides support to Dulce Stein's summer program for English Language Learners.

From the Public

Ms. Andriacchi welcomed everybody back from Spring Break and mentioned Teacher Appreciation Week and that she looks forward to it.

From the Board

Mr. Bañuelos welcomed everybody back.

Mr. Curtis commented that all of the facilities continue to look great.

Mr. Cox introduced Dr. Nicole Tempel-Assisi and asked her to give the Board an update on the development of the Da Vinci Innovative Academy.

From the Chief Business  
Official

Dr. Tempel-Assisi reported that planning is going very well and that there was a very strong response from the broader South Bay community. More than 500 families applied and there were 370 teacher applications. Teacher interviews will be held on May 7<sup>th</sup> and May 14<sup>th</sup>. The student enrollment target for the Innovation Academy is approximately 200 students with no more than 110 students on campus at any given time. School will start on August 25, 2011. 28 Wiseburn residents submitted applications and of this number, 9 have previous home schooling experience.

Dr. Johnstone mentioned that the District is working with Dr. Bill Saunders on researching the California Common Core State Standards. Four Wiseburn 3<sup>rd</sup> grade teachers, met with 3<sup>rd</sup> grade teachers from Culver City, Los Angeles Unified School District and ABC Unified to examine 3<sup>rd</sup> grade common core standards and react to a research format presented by Dr. Bill Saunders. The presentation was extremely well received.

From the Superintendent

Dr. Johnstone mentioned that 25-30 Los Angeles Unified School District administrators would be visiting Dana Middle School for the entire day on Monday, May 2, 2011, as part of Dana Middle School's participation in Schools to Watch.

Dana Middle School will need to reapply for an extension of National Forum Schools to Watch in the Spring of 2012.

Dr. Johnstone mentioned that he had attended the funeral of long-time Juan de Anza School employee, Edna Lafferty. Also, attending were Ana Montes, Dr. Don Brann, Glafy Carr, former Juan de Anza principal, Helen Bell and several former Juan de Anza teachers.

Dr. Johnstone reminded the Board that there would be a Bond Oversight Meeting for both Measure A and Measure AA.

Dr. Johnstone commented that he and Dr. Chris Jones had attended a digital revolution technology workshop presented by Caldwell Flores Winters at Riverside Unified School District.

Dr. Johnstone mentioned that with the current lag in funding for textbook materials it is probable that most, if not all, textbooks in the future will use a digital format. Dr. Johnstone presented the 2009-10 SARC, which has been completed by School Wise Press.

In closing, Dr. Johnstone presented the California Business for Education Excellence Honor Roll banners for Peter Burnett and Juan Cabrillo Elementary Schools.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the minutes of the Special Board Meeting held on Friday, April 8, 2011.

M10.325  
Minutes

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve the minutes of the Regular Board Meeting held on Thursday, April 14, 2011.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve the 2009-10 School Accountability Report Cards (SARC) for Juan de Anza, Peter Burnett, Juan Cabrillo and Dana Middle Schools.

M10.326  
2009-10 SARC

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve staff to enter into an agreement with The Planning Center to prepare CEQA documentation for the Wiseburn High School and other related environmental studies.

M10.327  
The Planning Center

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile, or lowest reasonable air fare as appropriate:

M10.328  
Conference Attendance

1. Dr. Tom Johnstone, Mr. Tom Cox and Mr. David Wilson at School Services of California's "May Revision Workshop" in Costa Mesa on May 24, 2011 at an approximately cost of \$375 to be paid from the General Fund.

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M10.329  
Additional Hours –  
Classified

#### District

1. Anita Collins, Pam Conde, Stella Juarez and Leslie Machuca, School Secretaries, approve 15 temporary days for the opening of the 2011-12 school year, effective July through August 2011 to be paid from the General Fund at each person's appropriate Range/Step. Days worked will be coordinated with Site Administrator:
2. Approve a temporary block of hours for School Site General Clerks and/or Health Clerks, allocation of such hours to be decided by each Site Administrator, to be paid at each person's appropriate Range/Step, effective July 2011 through August 2011:

Anza:	80 Hours
Burnett:	60 Hours
Cabrillo:	80 Hours
Dana:	64 Hours

3. Gumercindo Cabeza, Custodian/Groundskeeper, approve 1.5 hours of overtime to provide custodial support to Burnett's "Movie Night," effective May 6, 2011, to be paid at his appropriate Range/Step from Burnett's Donation Funds.
4. Marco Chavez, Custodian/Groundskeeper, approve 3 hours of overtime to provide custodial support for the Wiseburn Education Foundation's Celestron Annual Star Gazing Event, effective May 13, 2011, to be paid at his appropriate Range/Step. Wiseburn Education Foundation will reimburse the full cost of the custodian.

#### Cabrillo

5. Patricia Taylor and Marilyn Sollee, short-term employee/instructional aide, approve short-term assignment to replace Leticia Carrasco. Ms. Taylor will work the week of April 26, 2011 and Ms. Sollee will continue the assignment from May 2, 2011 through June 17, 2011. Ms. Taylor will serve as back-up if needed. Both to be paid at Classified Salary Range 6, Step A from the General Fund. All costs to be reimbursed by Inglewood Unified School District.
6. Susan Mills, Food Service Worker, approve up to 25 temporary hours total, to cover for Peggy Kremer, effective April 8, 2011 through April 15, 2011, to be paid from the General Fund.
7. Emily Witkowski, Jesse Alvarez and Kari Martinez, Instructional Aides, approve additional temporary hours, not to exceed five total hours, for field trip assistance, effective May 13, 2011, to be paid from the General Fund. Ms. Witkowski is approved for one additional hour, Mr. Alvarez and Ms. Martinez are approved for 2 hours each.

8. Emily Witkowski, Instructional Aide SDC, approve three temporary hours total for field trip assistance, effective May 20, 2011, to be paid at her appropriate Range/Step from the General Fund. M10.329  
Additional Hours –  
Classified (Cont'd.)
9. Jesse Alvarez, Instructional Aide, transferred from Dana Middle School to Juan Cabrillo School, approved for 15 hours per week, effective April 26, 2011, to be paid from the General Fund. The student that Mr. Alvarez was supporting moved away and a vacancy occurred that Mr. Alvarez qualified for.
10. Ana Rosa Contreras, Food Service, approve five temporary hours to substitute for Susan Mills at Dana Middle School (see Item 6), effective April 8, 2011 through April 15, 2011, to be paid at Classified Salary Range 1, Step A, to be paid from the General Fund.

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to approve Jennifer Flanders, Keith Pittluck and Sarah Nitsos as participants on the Common Core/State Standards Review Committee representing 3<sup>rd</sup> grade, effective April 28, 2011 to be paid \$30 per hour for 2.5 hours each to be paid from the General Fund. Ms. Michelle Decelles participated as a volunteer as she is still on leave status. M10.330  
Common Core State  
Standards

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to approve Dana Middle School students, district staff and consultants participation on a field trip to FBI Western Regional offices in the Federal Building in West Los Angeles on Saturday, April 16, 2011. Transportation will be paid through the Dana Middle School Donation Account. M10.331  
Field Trip

The Board entered closed session at 8:24 p.m. and reconvened at 9:59 p.m. Closed Session

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify the following as on-call substitutes, per their effective dates: M10.332  
On-Call Instructional  
Aide & Custodian

<u>Substitute</u>	<u>Position</u>	<u>Effective Dates</u>
Rebecca Abend	Substitute Instructional Aide	April 18, 2011
Jared Crugnale	Substitute Custodian	April 19, 2011
Raymond O'Dell	Substitute Custodian	April 12, 2011

Mr. Martinez moved and Mr. Mora seconded that the meeting be adjourned at 9:59 p.m. Adjournment  
Motion carried unanimously.

The next Regular Meeting of the Board of Trustees will be held Thursday, May 12, 2011, at 7:00 p.m. in the District Board Room.

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Nelson Martinez  
Clerk of the Board

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Tom Johnstone  
Secretary of the Board