

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

October 29, 2014

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. by Roger Bañuelos, President, in the District Board Room.

Call to Order

Members present:

Roger Bañuelos
JoAnne Kaneda

Dennis Curtis
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Pledge of Allegiance to the Flag was led by Dr. Chris Jones.

The Board entered closed session at 6:30 p.m. and reconvened at 7:30 p.m. There was no reportable action during Closed Session.

Closed Session

Dr. Johnstone presented Mike Ealey, Recreation Supervisor at Del Aire Park, with a plaque of appreciation for everything that he has done to assist with the launching of the CIF Sports Program at Wiseburn Da Vinci. Mr. Ealey has worked very closely with Thomas Curry and Dr. Chris Jones to ensure a sports venue for boys' and girls' volleyball and boys' and girls' basketball.

Special Presentation

Margaret Lynch, Cabrillo Principal, introduced Pat Duncan, one of the BOOST teachers at Juan Cabrillo School. Ms. Duncan shared with the Board that our BOOST students are the youngest children in our district, and she identified the steps that families go through to have their child identified for BOOST. Referrals most often come through parents and pediatricians and typically focus on language delays, delays in social development and delays in fine and gross motor coordination. The BOOST Program addresses student needs through small class size, one-on-one and small group lessons and both independent and facilitated play. This year the BOOST Program expanded to form a collaborative class that has 8 BOOST students and 7 General Education students from the Child Development Center. This program has greatly increased our continuum of services and reinforces our goal of early intervention and having a significant number of BOOST students ready for regular Kindergarten by age 5.

Ms. Kaneda complimented the staffs at all of our schools for how nice all of the campuses look, both outside and inside the classrooms. She thanked everyone for their hard work.

From the Board

Mr. Curtis mentioned that he had attended the Recreation Committee Meeting and a concern that came up was that a great deal of trash collects on the East end of the Dana campus along the Isis fence and that this is an eye-sore for neighbors and is not becoming of our beautiful Dana campus.

Mr. Martinez shared that he had attended the Spooktacular Event at Dana Middle School on October 24, 2014. The turnout was outstanding and the community participation was great. He thanked the many Dana PTA and Dana staff volunteers and specifically singled out the Haunted House which was one of the best ever.

Mr. Martinez also shared that he had attended the Parent Teacher Conference for his 5th grade son and Juan de Anza is using Student Led Conferences at the 5th grade this year, and it was a very positive experience.

From the Board
(Cont'd.)

Mr. Mora asked Dr. Matt Wunder to give the Board an update on things that are happening at Da Vinci.

Dr. Wunder shared that the Da Vinci Program is getting stronger every year. The number of Wiseburn residents who graduated from Dana Middle School and enroll at Da Vinci is going up every year. And he shared that the addition of Toby Harwell and the music program was great.

Dr. Wunder shared that Exhibition Nights will be coming up during the third week of November. In closing, Dr. Wunder shared that the CIF Sports Program is up and running.

Mr. Bañuelos echoed Mr. Martinez's comments about how great the Spooktacular event was at Dana Middle School, and he also thanked Dr. Johnstone and all of the contributors to the School News newspaper. This issue is outstanding and gives the entire community a great overview of all of the positive things that are happening at our schools.

Mr. Wilson shared with the Board the Soft Costs Budget for Wiseburn High School. There has been significant activity that impacts the soft costs including activity related to the EIR, the Department of Toxic Substances Control, the removal of the ficus trees on Douglas, and the addition of security at the 201 site.

From the Chief Business
Official

Mr. Wilson shared that we had a meeting of the Bond Oversight Committees. Both the oversight committees covered activity from Measure A, Measure AA and Measure CL. The oversight committees were very well attended and the meetings were very positive and generated some good discussion.

In closing, Mr. Wilson shared some information on the Chartwells Food Services contract. We continue to receive very strong feedback on the quality of the food and the switch to Chartwells has been seen as a great positive for our students and families.

Dr. Jones provided the Board with a brief technology update. The focus this fall has been the upgrade of the wireless network at Anza School, starting with the Child Development Center and we will also be upgrading the wireless network at Cabrillo, also starting with the Child Development Center.

From the Deputy
Superintendent

Dr. Jones shared two very positive meetings regarding Common Core. On October 6, 2014 Dr. Jones made a presentation to the Cabrillo PTA which was very well accepted by parents and on October 18, 2014 Wiseburn Teacher on Special Assignment, Maria Garcia, and the entire Dana Mathematics team provided a Parent Workshop that was attended by more than 100 parents and students that dealt specifically with instructional strategies using Common Core. This presentation was also very well received.

Mr. Madsen shared that he had spent two days at a Coalition for Adequate School Housing (C.A.S.H.) conference in Orange County. The C.A.S.H. conference was dominated by lots of questions of how the State will deal with school construction in the future. The School Allocations Board meeting was moved to November 25, 2014 and a lot of work has gone into this meeting so the Office of Public School Construction (OPSC) is looking forward to the announcement of \$88,000,000 in charter school funds, some of which will hopefully be provided for the Wiseburn High School Project.

From Director of
Facilities Planning

Dr. Johnstone shared that on October 17, 2014 all of our schools participated in the Great American Shake Out. Our schools learn a little bit more every year and the Shake Out event is taken very seriously by all of our schools as an opportunity to test our preparation systems. In the next few months our schools will be working very hard on defining clear plans to deal with

From the Superintendent

active shooter situations.

From the Superintendent
(Cont'd.)

Dr. Johnstone shared that we have been active in making presentations to the community regarding the Wiseburn/Da Vinci High School Program. On October 17, 2014, Dr. Wunder, Dr. Johnstone and Carla Levenson made a very well-received presentation to the Hollyglen Homeowners Association. Dr. Jones presented to the Del Aire community on October 21, 2014 and November 19, 2014 Dr. Wunder, Dr. Johnstone and Carla Levenson will be presenting to Wiseburn Watch.

Dr. Johnstone shared that on October 22, 2014 he and Andy De Seriere attended the STEAM Carnival at the Port of Los Angeles. STEAM stands for Science Technology Engineering Arts and Mathematics. And the STEAM Carnival featured demonstrations and projects from throughout the State that were of very high interests to students, teachers and the community. Dr. Johnstone and Mr. De Seriere attended this presentation as guests of Auto Desk. Auto Desk is a technology software company from San Francisco that is used extensively in the Project Lead the Way Programs.

In closing, Dr. Johnstone shared that he had also attended the Spooktacular event at Dana Middle School and that this was an outstanding event with excellent and community participation. And the highlight was several carnival games that were made by students using the theme of Caine's Arcade.

On a motion by Mr. Curtis, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the minutes of the Regular meeting held October 15, 2014. M14.175
Minutes

On a motion by Ms. Kaneda, which was seconded by Mr. Mora, the Board voted unanimously to ratify an agreement with P.S. Arts to provide visual and performing arts instruction, effective September 1, 2014 through June 30, 2015 at a cost of \$44,864 to be paid from the General Fund. M14.176
P.S. Arts

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to adopt Resolution #14/15.11, Submit a Waiver Request to the California State Board of Education with Respect to Certain Provisions of the Education Code Relating to the Issuance of General Obligation Bonds and Approving Related Documents and Actions. M14.177
Resolution #14/15.11 –
Waiver – G.O. Bonds

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #14/15.14, Local Reserves Cap SB 858, Section 27/California Education Code 42127.01. M14.178
Resolution #14/15.14,
Local Reserves Cap

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted unanimously to approve a 2.58% increase to the salary schedules, plus a 1% one-time bonus for a total increase of 3.58% for the 2014-15 school year, effective July 1, 2014. In the event that the District's General Fund Structural Deficit is less than \$150,000, based on the Board-approved Unaudited Actuals, at the conclusion of the 2014-15 school year, the one-time bonus will become permanent on the designated salary schedules for a total schedule increase of 3.58%. Increase includes the following classifications: M14.179
Salary Increase for Non-
Represented
Classifications

- Certificated Administrators
- Certificated Program Specialists
- Classified Directors/Supervisors
- Confidential Employees
- Nurses
- Psychologists
- Occupational Therapists
- Certificated SELPA Employees
- Classified SELPA Employees

On a motion by Ms. Kaneda, which was seconded by Mr. Curtis, the Board voted unanimously to approve the Final Education Specifications for the new Wiseburn High School Facility, as per California Code of Regulations, Title 5, Sections 14001[a], [b] and 14030[a], [e].	M14.180 Education Specifications – WHS Facility
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve staff to submit Construction Plans and Education Specifications for the new Wiseburn High School Facility to the California Department of Education for final plan approval.	M14.181 Submission of Plans for WHS
On a motion by Ms. Kaneda, which was seconded by Mr. Curtis, the Board voted unanimously to approve a proposal from Garcia-Bentley Construction, Inc., in an amount not to exceed \$7,800 to repair the roof at the Da Vinci Science Administration Building to be paid from Bond Fund 21.3. This was for routine, restricted maintenance of the building.	M14.182 DVS Roof Repair – Garcia-Bentley
On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-1 to approve a proposal from Haulaway Storage Containers in an amount not to exceed \$7,085 to be paid from the General Fund. This is to purchase the storage container already located at Peter Burnett School. Mr. Mora voted no.	M14.183 Haulaway Storage Containers
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve the final contract and addendum with the Food Service Management Company, Chartwells, effective August 14, 2014 through June 30, 2015.	M14.184 Revised Contract and Addendum – Chartwells
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an agreement with American Fidelity to provide software that will allow District staff to track and monitor days/hours worked for each employee at an estimated cost of \$3,800 to be paid from the General Fund.	M14.185 American Fidelity - Worxtime
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve purchase orders #104271-104482 and miscellaneous receipts as submitted.	M14.186 Purchase Orders and Miscellaneous Receipts
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:	M14.187 Conference Attendance
<ol style="list-style-type: none"> 1. Danicka Jensen at the Southwest SELPA's "WJIV Training" in Redondo Beach on October 9, 2014 at no cost to the district. 2. Roshelle Chavez and Jennifer Fisher at the California Autism Professional Training & Information Network's "CAPTAIN Summit 2014 – Northern California" in Stockton on October 15-17, 2014 at an approximate cost of \$1,060 to be paid from Southwest SELPA Funds. 3. Silke Tecun at LACOE's "Affordable Care Act Workshop" in Downey on October 20, 2014 at an approximate cost of \$17 to be paid from the General Fund. 4. Mary Nies at the California League of Middle Schools (CLMS) in Costa Mesa on October 25-26, 2014 at an approximate cost of \$590 to be paid from the General Fund. This request originally came through in July 2014, but Ms. Nies replaces one of the participants. 5. Dr. Tom Johnstone at AALRR's "2014 Education Law Conference" in Cerritos on November 13, 2014 at an approximate cost of \$79 to be paid from the General Fund. 6. Mwikali Hayes at the Southwest SELPA's "Intro to SEIS for Teachers and Service Providers in Redondo Beach on November 14, 2014 at an approximate cost of \$17 to be paid from Special Education Funds. 7. Patricia Moreno and Darci Uhart at the Southwest SELPA's "NCI Training" in Redondo Beach on December 4, 2014 and December 11, 2014 at an approximate cost of \$15 to be paid from Special Education Funds. 8. Sasha Avila and Mayra Leyva at the Southwest SELPA's "NCI Training" in Redondo 	

- Beach on December 5, 2014 and December 12, 2014 at an approximate cost of \$7 to be paid from Special Education Funds.
9. Mwikali Hayes and Monica Ward at the Southwest SELPA's "NCI Refresher/PBIS Key Points" in Redondo Beach on December 17, 2014 at an approximate cost of \$14 to be paid from Special Education Funds.
 10. Valerie Real at the Southwest SELPA's "NCI Training" in Redondo Beach on January 6, 2015 at no cost to the district.
 11. Jessica Aguilar and Pat Duncan at the Southwest SELPA's "NCI Refresher/PBIS Key Points" in Redondo Beach on January 16, 2015 at an approximate cost of \$115 to be paid by Special Education Funds.
 12. Theresa Warlich at the Southwest SELPA's "Keeping the Day Sane: Mental Health 101 for Paraeducators" in Redondo Beach on January 29, 2015 at an approximate cost of \$18 to be paid from Special Education Funds.
 13. Stacy Perillo at the Southwest SELPA's "NCI Refresher/PBIS Key Points" in Redondo Beach on February 12, 2015 at an approximate cost of \$7 to be paid from Special Education Funds.
 14. Stacy Perillo at the Southwest SELPA's "What's New in WJ-IV Tests for Achievement" in Redondo Beach on February 26, 2015 at an approximate cost of \$7 to be paid from Special Education Funds.
 15. Michelle Garcia at the Southwest SELPA's "NCI Refresher/PBIS Key Points" in Redondo Beach on June 11, 2015 at no cost to the district.

M14.187
Conference Attendance
(Cont'd.)

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M14.188
Additional Hours –
Classified

District

1. Jose Briseno, Miguel Chavez and Marco Chavez, Custodian/Groundskeepers, approve up to 2 temporary overtime hours each for Marco Chavez and Jose Briseno and 4 temporary overtime hours for Miguel Chavez to provide support to the AYSO Referee Clinic event, effective October 18-19, 2014 to be paid at their appropriate Range/Step from Gym Fees.
2. All employees under the Food Service Worker classification, approve up to 15 temporary hours each per year for food service personnel trainings as needed (approximately one per month) to support and enhance the new food service program, effective October 13, 2014 through June 19, 2015 to be paid at each person's appropriate Range/Step from Cafeteria Funds.

Anza

3. Melissa Wenzel, Instructional Aide/Noon Duty Supervisor, approve up to 15 part-time hours per week, plus occasional extra hours to accompany on field trips to assist with TEDDE classroom teachers 1 hour per day five days a week, effective October 13, 2014 to be paid at Classified Range 6, Step A from the General Fund. This position replaces Alexia Faviola who resigned.

Cabrillo

4. Tania Leos, Instructional Aide, approve up to 19.75 part-time hours as the aide for Room 27, effective October 6, 2014 to be paid at Classified Range 6, Step A from Special Education Funds. This position replaces Annie Duncan, who resigned.
5. Yadira Donis, BOOST Aide/Noon Duty Supervisor, approve up to 15 hours per week, plus 3.75 Noon Duty hours as needed per week as the new aide for Room 28, effective October 7, 2014 to be paid at Classified Range 6, Step A from Special Education Funds. This replaces Stephanie Mijat, who resigned.
6. Tania Leos and Yadira Donis, Instructional Aides/Noon Duty Supervisors, approve up to 20 temporary hours each to cover for IEPs and field trips, effective October 7, 2014 through June 18, 2015 to be paid at Classified Range 6, Step A from Special Education Funds.
7. Brianna Marshall and Jill Hernandez, Noon Duty Supervisors, approve up to 7.5 part-time hours per week to supervise children during noon time lunch & playground, effective

- October 8, 2014 to be paid at Classified Range 4, Step A from Cabrillo Donation Funds. M14.188
8. Peyton Greenwood, Noon Duty Supervisor, approve up to 7.5 part-time hours for Noon Duty, effective October 21, 2014 to be paid at her appropriate Range/Step from the General Fund. Additional Hours – Classified (Cont'd.)

Dana

9. Andrew Ward, Noon Duty Supervisor, approve up to 15 part-time hours per week to monitor the playground from 2:30-5:30 p.m., effective October 1, 2014 through June 30, 2015 to be paid at Classified Range 4, Step A from the General Fund.
10. Denise Galvan, ELD Aide, approve up to 20 temporary hours to process new students, effective October 2, 2014 through December 31, 2014 to be paid at Classified Range 6, Step E from the General Fund (EL).
11. Madeline Jones-Siegel, Computer Aide, approve up to 15 part-time hours per week as the afternoon computer aide, effective October 6, 2014 through June 20, 2015 to be paid at Classified Range 6, Step A from the General Fund. She replaces Amanda Olivas.
12. Daniel Espinoza, Instructional Aide, approve up to 18.75 hours per week as the P.E. aide and 3.75 hours per week noon duty, effective October 7, 2014 through June 20, 2015 to be paid from Classified Range 6, Step A to be paid from the General Fund.
13. Mark Rehbein, Instructional Aide, approve up to 25 temporary additional hours (5 hours per day for five days) to supplement his salary during his assistance with 6th Grade Camp, effective October 6, 2014 through October 10, 2014 to be paid at Classified Range 6, Step C from Camp Funds.
14. Theresa Rehbein, Instructional Aide, approve up to 3 hours total to supplement her salary (1 hour for 3 days) during her assistance with 6th Grade Camp, effective October 8, 2014 through October 10, 2014 to be paid at Classified Range 6, Step E from Camp Funds.

CDC

15. Chanell Smith, Instructional Aide – CDC, approve up to 15 part-time hours per week as an Instructional Aide to the school-aged program, effective October 14, 2014 to be paid at Classified Range 001, Step A from the General Fund (CDC Funds).

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify a \$2,000 stipend to be paid to Jennifer Fisher for conference planning to be paid at \$50 per hour for 40 hours, effective September 2014 through October 2014 to be paid from Southwest SELPA Funds and approved by the Southwest SELPA Director. M14.189
SW SELPA Stipend

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify a \$500 stipend for the following Dana Middle School Certificated staff members, effective as listed, to be paid from Dana Gym Rental Fees: M14.190
DMS – Coach Stipends

<u>Certificated</u>	<u>Sport</u>	<u>Dates</u>
Kenji Tatum	Flag Football	10/01/14 – 12/01/14
Kiana Brede	Girls' Volleyball	10/01/14 – 12/01/14
Ted Okasinski	Cross Country	10/01/14 – 12/01/14
Catherine Rubalcava	Girls' Volleyball	10/01/14 – 12/01/14

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Kiana Brede and Catherine Rubalcava to assist with organization and preparation of all Dana Middle School 6th Grade Camp activities, effective October 1, 2014 through October 17, 2014, to be paid at \$30 per hour, not to exceed 30 hours each to be paid from Camp Fees. M14.191
DMS 6th Grade Camp Preparation

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify the following 6th Grade Camp Participants, effective October 6, 2014 through October 8, 2014 for Session 1 and October 8, 2014 through October 10, 2014 for Session 2, to be paid from Camp Fees. Certificated personnel will receive their regular daily rate and classified personnel will be paid at their appropriate hourly rate for an 8-hour day. Classroom substitutes to be requested for all except 6th grade teachers as needed: M14.192
DMS 6th Grade Camp Participants

Session 1

Alvarez, Alvin
DeSeriore, Andy
Gamez, Luis
Garcia, Maria
Nies, Mary
Okasinski, Ted
Rodriguez, Melissa
Shim, Jessica
Snider, Elizabeth
Spadafora, Elvira
Tatum, Kenji

Session 2

Aguilar, Jessica
Barnett, Vincent
de Jesus, Jesus
Enge, Megan
Glotz, Aimee
Gray, Candy
Irvin, Gabrielle
Nguyen, Scott
Perillo, Stacy
Tatum, Kenji
Williams, Barry

M14.192
DMS 6th Grade Camp
Participants (Cont'd.)

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Elizabeth Zirbel as a BTSA Mentor assigned to Crystal Clark for the 2014-15 school year, effective October 1, 2014 through June 19, 2015 to be paid up to \$2,000 per assignment upon submission of approval from the BTSA Consortium to be paid from BTSA Funds.

M14.193
BTSA Mentor - Zirbel

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Maclovía Martel to assess potential GATE students from previous districts for 2014-15, effective October 14, 2014 for up to one (1) day as needed, to be paid at \$115 per day from GATE Funds.

M14.194
GATE Assessments -
Martel

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Andy DeSeriore and Melissa Rodriguez two (2) total additional hours to coordinate planning for Project Lead the Way (PLTW) for 6th – 8th grades (PLTW Hub Time), effective October 15, 2014 through October 23, 2014 to be paid at \$30 per hour from Dana Donation Funds.

M14.195
Additional Hours –
PLTW

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify additional hours for Talking Teaching Planning Meetings for Dana Middle School English and Social Studies Department, in an amount not to exceed one (1) hour per teacher per month to be paid at \$30 per hour, effective October 22, 2014 through June 19, 2015 to be paid from Mandate Funds:

M14.196
Additional Hours –
Talking Teaching

Teacher

Jessica Aguilar
Kiana Brede
Christine Carpenter
Susan Coulbourne
Robin Elder
Aimee Glotz
Sheila LaCour

Teacher

Carol Martinez
Ted Okasinski
Catherine Rubalcava
Jennifer Suh
Kenji Tatum
Lisa Wilberg

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the following field trip:

M14.197
Field Trip & Bus
Transportation

- 11/13/14 – Juan de Anza School 2nd Grade Rooms 9, 10, 11, 12 to the Discovery Science Center

The Board entered closed session at 9:02 p.m. and reconvened at 9:40 p.m. There was no reportable action during Closed Session.

Closed Session

Ms. Kaneda moved and Mr. Curtis seconded that the meeting be adjourned at 9:40 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, November 20, 2014, at 6:30 p.m. in the District Board Room.

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Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board