

REGULAR MEETING BOARD OF TRUSTEES WISEBURN SCHOOL DISTRICT

December 8, 2011

The Regular Meeting of the Board of Trustees was called to order at 7:02 p.m. by Dennis Curtis, President, in the District Board Room.

Call to Order

Members present:

Susan Andriacchi
Dennis Curtis

Roger Bañuelos
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
Thomas J. Cox, Chief Business Official

The Pledge of Allegiance to the Flag was led by Dr. Tom Johnstone.

Dr. Johnstone opened the meeting by congratulating Dana Middle School Assistant Principal, Blake Silvers on his recent graduation from the FBI Academy. The FBI Academy was an 11-week program and all of this time was accomplished outside of work hours.

Special Presentations

Mr. Silvers provided the Board with a detailed overview of the 2011 Physical Education Testing that was conducted with all of our 5th and 7th graders. 547 Wiseburn students were tested. Of this number, 209 were 5th graders and 338 were 7th graders. Students were tested in the areas of aerobic capacity, body composition, abdominal strength, trunk extension, upper body strength and flexibility. 36.1% of our students met the criteria in all six categories. This was slightly better than the State average of only 31% of the kids meeting the criteria.

The Board had a lively discussion and asked Mr. Silvers to communicate to the Physical Education Department their appreciation and also the Board's desire to continue to focus on aerobic capacity, which will result in a healthier lifestyle for our students. Mr. Silvers mentioned that over 100 Dana Middle School students participated in cross-country this year, and that 34 students are training for the Los Angeles Marathon.

Maintenance Manager, Mr. Bill Denney, shared with the Board the Preventive Maintenance Plan that covers the areas of mechanical devices, fire life safety, electrical systems, security, landscaping and other. The "other" category includes roof systems, asphalt surfaces, play structures, paint and ADA compliance. The Board was very complimentary of the fine work that Mr. Denney and his Maintenance Crew do in maintaining all of our schools, and they were especially appreciative of the maintenance report.

The Board asked Mr. Denney if he would include the Sepulveda site which is currently occupied by Da Vinci Design. They also requested that the Da Vinci Schools conduct similar preventive maintenance to ensure that the campuses are in good condition until the new Wiseburn High School is built.

2012 Board Organization

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve Nelson Martinez as President of the Board of Trustees for 2012.

M11.180
President

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| On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve Roger Bañuelos as Clerk of the Board of Trustees for 2012. | M11.181 Clerk |
| On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve Susan Andriacchi as representative to the Wiseburn Education Foundation. | M11.182 Wiseburn Education Foundation |
| On a motion by Mr. Curtis, which was seconded by Ms. Andriacchi, the Board voted unanimously to authorize Superintendent Thomas R. Johnstone, Chief Business Official Thomas J. Cox, and/or Director of Budgets/Accounting David Wilson to provide the necessary signatures for the transaction of District business, subject to Board approval and/or ratification. | M11.183 Signature Authorization |
| On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to schedule two regular Board meetings per month during 2012, to be held at 7:00 p.m. in the District Office Boardroom. The Board will meet on the second and fourth Thursdays of the month, with the exception of January, when the second meeting will be held on a Tuesday, and November and December, when only one meeting is scheduled for the second Thursday. | M11.184 Schedule of Meetings for 2012 |
| Dr. Chris Jones thanked Mr. Denney and his crew for the outstanding work that they do at Juan de Anza School. Although the school is almost 10 years old, it still has a brand new feel to it. | From the Public |
| Ms. Andriacchi asked Peter Burnett Principal, Laura Sullivan, to keep an eye on the traffic flow and work with the parents who have been monitoring the traffic without authorization. | From the Board |
| Ms. Andriacchi also shared an interesting program entitled, “Girls on the Run” that focuses on middle school- and high school-aged girls who are working on keeping their weight at a healthy level. | |
| Ms. Andriacchi also shared an article from the Daily Breeze regarding the food trucks in Torrance. | |
| Mr. Bañuelos mentioned that he had attended the California School Board Association’s (CSBA) Conference in San Diego. He said the attendees were a very diverse group of people -- about half of them board members and half administrators. He was sorry to see that fewer districts were able to participate due to budget cuts. The theme of most discussions in San Diego was financial difficulty in all districts. | |
| Mr. Bañuelos indicated that he would be interested in participating in school visits on December 16, 2011. | |
| Mr. Bañuelos also mentioned that the Facilities Committee has been very busy establishing the new bidding framework for the Peter Burnett Multipurpose Room. There are five construction firms that are very interested in bidding on this project, which is scheduled to start in late March. | |
| Mr. Martinez thanked Mr. Silvers for his report and requested that the Physical Education Testing and most specifically “aerobic capacity” be a topic for School News. | |
| Mr. Martinez thanked Bill Denney, Blake Silvers, Steve Wallis and Dennis Curtis for their vigilance and quick action during the wind storm/power outage on November 30, 2011. Dr. Johnstone indicated that we learned a lot during this emergency and that these learnings would be incorporated into our emergency plans. | |
| In closing, Mr. Martinez thanked Dennis Curtis for his outstanding leadership during his two years as Board President. | Page 59, Minutes December 8, 2011 |

Mr. Curtis provided a brief report of the emergency situation on November 30, 2011 that was created by the wind storm. He reported that Juan Cabrillo, Dana Middle School and Juan de Anza have back-up power systems in the event of emergencies, but that Peter Burnett does not. Mr. Curtis closed in asking that we conduct a communication test so we will be better prepared in the event of an emergency. The test will include phone calls, text and e-mail.

From the Board
(Cont'd.)

Mr. Cox reported that the Unaudited Actuals would be due by January and he would be giving an update in January. He also reported that he would give more specifics on the First Interim Report when that item comes up on the Board agenda.

From the Chief Business
Official

Mr. Cox reported that the district would be seeking another TRANS to borrow money from the County in the range of 3 to 4 million to cover the cash flow needs of the district between March 1, 2012 and the end of the school year in June.

In closing, Mr. Cox reported that the district would be finding out next week on December 15, 2011 whether or not the trigger will be pulled enforcing mid-year cuts on education due to the declining state of the economy. He also reported that there are several initiatives to increase taxes that will appear on the November 2012 ballot to increase funding for education.

Dr. Johnstone reported that Dana Middle School Math Teacher, Kevin Corrinett has been selected as a District Finalist by the Veterans of Foreign Wars as the National Teacher of the Year. The winner of this award will be notified later in the year. But Mr. Corrinett will be honored at a banquet on January 7, 2012 for being the District Teacher Award Winner.

From the Superintendent

Mr. Corrinet will also be featured in Stars and Stripes, which is the biggest joint military service publication/newspaper. Bill Murphy, a Stars and Stripes journalist will be visiting Dana Middle School in January.

Dr. Johnstone reported that he had been elected to join the Board of Directors for the School Employers Association of California (SEAC). SEAC is an advocacy group that focuses on health insurance and pension reform issues.

Dr. Johnstone shared that the California Distinguished School Application for Juan Cabrillo School had been completed and that it was an excellent process that involved everyone in the Cabrillo community. Our grant writer, Jon O'Brien, spent 74 hours condensing the teacher and community input into an excellent application. Juan Cabrillo will be notified in January or February.

Dr. Johnstone reported that a food truck meeting was conducted at Dana Middle School on November 30, 2011 and we are looking at hosting the food trucks at Dana Middle School on the last Friday of the month beginning in the Spring.

Dr. Johnstone reported that Israel Mora, Dennis Curtis and he had met with representatives from Heal the Bay. Heal the Bay has been working with the National Geographic Society and the California Department of Education to develop 85 science units covering grade spans K-12. The curriculum is being piloted in Santa Monica-Malibu and Long Beach and Heal the Bay is also interested in working with a smaller district on a pilot. The units of study focus on changing climate, the Earth's fresh water, one ocean and energy potential.

In closing, Dr. Johnstone reported that there are several events of interest next week including the PTA Dinner at the Lakes on Monday, December 12, 2011 at 6:30. The Joint Board Meeting with the Da Vinci Board on Tuesday, December 13, 2011 at 7:15 a.m., and the Wiseburn Winter Music Performance at Dana Middle School at 7:00 p.m. on December 13, 2011.

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the minutes of the Regular meeting held November 17, 2011.

M11.185
Minutes

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| On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve the First Interim Report as a Positive Certification and related budget revisions. | M11.186 First Interim |
| On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Resolution #11/12.08, regarding the accounting of developer fees for fiscal year 2010-11. | M11.187 Resolution #11/12.08 – Developer Fees |
| On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve purchase orders #99908-99961, warrants and miscellaneous receipts as submitted. | M11.188 Purchase Orders, Warrants and Miscellaneous Receipts |
| On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile, or lowest reasonable air fare as appropriate: | M11.189 Conference Attendance |
| <ol style="list-style-type: none"> 1. Jessica Aguilar at the Southwest SELPA's "School Psychologist Roundtables" in Redondo Beach on October 11, 2011; November 8, 2011; January 10, 2012; February 7, 2012; March 6, 2012; April 10, 2012; May 8, 2012 at no cost to the district except for use of personal vehicle on school business. 2. Bonnie Olguin at the Music Center's "Music Center on Tour Focus Group" in Los Angeles on November 2, 2011 at an approximate cost of \$15 to be paid by Cabrillo Donation Funds. 3. Joy Yamane at the Southwest SELPA's "Applied Behavior Analysis (ABA) in the Classroom" in Redondo Beach on November 16, 2011 at an approximate cost of \$20 to be paid from Special Education Funds. 4. Aileen Harbeck at the California League of Middle School's "California League of Middle Schools Conference" in San Diego from November 30, 2011 through December 2, 2012 at an approximate cost of \$120 to be paid from Title II Funds. 5. Kimberly Feldman at the American Occupational Therapy Association's "Autism West Specialty Conference" in Long Beach on December 2-3, 2011 at no cost to the district. 6. Tom Cox and Ana Montes at LACOE's "CalSTRS / CalPERS Penalties and Interest Workshop" in Hawthorne on December 8, 2011 at no cost to the district. 7. Diana Bowlby at LACOE's "Annual Legislative Update" in Downey on December 9, 2011 at an approximate cost of \$30 to be paid from Special Education Funds. 8. Tom Johnstone, Tom Cox, David Wilson, Liza Downer and Michael Spiwak at School Services of California's "Governor's Budget Workshop" in Orange County on January 18, 2012 at an approximate cost of \$1,105 to be paid from the General Fund. 9. Janae Jeffery at the Southwest SELPA's "Helping to Make Meetings Work" in Redondo Beach on December 5, 2011 at no cost to the district. | |
| On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: | M11.190 Additional Hours – Classified |

District

1. Stephen LaCour, Instructional Aide-Title I, approve an 80% assignment to provide support to the math program under Title I Funding. This position is based on Title I Funding and represents an increase of 12.25 hours per week for Mr. LaCour. His total hours per week will be 32 and will be paid at Classified Range 6, Step B from Title I Funds, effective December 1, 2011 through June 15, 2012.

Burnett

2. Gil Gonzalez, Custodian-Groundskeeper, approve up to 2 hours per day as needed to substitute for the evening custodian-groundkeeper after all remedies have been exhausted when a substitute is unavailable, effective November 28, 2011 through June 15, 2012, to be paid at his appropriate Range/Step from the General Fund.

2. Luis Diaz, Instructional Aide/Noon Duty, approve up to 19.75 part-time hours per week to support ELD students in small groups, the Push-in Program with classroom teachers, plus lunch duty, effective November 15, 2011 to be paid at Classified Range 6, Step A from ELD Funds. M11.190
Additional Hours –
Classified (Cont'd.)

Dana

3. Melissa Rodriguez, Substitute Secretary, approve 16 temporary hours total to finalize student registration forms in PowerSchool, effective November 16, 2011 through December 9, 2011, to be paid at her appropriate Range/Step from the General Fund.

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify a Consultant's Agreement with Michelle Bourque at \$7.50 per student per week, not to exceed a total of \$15,600, effective December 7, 2011 through June 30, 2012, to be paid from the music fees. M11.191
Consultant's Agreement
– Michelle Bourque

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify a Consultant's Agreement with Lissie Quishenberry at \$7.50 per student per week, not to exceed a total of \$8,400, effective December 1, 2011 through June 30, 2012, to be paid from the music fees. M11.192
Consultant's Agreement
– Lissie Quishenberry

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify a Consultant's Agreement with Jonathan O'Brien for work on the Juan Cabrillo California Distinguished School application, not to exceed 74 hours or not to exceed \$4,810, to be paid from the General Fund. M11.193
Consultant's Agreement
– Jonathan O'Brien

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify a Consultant's Agreement with Yuki Aguilar, MS, BCBA – School Psychologist on behalf of the Southwest SELPA in the area of Behavior Intervention Case Manager applications, effective July 1, 2011 through June 30, 2012, to be paid \$65 per hour, not to exceed \$2,500, to be paid from SELPA Funds. M11.194
Southwest SELPA
Consultant

The Board entered closed session at 8:25 p.m. and reconvened at 10:54 p.m. Closed Session

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to accept the resignations of the following Classified Employees per their effective dates: M11.195
Resignation - Classified

| <u>Classified Employee</u> | <u>Effective Date</u> |
|------------------------------------|-----------------------|
| Ashley Frye, Instructional Aide | December 9, 2011 |
| Lauren Sanders, Instructional Aide | January 6, 2012 |

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify Michael Rene as an On-Call Substitute Custodian, effective November 28, 2011. M11.196
On-Call Substitute
Custodian

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify full-time classified employee, Melissa Rodriguez as Dana Middle School Secretary, effective December 1, 2011. Ms. Rodriguez will be paid at Classified Range CF, Step A and is eligible for full benefits and will be paid from the District General Fund. M11.197
Dana Middle School
Secretary

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify Thomas J. Sopp as the Director of Psychological Services on behalf of the Southwest SELPA, effective December 1, 2011. His salary placement will be Step 2. All costs associated with this position shall be reimbursed to the District by the Southwest SELPA. M11.198
Southwest SELPA /
Director of
Psychological Services

The Board entered closed session at 10:55 p.m. and reconvened at 11:05 p.m. Closed Section

Mr. Martinez moved and Mr. Curtis seconded that the meeting be adjourned at 11:10 p.m.
Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, January 12, 2012, at 7:00 p.m. in the District Board Room.

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board