

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

September 22, 2011

The Regular Meeting of the Board of Trustees was called to order at 7:00 p.m. by Dennis Curtis, President, in the District Board Room.

Call to Order

Members present:

Roll Call

Susan Andriacchi

Roger Bañuelos

Dennis Curtis

Nelson Martinez (arrived 7:19 p.m.)

Israel Mora (arrived 8:03 p.m.)

Administrators present:

Dr. Thomas R. Johnstone, Superintendent

Thomas J. Cox, Chief Business Official

The Pledge of Allegiance to the Flag was led by Mr. David Wilson.

Ms. Andriacchi mentioned that she had been able to attend all four of the Back to School Nights. She expressed how impressed she is with all of our schools and how after just a few weeks of school all four schools are in full swing. She specifically mentioned Project Lead the Way at Dana Middle School and what a wonderful addition this program will be to our early engineering program.

From the Board

Mr. Bañuelos mentioned that he was able to attend the Peter Burnett Back to School Night as a parent more than a Board member. His son, Eric, is in Ms. Sweeney's class and he looks forward to another great year. Mr. Bañuelos thanked all Wiseburn teachers for their hard work in starting off the school year.

Mr. Curtis expressed that he was able to attend three out of the four Back to School Nights. He mentioned that he appreciates the hard work of all of the PTAs and all that they do for our teachers and students. He mentioned that he would like to get the PTA membership envelopes from all four Wiseburn schools and he challenged all of the Board members to sign up for all four PTAs.

Mr. Cox reported that he and Dr. Johnstone had met with the City of El Segundo Officials again specifically focusing on the Water Retention Basin just east of Plaza El Segundo. Lots of positive things need to happen to make this a viable school site for Wiseburn High School, but things are moving ahead. We are conducting some initial environmental tests on vapor emissions in the Water Retention Basin area and hopefully on railroad land and also awaiting the beginning of the Environmental Impact Report on the development of the Raytheon site.

From the Chief Business
Official

Mr. Cox gave a brief report on the cash flow of the district. Because of deferrals in the range of 37%-40% of all funding this year, Wiseburn will need to borrow several million dollars to maintain cash flow. The District borrowed 1.5 million on July 1, 2011 and will need to borrow another 3 million in February. The deferrals are causing all districts very serious fiscal challenges.

Mr. Cox also commented on the possibility of the "trigger" language going into effect at the beginning of 2012 if the current trend in the California economy continues. Although there are small signs of recovery in the state, the stock market continues to be very volatile and the likelihood of the "trigger" language going into effect is very good.

Mr. Cox reported that the Facilities Committee was in the process of meeting with CW Driver

to review bids for the Burnett Construction Project. The bids came in significantly higher than anticipated, so the Facilities Committee is evaluating possible next steps and will make a full report to the Board on October 13, 2011.

From the Chief Business
Official (Cont'd.)

Dr. Johnstone gave an enrollment update. As of September 22, 2011, the district has 2,556 students. The enrollment came in very smooth; however, we still continue to have very high class sizes at the seventh and eighth grade levels, and the fourth grade at Peter Burnett remains high.

From the Superintendent

Dr. Johnstone reported that the 7/11 Committee has been formed and the first meeting of the 7/11 Committee for the sale of the warehouse property on Utah will take place in late October.

Dr. Johnstone reported that we have 7 student teachers from Loyola Marymount University. Of this number, two are at Juan de Anza School, one is at Peter Burnett School, three are at Juan Cabrillo and one is at Dana Middle School. Student teachers are an important part of the partnership that the District has with Loyola Marymount University.

Dr. Johnstone reiterated what all of the Board members said about the excellent Back to School Nights at all four schools. Dr. Johnstone shared that the rooms looked more like Open House than Back to School Night, and he thanked all of our teachers and staff members for their hard work.

Dr. Johnstone gave an update on the Transition Committee for the California Common Core Content State Standards. A group of 12 teachers will be working with Dr. Bill Saunders and Dave Marcelletti to study the Common Core Standards this year, pilot instructional strategies to deal with the new Common Core Standards in the 2013 school year and actually implement the Common Core State Standards in 2013-14. The general theme of the California Common Core Content State Standards are that there are fewer, they go deeper and they are higher than the 1999 standards. The teachers who are participating in this project are very enthusiastic.

Dr. Johnstone mentioned that he met with Rod Spackman at the Chevron Corporation about the possibility of starting up a Partnership Scholars Program at Dana Middle School. It was a constructive first meeting, and Dr. Johnstone looks forward to meeting with Mr. Spackman again after the first of the year.

Dr. Johnstone reported that the district is working with Pepperdine University to bring doctoral students in Psychology in to work with our students on mental health issues at all four Wiseburn schools. Six doctoral students and their supervisor visited Wiseburn on September 20, 2011 and we hope to have them working with our students by the middle of October.

Dr. Johnstone mentioned that the Los Angeles County Teacher of the Year Luncheon would be occurring on September 23, 2011 at the Universal Hilton in Universal City and that several teachers, administrators and Board members would be there to honor Jeanne Sutton who was the Teacher of the Year for 2010-11.

Finally, Dr. Johnstone reported that 6th Grade Camp up at Camp Arbolado up in Barton Flats would be starting on September 26, 2011. Dr. Johnstone mentioned that there had been an oil tanker spill on Highway 38 near Camp Arbolado and that the road is closed for repairs, so the buses would need to take an alternate route through Big Bear.

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the minutes of the Special Board meeting held September 1, 2011.

M11.102
Minutes

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular Board meeting held September 8, 2011.

On a motion by Mr. Martinez, which was seconded by Ms. Andriacchi, the Board voted 4-0 to approve purchase orders #99624-99751, warrants and miscellaneous receipts as submitted.

M11.103
Purchase Orders,
Warrants and
Miscellaneous Receipts

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile, or lowest reasonable air fare as appropriate:

M11.104
Conference Attendance

1. Jennifer Williams at the Southwest SELPA's "SST Web Based System Training" in Redondo Beach on September 19, 2011 at an approximate cost of \$70 to be paid from Special Education Funds.
2. Bill Denney at Sacramento State/DPR/IPM, College of Continuing Education's "Integrated Pest Management for School Facilities" in Norwalk on October 5, 2011 at an approximate cost of \$25 to be paid from the General Fund.
3. David Wilson at Atkinson, Andelson, Loya, Ruud & Romo's "FRISK Training" in Culver City on October 18, 2011 at an approximate cost of \$113.15 to be paid from the General Fund.
4. Dr. Tom Johnstone and Ana Montes at Atkinson, Andelson, Loya, Ruud & Romo's "2011 Education Law Conference" in Cerritos on November 7, 2011 at an approximate cost of \$98 to be paid from the General Fund.

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M11.105
Additional Hours –
Classified

District

1. Bilingual Aides, additional hours for 2011-12, to be paid from the General Fund at the appropriate Range/Step, as follows:
 - Julie Espinosa – 40 Hours
 - Denise Galvan – 20 Hours
 - Veronica Hunter – 20 Hours
 - Lupe Montalvan – 20 Hours
 - Cecilia Jimenez – 20 Hours
 - Nelly Niebla – 20 Hours
 - Mary Penna – 160 Hours

These employees are providing direct and indirect translation at IEP meetings and IEP forms for special needs students. Ms. Penna does most of the written translation of IEP forms.

Anza

2. Anthony Dunaway, Noon Duty Supervisor, approve 2.5 temporary hours per week extra to assist on the playground during the lunch recess until a new person is hired, effective September 12, 2011 through September 30, 2011, to be paid at Classified Range 4, Step A from the General Fund.
3. Anthony Dunaway, Instructional Aide, approve an increase from 16 hours per week to 19.75 hours per week due to the addition of a 4th grade class in P.E. Mr. Dunaway will be giving up his noon duty hours so his total time will not exceed 19.75, effective September 7, 2011 through June 15, 2012, to be paid at his appropriate Range/Step from the P.E. and Donation Funds.
4. Helen Legaspi, Caroline Collins, Noemi Galindo, Lisette Jimenez, Marisol Cueva, Laurie

Chipeco, Theresa Warlich, Evelyn Faria, Ashley Frye and Juanita Garcia, not to exceed 6.5 hours each from September 21, 2011 through June 15, 2012, to be paid at the appropriate Range/Step from Special Ed Funds. Additional time is needed for special education and one-on-one aides to accompany their students on field trips during the year that may extend their normal day/hours.

M11.105
Additional Hours –
Classified (Cont'd.)

5. Marisol Cueva, Instructional Aide, approve 10 hours as a one-on-one aide and 5 hours of noon duty, to provide support for a student as per an IEP. Ms. Cuevo will also be assisting the Kinder students during their lunch time, effective September 8, 2011 through June 15, 2012, to be paid at the appropriate Range/Step from Special Education Funds.
6. Helen Legaspi, Caroline Collins, Noemi Galindo, Lisette Jimenez, Marisol Cueva, Theresa Warlich, Indu Bhardwaj, Evelyn Faria, Ashley Frye, Kathy Tiano and JoAnn Kryske, Instructional Aides, approve up to 15 hours each for the 2011-12 school year at their appropriate Range/Step. Occasional extra time needed during the school year for meetings, trainings, IEP's and consultations with teachers, school psychologists or case managers.
7. D'Ann Ika and Dana O'Dell, Food Service Workers, not to exceed a total of 20 additional hours from September 7, 2011 through June 15, 2012, to be paid from the General Fund at their appropriate Range/Step. Ms. Ika and Ms. O'Dell are working with a new lunch system and need extra hours for inputting students. Also, at various times during the year extra time is needed due to events that cause extended time in the lunch area such as field trips, senior day, jog-a-thon, etc.
8. The following Instructional Aides, ELD Aides and Food Service Workers are needed to substitute for one another due to illness, personal necessity or vacation. Approve up to four hours per day as needed to substitute to be paid at their appropriate Range/Step, effective September 7, 2011 through June 15, 2012, to be paid from ELD Funds, Special Education Funds and the General Fund:
 - a. Special Education One-on-One Aides:
 - ◆ Caroline Collins with Noemi Galindo
 - ◆ Lisette Jimenez with Marisol Cueva
 - ◆ Evelyn Faria with Ashley Frye
 - ◆ Theresa Warlich with Indu Bhardwaj
 - ◆ Kathy Tiano with JoAnn Kryske
 - b. Food Service
 - ◆ Dana O'Dell with D'Ann Ika
 - c. ELD Aides
 - ◆ Eva Gomez-Rodriguez with Denise Galvan

Cabrillo

9. Cristy Leyva, Instructional Aide/Computer Lab, approve up to 30 temporary hours to distribute textbooks to classrooms and maintain web site for Cabrillo, effective June 1, 2011 through June 15, 2012, to be paid at Classified Range 6, Step E from the General Fund.
10. Pim Murphy, Instructional Aide, approve up to 19.75 hours per week per a student's IEP, effective September 7, 2011, to be paid at Classified Range 6, Step A, from Special Education Funds.

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following Group Advancement on the Certificated Salary Schedule for the following certificated employees, effective September 1, 2011:

M11.106
Group Advancement

<u>Teacher</u>	<u>Group</u>
Summer Graves	Group II, plus Master's Stipend
Naomi Johnson	Group V
Maureen Martineau	Group V
Scott Nguyen	Group III
Catherine Svorinich	Master's Stipend

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Kevin Hayakawa, who will manage and coordinate the Dana Middle School Sports Program, effective September 2011 through June 2012, to be paid a total stipend of \$1,500 to be pro-rated monthly to be paid from Gym Rental Fees.

M11.107
Athletic Facilities
Coordinator

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following certificated employee as an additional participant on the Common Core / State Standards Review for Language Arts, effective August 31, 2011 to be paid \$30 per hour for up to 2.5 hours to be paid from the General Fund:

M11.108
Common Core -
Addition

- Laura Givens

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following District Technology Mentor for the 2011-12 school year:

M11.109
District Technology
Mentor - Cabrillo

Cabrillo

\$5,000 Stipend for 130 hours – Ilona Grothe

Stipend will be paid on February 1, 2012 and July 1, 2012 after the technology logs have been submitted.

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the attached list of salary placements for Certificated employees for the 2011-12 school year.

M11.110
Certificated Salary
Placements

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following 6th Grade Camp Participants, effective September 26, 2011 through September 28, 2011 for Session 1 and September 28, 2011 through September 30, 2011 for Session 2, to be paid from Camp Fees. Certificated personnel will receive their regular daily rate and classified personnel will be paid at their appropriate hourly rate for an 8-hour day:

M11.111
6th Grade Camp
Participants

Session 1

Anaya, Sarah
Angel, Rose Mary
Brede, Kiana
Crnkovich, Cathy
Corrinet, Kevin
Foster, Doug
Graves, Summer
Gray, Candy

Session 1 (Cont'd)

Hayakawa, Kevin
Leyva, Cristy
Miliias, Katie
Ory, Patrick
Svorinich, Catherine
Svorinich, Nick

Session 2

Barnett, Vincent
Brede, Kiana
Collins, Caroline
Kridner, Diane
Mendoza, Cynthia
Nguyen, Scott
Norman, Rob
Okasinski, Ted

Session 2 (Cont'd)

Ory, Patrick
Rehbein, Mark
Rehbein, Theresa
Steen, Amanda
Svorinich, Catherine
Svorinich, Nick
Wilbert, Lisa
Wong, Celine

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following participants on the Common Core Transition Committee to provide professional leadership in mapping the curriculum to State Standards, effective September 2011 through June 2012 to be paid \$30 per hour for a total of 20 hours or not to exceed \$600 each from the General Fund:

M11.112
Common Core
Transition Team

Anza

Obermeyer, Heidi
Borel, Barbara
Wagner, Sylvia
Carr, Glafy
Bellante, Stacy

Burnett

Elder, Carolyn
Carne, Tara
Hitchens, Karen

Cabrillo

Spiwak, Michael
Kae, Jami
Craig, Melissa

Others

Nitsos, Sarah

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Sarah Nitsos as the Common Core Transition Committee Chairperson. She will provide CCTC professional leadership in mapping the curriculum to the State Standards, effective September 22, 2011 through June 15, 2012, to be paid at stipend of \$875 for up to 35 hours for the 2011-12 school year from the General Fund.	M11.113 Common Core Transition Committee Chairperson
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following Partner Teacher for 2011-12, for a yearly stipend of \$500 each (pro-rated to \$50 per month), to be paid from the General Fund:	M11.114 Partner Teacher
<ul style="list-style-type: none"> Dana – Summer Graves 	
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Krista Pachuta (Anza), Amanda Steen (Burnett) and Jennifer Williams (Cabrillo) as School Site Team (SST) Leaders for 2011-12. They will each receive a \$1,500 yearly stipend, pro-rated to \$150 per month.	M11.115 School Site Team Leaders
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following employees as Teachers in Charge for the 2011-12 school year, effective September 2011 through June 2012:	M11.116 Teachers in Charge
<ul style="list-style-type: none"> Anza – Sarah Nitsos Burnett – Dorothy Sweeney Cabrillo – Michael Spiwak 	
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify an agreement with P.S. Arts to perform the duties of District Arts Coordinator, effective July 1, 2011 through June 30, 2012, at a cost of \$25,000, to be paid the General Fund.	M11.117 District Arts Coordinator
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an agreement with P.S. Arts to provide music instruction at Juan de Anza and Peter Burnett schools, effective September 26, 2011 through June 1, 2012 at a cost of \$33,000 to be paid partially from the Wiseburn Education Foundation, Donation Funds and the General Fund.	M11.118 P.S. Arts – Music
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a payment to the Law Offices of Bruce Bothwell for legal fees pertaining to a Special Education Settlement Agreement at a cost not to exceed \$4,000 to be paid from Special Education Funds.	M11.119 Attorney Fees
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to amend the Master Service Contracts approved on July 28, 2011 for the period of September 1, 2011 through August 31, 2011 providing behavior intervention services to special needs students, to be paid from Special Education Funds. These increases are due per students' IEPs:	M11.120 Amend Master Service Agreement
<ul style="list-style-type: none"> <u>First Steps for Kids, Inc.</u> – Increase by \$55,000 for a total amount of \$110,000. <u>Support Treatment for Autism & Related Disorders (S.T.A.R.)</u> – Increase by \$60,000 for a total amount of \$190,000. 	
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with Todd Barker, not to exceed a total of \$5,100 or 60 hours at \$85 per hour, effective July 1, 2011 through June 30, 2012, to be paid from the General Fund. These costs are offset by E-Rate savings.	M11.121 Consultant's Agreement – E-Rate Applications

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to declare the following list of District property as obsolete:

M11.122
District Property
Obsolete

- 28 Apple iMac G3 Computers
- 18 CRT Monitors
- 11 Computers
- 8 Printers
- 10 Keyboards
- 2 Electric Typewriters
- 3 Boxes of Miscellaneous
- 1 Fax Machine
- 1 Television

The Board entered closed session at 8:00 p.m. and reconvened at 9:02 p.m.

Closed Session

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to accept the resignation of Leslie Machuca, Dana Middle School Secretary, effective September 22, 2011.

M11.123
Resignation - Classified

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify a 20% unpaid leave of absence for Katherine Miliias for the 2011-12 school year, effective September 6, 2011 through June 17, 2012.

M11.124
Unpaid Leave of
Absence – 20%

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify a 20% certificated assignment for Ashley Liebrecht for the 2011-12 school year, effective September 7, 2011 through June 17, 2012.

M11.125
Certificated Assignment
– 20%

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify Dianna Myers as a Temporary Certificated Employee, effective September 12, 2011 through June 17, 2012 to be paid on the Certificated Salary Schedule at Column II, Step 2 from the General Fund.

M11.126
Temporary Certificated
Employee

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify Lisa Kolar as a Probationary 1 Certificated Employee, effective September 1, 2011 through June 30, 2012 to be paid on the Certificated Salary Schedule at Column IV, Step 6, plus a Master's Stipend from the General Fund.

M11.127
Probationary 1
Certificated Employee

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify the following On-Call Substitute Teachers, per their effective dates:

M11.128
On-Call Substitute
Teachers

- Mahya Babaie, effective September 15, 2011
- Stephen LaCour, effective September 8, 2011
- Dianna Myers, effective September 12, 2011

Ms. Andriacchi moved and Mr. Mora seconded that the meeting be adjourned at 9:05 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, October 13, 2011, at 7:00 p.m. in the District Board Room.

Nelson Martinez
Clerk of the Board

Tom Johnstone
Secretary of the Board