

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

May 30, 2013

The Regular Meeting of the Board of Trustees was called to order at 7:08 p.m. by Nelson Martinez, President, in the Performing Arts Center at Juan Cabrillo School.

Call to Order

Members present:

Roll Call

Susan Andriacchi	Roger Bañuelos
Dennis Curtis (absent)	Nelson Martinez
Israel Mora	(arrived 7:23 p.m.)

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
David Wilson, Director of Budget and Accounting (absent)

The Pledge of Allegiance to the Flag was led by Ms. Bonnie Ladendecker.

Hawthorne LAX Lennox President, Tom Quintana, and President-Elect, Pat Springer, presented Rotary Mini-Grants to Dana Middle School Teacher, Scott Nguyen, and Cabrillo BOOST Teacher, Pat Duncan. Both Scott and Pat shared their appreciation with Rotary and what their plans were for the mini-grant funds in terms of supporting the program that they provide for their students.

Special Presentation

Dr. Johnstone and the principals from Juan de Anza, Peter Burnett, and Juan Cabrillo were on hand to recognize the outstanding services of six Wiseburn employees. This annual event is a wonderful way for the District and Board to share their appreciation for several outstanding, long-term Wiseburn employees.

Ms. Laura Sullivan extended her congratulations and praise to Melissa Matthias and Jennifer Flanders for 25 years of service. Ms. Margaret Lynch recognized Karen Dill and Miguel Chavez for 25 years of outstanding service. And Dr. Johnstone and Ms. Sarah Nitsos shared their congratulations for Juan de Anza Teacher, Sylvia Wagner, for 25 years of service. Susan Daniels from Dana Middle School was not able to attend the event and she was recognized in an event at Dana Middle School on another date.

Ms. Margaret Lynch recognized Instructional Aide, Bonnie Ladendecker for 40 years of outstanding service to the children and teachers of Juan Cabrillo Elementary School. All of the recognized employees received beautiful engraved vases.

Dr. Johnstone introduced Director of Facilities Planning, Vince Madsen, who introduced Cheryl King from Jack Schreder and Associates. Ms. King has worked with Schreder and Associates for 19 years and has worked extensively with Wiseburn, including with Dr. Don Brann and Tom Cox on the Juan de Anza, Dana Middle School, Juan Cabrillo and Peter Burnett Construction Projects. Cheryl King walked the Board through a presentation that outlined all of the State agencies that are involved in providing State Matching Funds for school district construction projects, including the State Allocation Board (SAB), the Office of Public School Construction (OPSC), the California Department of Education (CDE) and the Department of the State Architect (DSA). Ms. King explained the funding process and the different types of funding that will be available after the State of California approves another school construction bond -- hopefully in November 2014. The last bond was in 2006 and those funds have now been exhausted.

Ms. King shared that over the past 9 years the Wiseburn School District has received

\$16,639,475 in State Matching Funds. She shared that she had been working for several weeks on eligibility calculations for the Wiseburn High School Project. According to her conservative calculations Wiseburn School District would qualify for \$15,000,000 in State Matching New Construction funds and would also qualify for another \$12,500,000 in funding for the land portion of the purchase of the property at 201 N. Douglas. This would give the District a total of \$27,900,000 according to the current State Allocation criteria.

Special Presentation
(Cont'd.)

Ms. Andriacchi shared that she had attended all of the Open Houses and that at every school the parents were engaged and had nothing but wonderful things to say. She indicated that she very much looks forward to the upcoming graduation ceremonies.

From the Board

Mr. Mora shared that he had attended the Open House at Juan Cabrillo. He was very impressed with the energy and how beautiful all of our schools look. He shared that it was very special to be able to visit the teachers of his own children, both of whom are now in college.

Mr. Bañuelos shared that the Juan Cabrillo Open House was extremely well-attended and very positive. He was very impressed with all of the parents that he spoke to and how proud they were of our programs within Wiseburn. He shared that his youngest child will be starting at Juan Cabrillo next year. Although Mr. Bañuelos was out of town, his wife, Minerva, and the boys were able to attend the Open Houses at both Dana Middle School and Peter Burnett.

In closing, Mr. Bañuelos shared that he had been elected to the Los Angeles County School Trustee Association (LACSTA) Seat No. 6 and that he very much looked forward to representing the Wiseburn School District on that Board.

Mr. Martinez shared that he had attended both the Juan de Anza and Dana Middle School Open Houses and that both events were phenomenal. He asked the principals to please pass on his gratitude to our outstanding teachers. He also thanked Mr. Bill Denney and his crew for making the schools look so beautiful.

In closing, Mr. Martinez shared his congratulations to Mr. Bañuelos for his election to the LACSTA seat.

Dr. Johnstone shared a full-page advertisement on the success of the Da Vinci Charters that will appear in the Sunday, June 2nd issue of the Daily Breeze.

From the Superintendent

Dr. Johnstone shared a letter from the Western Association of Schools and Colleges indicating that Da Vinci Design had received a 6-year accreditation through June 30, 2019.

Dr. Johnstone shared that he had received an e-mail from William Tunick, our JPA attorney, stating that the court hearing for the demurrer will be on June 20, 2013 at 8:30 a.m.

Dr. Johnstone also shared some photos that he had received from the Educator of the Year event at Loyola Marymount University.

Dr. Johnstone shared the Presentations of Learning schedule for Da Vinci Science and reminded the Board that it would be a treat if they could attend one or more of the POLs.

Dr. Johnstone shared the Unification Election Statement that we received from LACOE and asked the Board to review it to see if they had any suggested changes.

Dr. Johnstone shared the plan to have Wiseburn host the Harmony Project on approximately 25 Saturdays during the 2013-14 school year.

Dr. Johnstone shared that he and Mr. Wilson had attended the May Revision workshops provided by School Services of California and Capitol Advisors Group. It appears that Wiseburn will be receiving somewhere between \$550,000 and \$600,000 in new revenues for

the 2013-14 fiscal year, which is far more positive than it has been for the last five years.

From the Superintendent
(Cont'd.)

Dr. Johnstone echoed the Board's comments on how fabulous all of the Open House events were at each of our four schools.

Dr. Johnstone shared that he and Dr. Wunder had attended an Open House at Gensler Architects on May 23, 2013. Gensler had their Principal Architects from their offices all over the world and Dr. Johnstone and Dr. Wunder had an opportunity to meet several of the architects.

Dr. Johnstone also shared that he and Vince Madsen had spent the day at Gensler on May 29, 2013 to prepare for the Board presentation today.

Dr. Johnstone shared that he had attended the Plaque Dedication Ceremony for former Juan de Anza and Dana Middle School student, Daniel Cagle, who was killed in Iraq. The ceremony was very nice and emotional and was attended by the Cagle family, Supervisor Mark Ridley-Thomas, Art Rodriguez -- who was his PE teacher -- and more than 100 people from the Del Aire community.

Dr. Johnstone shared that he had met with Joe Mendoza at Del Aire Park regarding changes in their Day Care Program at Del Aire Park and also the future use of the baseball field by the Wiseburn High School Baseball Team.

Dr. Johnstone shared that he would be meeting with El Segundo City Manager, Greg Carpenter on June 3, 2013 to share information on the Wiseburn High School Swimming Project.

In closing, Dr. Johnstone shared that the Regional Arts Festival would be taking place at Dana Middle School on Saturday, June 1, 2013. And at the same time there would be a Women's Conference for female students at Da Vinci Design and Da Vinci Science being held at Peter Burnett's Don & Sari Brann Center.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Special meeting held May 2, 2013.

M12.348
Minutes

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Regular meeting held May 9, 2013.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Special meeting held May 17, 2013.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to receive the Initial Proposal from the California School Employees Association (CSEA) for 2013-14.

M12.349
CSEA Initial Proposal

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted 4-0 to approve the District's Initial Proposal for 2013-14 to the California School Employees Association (CSEA), Chapter #486.

M12.350
District's Initial Proposal

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to receive the following Board Policy, Administrative Regulation and Exhibit for first reading:

M12.351
Board Policy – First
Reading

- BP 6163.4 – Acceptable Use Policy

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted 4-0 to ratify a proposal from Garcia-Bentley Construction, Inc., in an amount not to exceed \$10,914. This is to install district-provided projectors and low voltage cables in the ceilings of every classroom at Dana Middle School. This proposal is to be paid from the General Fund.

M12.352
Garcia-Bentley

On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted 4-0 to approve Stage 1 in a proposal from Encorp in an amount not to exceed \$2,240. This is in preparation of upcoming construction activities for the new High School building. After findings are reviewed from Stage 1, then Stage 2 and 3 of the proposal can be updated and brought to Board for the next steps needed in this inspection and monitoring process. Proposal to be paid from Bond Fund 21.4 Measure AA.

M12.353
Encorp

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a proposal by Vaughn Williams for Program and Planning of Sports Complex, Baseball Program and a Maintenance Department Program in an amount not to exceed \$105,000 per attachments A, B and C of the proposal. The purpose of this proposal is to Master Plan our Sports Program in its entirety in parallel with the High School property. This includes District needs at the old Dana Middle School site and Maintenance yard along with some site investigation needed at the old Sepulveda site including the County baseball field. This proposal is to be paid from Bond Fund 21.4 Measure AA.

M12.354
Vaughn Williams

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted by roll call vote to adopt Resolution #12/13.36, Requesting the Issuance of 2013-14 TRANS up to \$2,000,000 for the District by the Board of Supervisors of the County of Los Angeles.

M12.355
Resolution #12/13.36 –
2013-14 TRANS

Approval: Nelson Martinez, Roger Bañuelos, Susan Andriacchi, Dennis
Curtis and Israel Mora
Dissenting: None
Abstaining: None
Absent: None

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M12.356
Additional Hours –
Classified

District

1. Candace Allison, General Clerk, approve up to 72 temporary part-time hours to provide clerical support to the District Office, effective June 17, 2013 through July 19, 2013 at her appropriate Range/Step to be paid from the General Fund.
2. Karen Dill, Secretary, Psychological Services, approve up to 120 temporary hours to move and set up the Special Education Office – up to 80 hours to support the Special Education Department with the transition of new administration, effective July 1, 2013 through August 30, 2013 to be paid at her appropriate Range/Step from the General Fund.

Anza

3. Kathy Pittluck, Library Clerk, approve up to 30 temporary part-time hours to process and close the library for the 2012-13 school year, effective June 14, 2013 through June 22, 2013 to be paid at her appropriate Range/Step from the General Fund and Donation Funds.

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify additional hours for Deanna Ableser who worked with Juan de Anza School students in a program called “Calling All Actors and Writers,” effective January 17, 2013 through April 18, 2013 to be paid at \$30 per hour for up to 15 hours total. The majority of funding to be parent-paid, but excess cost to be picked up by the District for this one-time program for this school year.

M12.357
Additional Hours –
Drama Program

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Gabrielle Irvin and Maria Garcia two (2) additional hours each to be paid at \$30 per hour for CST student prep and tutoring performed, effective May 4, 2013 to be paid from Donation Funds.	M12.358 Additional Hours - CST
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify payment of \$150 stipends for the following employees who served as Master Teachers to university student teachers during the 2012-13 school year, effective Fall 2012 through Spring 2013 to be paid from the General Fund:	M12.359 Master Teacher
<ul style="list-style-type: none"> • Tara Carne (60% of \$150) • Melissa Craig (2 Student Teachers or \$300) • Kathy Espana • Jennifer Flanders • Laura Givens • Jordan Hayes • Darrelyn Rowland (40% of \$150) • Elanya Thompson 	
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Evelyn Andrade, Lori Croft, Lissette Fernandez and Amber Franco as Project STELLAR Teacher Leaders, effective November 2012 through April 2013 to be paid a \$750 stipend from the STELLAR Grant Funds.	M12.360 Project STELLAR Teachers
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Sherwin Kim and Barry Williams as Probationary 2 teachers, effective September 1, 2013.	M12.361 Probationary 2 Teachers
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Shana Savitz Grudsky as a consultant for the Southwest SELPA, effective April 22-23, 2013 at a cost of \$40 per hour, not to exceed 8 hours or \$320. The terms and fees of the contract are to be paid from SW SELPA funds at no cost to the district.	M12.362 SW SELPA Consultant
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to declare the following items as obsolete:	M12.363 Obsolete Items
<u>Juan de Anza School</u> – Canon IR5000, Serial No. MPL38317 <u>District Office</u> – HP LaserJet 4 Plus, Serial No. USFC 368892	
The Board entered closed session at 10:35 p.m. and reconvened at 11:58 p.m.	Closed Session
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an unpaid leave of absence for Rina Shah. Ms. Shah will work a 40% assignment on loan to the Southwest SELPA for the 2013-14 school year. The SELPA will reimburse the district for the cost of her salary and statutory benefits incurred. Assignments less than 50% are not eligible for Health/Welfare benefits; no fiscal impact to the district.	M12.364 Unpaid Leave of Absence
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Cathy Waller as the Director of Psychological & Child Services and be placed on Step III of the Non-Contractual Management Salary Schedule, effective July 1, 2013. This is a full-time position and is benefit eligible.	M12.365 Director of Psychological & Child Services
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Ivett Arroyo as the 2013-14 Summer School Clerk. She will be allotted a total of 130 hours to complete this assignment, effective June 10, 2013 through July 19, 2013, to be paid at her appropriate Range/Step from the General Fund.	M12.366 Summer School Clerk

On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the attached job descriptions and salary schedule for the Wiseburn Child Development Center (WCDC):

M12.367
Job Descriptions/Salary
Schedules - WCDC

- Master Teacher
- Educator
- Instructional Associate Assistant
- Instructional Assistant

Mr. Mora moved and Mr. Bañuelos seconded that the meeting be adjourned at 11:59 p.m.
Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Tuesday, June 11, 2013, at 7:00 p.m. in the District Board Room.

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board