

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN SCHOOL DISTRICT**

**May 9, 2013**

The Regular Meeting of the Board of Trustees was called to order at 7:30 p.m. by Nelson Martinez, President, in the District Board Room.

Call to Order

Members present:

Roll Call

Susan Andriacchi		Roger Bañuelos
Dennis Curtis	(absent)	Nelson Martinez
	Israel Mora	

Administrators present:

Dr. Thomas R. Johnstone, Superintendent  
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Mr. Vince Madsen.

Ms. Andriacchi commented that the signage for the Don & Sari Brann Center and Peter Burnett School have been installed and look beautiful. This very much changes the appearance at the entrance of the school and the Brann Center.

From the Board

Ms. Andriacchi shared that she had attended the Tres de Mayo Taco Night at Peter Burnett School. It was a great community event that was well-attended.

Ms. Andriacchi expressed her thanks to Nelson Martinez, the Chief Petitioners and Tom Johnstone for their successful trip to Sacramento on May 9, 2013.

Mr. Mora expressed his gratitude and appreciation to Dr. Johnstone for his perseverance on the Wiseburn unification issue and also thanked Nelson Martinez and the Chief Petitioners for attending this event, along with Dave Walrath.

Mr. Bañuelos thanked Nelson Martinez and Tom Johnstone for their successful conclusion with the State Board. His message? Never give up. He also thanked the Chief Petitioners and he thanked our colleagues in the other four school districts for their willingness to listen and work with Wiseburn constructively to reach the conclusion that we reached.

Mr. Martinez reiterated the appreciation for all of the hard work that went into the unification effort and he specifically acknowledged John Peterson -- who recently passed away but is smiling down on us from Heaven -- Lydia Rodriguez, Linda Cuesta, Tony Nakamura, Danny Juarez and Shavonda Christmas for keeping the unification issue on track. This has been a 30-year process but the past 12 years have been the toughest.

Mr. Wilson shared with the Board that the auditors had been with us during the week of May 6-10<sup>th</sup>, auditing our books and we were all okay through October and again throughout the most recent auditing period that included most of the current fiscal year. At the same time, the California Department of Education (CDE) was here to review our Food Services Program. Once again the input from the CDE was very positive with the exception of some provisions to speed up the lines at Dana Middle School so more students can eat. It should probably be noted that the CDE visited Dana on the only rainy day in May that we've had in the last 20 years.

From the Director of  
Budget and Accounting

In conclusion, Mr. Wilson shared that we had ordered the Child Development Center banners and that those would be posted very shortly along with the rates and any other miscellaneous

Page 104, Minutes  
May 9, 2013

information with regard to the launching of the program on June 24, 2013.

From the Director of  
Budget and Accounting  
(Cont'd.)

Dr. Johnstone gave a very brief review of his impressions of the State Board presentations in Sacramento earlier in the day on May 9, 2013. Again, the State Board was very impressed with Wiseburn's track record and both the approval of the Unification EIR and the call for a vote on Wiseburn Unification on November 5<sup>th</sup> both received 10-0 votes.

From the Superintendent

Dr. Johnstone mentioned that he, Bill Denney and Vince Madsen had attended a visit to NBC Studios up in Universal City on May 6, 2013 to conduct a site visit on a building conversion where Gensler was the architect and where CW Driver is the contractor. Jake Stone led this visit and it was very productive.

Dr. Johnstone shared that he had been meeting with every single family that requests an exit permit from Wiseburn and that in several instances he has been successful in keeping the families within Wiseburn, either at the Da Vinci Charters or within our schools.

Dr. Johnstone shared that he had participated in some Rotary projects up in Santa Barbara where their Rotary district adopted a Title I elementary school up in Santa Barbara and a team of 100 Rotarians spent 3 hours working on various projects to beautify the campus.

Dr. Johnstone shared that three Da Vinci Science students had received Gates Millennium Scholarships. Two of the three recipients are Dana Middle School graduates.

Dr. Johnstone shared that he would be going to the State of the City of Hawthorne Event on May 10, 2013.

Dr. Johnstone reminded the Board that the next Board meeting will be at Juan Cabrillo School on May 30<sup>th</sup> to honor the longevity employees.

In closing, Dr. Johnstone shared that the TakePART Regional Arts Festival with all five local school districts will take place on June 1, 2013 at Dana Middle School on the same date that the Da Vinci First Annual Women's Conference will take place at Peter Burnett in the Don & Sari Brann Center.

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted 4-0 to approve the minutes of the Special meeting held April 18, 2013.

M12.329  
Minutes

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 3-0 to approve the minutes of the Regular meeting held April 25, 2013. Mr. Martinez abstained.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the maximum length of a Governing Board Member candidate's election statement at 200 words, and payment must be made up front.

M12.330  
Candidate Statement  
Policy

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to adopt Resolution #12/13.33, Classified School Employees Week.

M12.331  
Resolution #12/13.33 –  
Classified School  
Employees Week

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 4-0 to adopt Resolution #12/13.34, Relative to Preschool for All in California.

M12.332  
Resolution #12/13.34 –  
Relative to Preschool for  
All in California

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Kory Higgins as District Representative on the California Department of Social Services Community Care Licensing Applications for the Wiseburn Child Development Center (WCDC). M12.333  
District Representative –  
CDSS Licensing  
Applications

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to authorize the Los Angeles County Superintendent of Schools to make the appropriation transfers necessary at the close of the 2012-13 school year. M12.334  
Appropriation Transfers

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted 4-0 to adopt Resolution #12/13.35, Regarding the Education Protection Account. M12.335  
Resolution #12/13.35,  
Education Protection  
Account

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate: M12.336  
Conference Attendance

1. Charles “Andy” DeSeriere, Maria Garcia, Mary Nies and Barry Williams at CUE’s “CUE to the Core” in Palm Springs on March 15-16, 2013 at no cost to the district. Participants directly reimbursed by a TIIP Grant.
2. Vince Madsen at the CASH “Facilities Conference & School Tour” in Palm Springs on May 3, 2013 at an approximate travel cost of \$248 to be paid from the General Fund.
3. Vince Madsen at the CASH “Educational Facilities Energy Emporium” in Pomona on May 9, 2013 at an approximate travel cost of \$45 to be paid from the General Fund.
4. Vince Madsen at the CASBO “Maintenance & Operations Informational Conference” in Santa Barbara on May 23-24, 2013 at an approximate travel cost of \$105 to be paid from the General Fund.
5. Paula Meyer at LACOE’s “Year-End Closing” in Downey on May 23, 2013 at an approximate cost of \$20 to be paid from the General Fund.
6. Vince Madsen at Tandus Flooring’s “Sustainability Symposium for Education Facilities” in Dalton/Chattanooga, Georgia/Tennessee on June 20-23, 2013 at an approximate cost of \$678. The district accepts the cost of this conference as a “gift” from Tandus Flooring.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M12.337  
Additional Hours –  
Classified

District

1. Marco Chavez, Custodian/Groundskeeper, approve 4.5 temporary overtime hours to provide custodial support to the Food Truck Event, effective April 26, 2013 to be paid at his appropriate Range/Step by the Wiseburn Education Foundation.
2. Todd Houzvicka (AM) and Miguel Chavez (PM), Custodian/Groundskeepers, approve up to 2 temporary overtime hours each to provide custodial support to the Da Vinci Charters for an employee CPR class, effective April 27, 2013 to be paid at their appropriate Range/Step from the General Fund and to be reimbursed by Da Vinci.
3. John Grady and March Chavez, Custodian/Groundskeepers, approve up to 3 temporary overtime hours each to provide custodial support to Rainbow River for their celebration event, effective May 3, 2013 to be paid at their appropriate Range/Step from the General Fund and to be reimbursed by Rainbow River.
4. Lisa Briseno, Noemi Galindo, Julie Espinosa, Mary Penna and Denise Galvan, Bilingual/EL Aides, approve up to 49 temporary hours total for CELDT testing EL students and new students pre-enrolled for September, effective July 1, 2013 through July 15, 2013 to be paid at their appropriate Range/Step from EIA Funds.

Anza

- 5. Lauren Torres, Instructional Aide, approve up to 1 extra temporary hour per week to provide assistance to a classroom teacher during PE instruction to replace Jesus Rodriguez, who resigned, effective May 3, 2013 through June 7, 2013 to be paid at her appropriate Range/Step from Anza Donation Funds.

M12.337  
 Additional Hours –  
 Classified (Cont'd.)

Burnett

- 6. Lissett Campos and Devon Cervantes, Instructional Aide, approve up to 1 temporary hour per day, up to 25 hours total each to provide coverage for employee out on extended leave, effective April 19, 2013 through May 31, 2013.
- 7. Devon Cervantes, Instructional Aide, approve 10 temporary total hours to assist Shannon Tupper administer California Smarter Balanced Pilot Test (Prep/Proctor), effective April 15, 2013 through May 1, 2013 to be paid at her appropriate Range/Step from the General Fund.
- 8. Devon Cervantes, Instructional Aide, approve up to 10 temporary total hours to provide one-on-one support for an Inglewood Unified special needs student for a two-week period to be reimbursed by Inglewood Unified School District.
- 9. Ellen Pope, Christina Kaough and Sherri Rice, SDC Aides, approve 10 temporary hours each to cover for SDC field trips, effective April 10, 2013 through June 1, 2013 to be paid at their appropriate Range/Step from Special Education Funds.
- 10. Nicole Morris and Calvin Ross, SDC Aides, approve up to 10 temporary hours each to cover for SDC field trips, effective April 10, 2013 through June 1, 2013 at their appropriate Range/Step from Special Education Funds.
- 11. Erika Rodas, Noon Aide Sub, approve up to 5 temporary hours per week to provide substitute noon duty aide support for an employee on long-term leave, effective April 25, 2013 through May 31, 2013 to be paid at her appropriate Range/Step from the General Fund.
- 12. Cindy Sandbakken, Special Education Aide, approve up to 3.25 temporary hours per day for 10 days per an agreement with Inglewood Unified School District, effective April 29, 2013 through May 10, 2013 to be paid at her appropriate Range/Step from Special Education Funds.

Cabrillo

- 13. Carla Escobar, Instructional Aide, approve up to 10 temporary hours per week to replace instructional aide in TEDDE who is temporarily out, effective May 6, 2013 through June 13, 2013 to be paid at her appropriate Range/Step from Special Education Funds.

Dana

- 14. Theresa Rehbein, General Clerk, approve a stipend of \$500 to coach the Dana Middle School Intramural Softball team, effective April 2, 2013 through May 20, 2013 to be paid at her appropriate Range/Step from Gym Fees.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Vincent Barnett as the Track Team Coach at Dana Middle School for the 2012-13 school year, effective April 15, 2013 through June 2, 2013, to be paid a total stipend of \$500 from Gym Rental Fees.

M12.338  
 Dana Intramural Coach

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve additional hours for the following Kindergarten teachers at Juan de Anza to perform LAP-D testing for incoming Kindergarten students, effective June 18, 2013 through September 4, 2013, to be paid at \$30 per hour from the General Fund:

M12.339  
 Kindergarten Testing -  
 Anza

- Maureen Martineau
- Rebecca Robelotto
- Jordan Hayes
- Debra Davis
- Katie Nelson

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve up to 90 additional hours each for Amber Franco, Grace Houzvicka and Lissette Fernandez to administer and score the CELDT tests for existing EL students, effective July 1, 2013 through July 19, 2013 to be paid at \$30 per hour from EIA Funds.

M12.340  
Additional Hours –  
CELDT Testing

The Board entered closed session at 8:10 p.m. and reconvened at 9:45 p.m.

Closed Session

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to accept the resignation of Jesus Rodriguez, Instructional Aide, effective April 26, 2013.

M12.341  
Resignation - Classified

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an updated job description for the Director of Psychological & Child Services, effective July 1, 2013.

M12.342  
Updated Job Description  
– Director of  
Psychological Services

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an updated job description for the Program Specialist, effective July 1, 2013, a Certificated Management Position.

M12.343  
Updated Job Description  
– Program Specialist

Ms. Andriacchi moved and Mr. Mora seconded that the meeting be adjourned at 9:48 p.m. Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, May 30, 2013, at 7:00 p.m. in the Juan Cabrillo Performing Arts Center.

---

Roger Bañuelos  
Clerk of the Board

---

Tom Johnstone  
Secretary of the Board