

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

October 26, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Dr. Mary Ring, Assistant Superintendent of Student Services
Mr. Vince Madsen, Director of Facilities Planning
Ana Montes, Director of Human Resources
David Wilson, Chief Business Official

The Board entered closed session at 6:01 p.m. and reconvened at 7:03 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Mr. Israel Mora.

Michael Gabor, Yvonne Esquivias and Christie Ludvigson requested an update on District progress toward addressing parent concerns regarding the long waiting list at the Child Development Center (CDC). From the Public

Dr. Johnstone shared District outreach to El Camino College and provided the wait list parents with a chart of the wait list numbers for each of our elementary school sites. Dr. Johnstone shared that the Human Resources Office is working hard to staff vacant positions at the Child Development Center and that the District is working on both short-term and long-term plans to address the concerns. Dr. Johnstone shared that the District genuinely cares for these families and does not want to see any of the families have to look elsewhere to educate their children because of a lack of childcare options in Wiseburn.

In closing, Dr. Johnstone shared that the parents could follow up directly with the CDC Directors to determine the exact placement of their children on the CDC Wait List. Dr. Johnstone shared that the District will be completely transparent in sharing individual information with parents.

Dr. Goldman shared that he had visited the high school construction that day and he was very impressed with the great work that was nearing completion. He shared that he had been working with some local families regarding the Dual Language Immersion Survey that will be sent out to the entire community in the week ahead. From the Board

Mr. Martinez shared that he had attended the Jog-a-thon at Anza and that this was a great event and generates significant revenue for the Anza PTA. He also shared that the Wiseburn Education Foundation Kick-Off that was hosted by Nelson and Helen Martinez was very successful and a great event.

Mr. Bañuelos shared that he is looking forward to Spooktacular at Dana Middle School and he thanked all of the staff and especially Vince Madsen and Chris Jones for their hard work on

the high school, as high school construction nears completion.

From the Board
(Cont'd.)

Ms. Kaneda shared that the Boeing Company is a proud sponsor of a \$100,000 Project Lead the Way Grant to Da Vinci Science High School. Boeing has been a long-time supporter of both Wiseburn and Da Vinci students.

Mr. Mora thanked the Balfour Beatty team, Gensler and the Wiseburn team for all of the hard work that went in to getting the Da Vinci staff into the school on November 3rd and students into the school on November 8th. The school is looking magnificent.

In closing, Mr. Mora recognized Wiseburn Teacher of the Year, Liza Downer, and Wiseburn Classified Employee, Wendy Tsubaki, for their honors as Employees of the Year.

Mr. Wilson shared that the audit team from Christy White & Associates has been in the district the whole week and the audit has gone smoothly. He reminded the Board that last year the audit had two findings, one was related to adequate textbook materials in the Spanish language and the second was the over-identification of students on Free and Reduced Lunch.

From the Chief Business
Official

Mr. Wilson also informed the Board that legislation was passed and signed by the Governor regarding the Reserve Limit on District budgets. Because Wiseburn has an average daily attendance under 2,500 students, Wiseburn is exempt from the reserve limit. Other districts with more than 2,500 students have a reserve limit of 10%, which is a significant increase over the previously approved 6%.

In closing, Mr. Wilson informed the Board that State tax revenues are exceeding the 2017-18 budget by more than \$660,000,000 through September.

Dr. Jones shared that he would be missing the November 16, 2017 Board meeting to participate in the USC vs. UCLA real estate challenge here in the South Bay. The real estate challenge is a real-life project-based scenario that students from the USC and UCLA Business Schools will be working on to provide competitive solutions to real-world problems.

From the Deputy
Superintendent

Dr. Jones provided the Board with an update on the Technology Move from the old Da Vinci high school sites into the new building. The computer labs have been moved and they are in the process of moving Chromebooks to the new building. The technology will start moving into the new building on October 30, 2017 with the teachers following on November 3, 2017. On November 6, 2017, Da Vinci staff will move out of 14500 Aviation building and moving into their new offices at 201 N. Douglas. Da Vinci Extension and Da Vinci RISE will move into the old Da Vinci Science site once Da Vinci Science has completed their move to 201 N. Douglas.

Dr. Johnstone shared correspondence from the Los Angeles County Office of Education (LACOE) approving the District's Unaudited Actuals for 2016-17.

From the Superintendent

Dr. Johnstone also shared a copy of Los Angeles County Office of Education's (LACOE) Resolution in support of student safety regardless of immigration status. The Board asked Dr. Johnstone to bring a resolution to the November 16, 2017 Board meeting to be approved by the Wiseburn Board of Trustees.

Dr. Johnstone publically thanked Israel Mora for his tenacity in ensuring that the District Offices and Da Vinci Schools could move into their new home in early November.

Dr. Johnstone shared that all district schools participated in the Great California Shake-Out on October 19, 2017 at 10:19 a.m. The drills were successful and with all of our drills we learn new information that will make our schools more safe in the event of an earthquake.

Dr. Johnstone also shared that there will be further staff training in the area of an active shooter incident.

Dr. Johnstone provided the Board with an update on the SELPA Take Back next year and how this Take Back will impact Wiseburn. One scenario that Wiseburn is looking at is moving the Success Learning Center from Malaga Cove to a Wiseburn site. This would be a positive option for Wiseburn, as we have several students who are participating in the Success Learning Center Program and they would no longer need to be transported.

From the Superintendent
(Cont'd.)

Dr. Johnstone shared that the legislation amendment resolution that was approved by both the Centinela Valley and Wiseburn Boards on October 10, 2017 has been sent to Sacramento to be placed on a docket and presented by Assemblywoman Autumn Burke.

In closing, Dr. Johnstone shared that Spooktacular would be occurring at Dana Middle School at 5:00 p.m. on October 27, 2017.

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve the minutes of the Regular meeting held October 10, 2017.

M17.299
Minutes

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an agreement with Loyola Marymount University (LMU) for School Psychology Supervised Fieldwork, effective October 27, 2017 through October 26, 2020. This is a three-year agreement.

M17.300
Loyola Marymount
University

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Notice of Completion for **Andersen Environmental** for the completion of Trade Package #26: Elevators for the New Wiseburn High School Project, effective October 26, 2017.

M17.301
Notice of Completion –
Otis Elevators

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Change Order #25 with **Sierra Lathing Company, Inc.** for revisions to framing and drywall for the return air paths on all four floors for Phase I of the New Wiseburn High School Project in the amount not to exceed \$119,178. This change order is to be paid from Construction Contingency Distribution #93 in the GMP.

M17.302
Sierra Lathing Company

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve a Construction Contingency Distribution for \$119,178 per CC-93 from Balfour Beatty's GMP to **Sierra Lathing Company, Inc.** per their Change Order #25.

M17.303
Construction
Contingency

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Change Order #13 with **KAR Construction, Inc.** for a credit for scope work not performed for Phase I of the New Wiseburn High School Project. Amount of credit is \$13,442. This savings to be distributed per Scope Interface Contingency #22 in the GMP.

M17.304
KAR Construction,
Inc.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Scope Interface Contingency addition for \$13,442 per SI-22 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to **KAR Construction, Inc.** per their Change Order #13.

M17.305
Scope Interface
Contingency

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Change Order #26 with **Sierra Lathing Company, Inc.** for drywall patches that were caused by electrical rework for Phase I of the New Wiseburn High School Project in the amount not to exceed \$112,809. This change order is to be paid from Scope Interface Contingency #23 in the GMP.

M17.306
Sierra Lathing Company

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$112,809 per SI-23 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Sierra Lathing Company, Inc. per their Change Order #26.	M17.307 Scope Interface Contingency
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Change Order #27 with Sierra Lathing Company, Inc. for rapid set cement plaster in lieu of standard plaster system to accelerate the schedule and additional elevator patches for Phase I of the New Wiseburn High School Project in the amount not to exceed \$5,877. This change order is to be paid from Scope Interface Contingency #24 in the GMP.	M17.308 Sierra Lathing Company
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$5,877 per SI-24 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Sierra Lathing Company, Inc. per their Change Order #27.	M17.309 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #5 with Caston, Inc. for fireproofing patch back associated with RFIs and Bulletins from 4/26 through 6/20 and 8/1 through 9/8 for Phase II of the New Wiseburn High School Project in an amount not to exceed \$21,314. This change order is to be paid from Construction Contingency Distribution #20 in the GMP.	M17.310 Caston, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$21,314 per CC-20 from Balfour Beatty's GMP to Caston, Inc. per their Change Order #5.	M17.311 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #10 with Empyrean Plumbing, Inc. for additional bollards by the gas meter as requested by the gas company and relocation of bubbler catch basins per RFI 209 for Phase II of the New Wiseburn High School Project in an amount not to exceed \$9,568. This change order is to be paid from Construction Contingency Distribution #21 in the GMP.	M17.312 Empyrean Plumbing
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$9,568 per CC-21 from Balfour Beatty's GMP to Empyrean Plumbing, Inc. per their Change Order #10.	M17.313 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #6 with DeVries Construction, Inc. for 13 methane riser footings, cost to subcontract New Horizons to perform abatement in the pool area, cut down manhole and fill with slurry, and provide 14 footings for volleyball sleeves for Phase II of the New Wiseburn High School Project in an amount not to exceed \$153,774. This change order is to be paid from Construction Contingency Distribution #22 in the GMP.	M17.314 DeVries Construction, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$153,774 per CC-22 from Balfour Beatty's GMP to DeVries Construction, Inc. per their Change Order #6.	M17.315 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #8 with DeVries Construction, Inc. to demo walk-off pads for District and school entrances for Phase II of the New Wiseburn High School Project in an amount not to exceed \$3,732. This change order is to be paid from Construction Contingency Distribution #23 in the GMP.	M17.316 DeVries Construction, Inc.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$3,732 per CC-23 from Balfour Beatty's GMP to DeVries Construction, Inc. per their Change Order #8.	M17.317 Construction Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #5 with Caston, Inc. for fireproofing patchwork done from 4/20 through 6/20 and 8/1 through 9/8 for Phase II of the New Wiseburn High School Project in the amount not to exceed \$117,555. This agreement is to be paid from Scope Interface Contingency #11 in the GMP.	M17.318 Caston, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$117,555 per SI-11 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to Caston, Inc. per their Change Order #5.	M17.319 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #9 with Empyrean Plumbing, Inc. to perform OT work to work out of sequence to accelerate the project timeline for Phase II of the New Wiseburn High School Project in the amount not to exceed \$2,315. This agreement is to be paid from Scope Interface Contingency #12 in the GMP.	M17.320 Empyrean Plumbing, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$2,315 per SI-12 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to Empyrean Plumbing, Inc. per their Change Order #9.	M17.321 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #7 with DeVries Construction, Inc. to grade Stair 1 and 2 and pour CMU wall footings at Stair 2 for Phase II of the New Wiseburn High School Project in the amount not to exceed \$13,442. This agreement is to be paid from Scope Interface Contingency #13 in the GMP.	M17.322 DeVries Construction, Inc.
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$13,442 per SI-13 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to DeVries Construction, Inc. per their Change Order #7.	M17.323 Scope Interface Contingency
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify the contract with Practi-Cal for the CRCS report. The term of the contract is from September 28, 2017 through June 30, 2018. Practi-Cal will charge the District \$175.00 per hour to prepare the required reports.	M17.324 Practi-Cal
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify a two-year agreement between the Wiseburn Unified School District and Schoolzilla to provide a cloud-based data warehouse and reporting solution, effective October 15, 2017 at a total cost of \$29,232.50 to be paid from Measure CL Funds.	M17.325 Schoolzilla
The cost for Year 1 will be \$12,170 and the cost for Year 2 will be \$17,062.50. The costs reflected above are specific to Wiseburn as the total contract price is to be split 50/50 with Da Vinci Schools. The Wiseburn costs are within budgeted amounts within Measure CL Funds.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve a Consultant's Agreement with Jack Schreder & Associates, in an amount not to exceed \$7,000, to prepare a Developer Fee Justification Study to be paid from Fund 25.0 – Capital Facilities Fund.	M17.326 Jack Schreder & Associates

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve renewal of the District's Agreement with School Services of California, effective December 1, 2017 through November 30, 2018, at a cost of \$3,120. This reflects an increase of \$180, or 6.1% increase from the 2016-17 contract. This Agreement provides the District with specialized consulting services covering budget, financial, special education, and legislative analyses.

M17.327
School Services of
California

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve purchase orders #109846-109956, warrants and miscellaneous receipts as submitted.

M17.328
Purchase Orders,
Warrants &
Miscellaneous Receipts

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M17.329
Conference Attendance

1. Dr. Aileen Harbeck at LACOE's "2017-18 State & Federal Programs Directors' Meetings in Downey on September 28, 2017, October 26, 2017, December 7, 2017, February 22, 2018, April 26, 2018 and May 24, 2018 at an approximate cost of \$100 to be paid from the General Fund and included in budget.
2. Alicia Galindo at LACOE's "LACOE Division of SSS Area Meeting" in Downey on October 13, 2017 at an approximate cost of \$20 to be paid from the General Fund and included in budget.
3. Candyse Crow at the South Bay BTSA's "BTSA Mentor Training" in Palos Verdes on October 17, 2017 at an approximate cost of \$155 to be paid from the General Fund and included in budget.
4. Dianna Castellanos at the Southwest SELPA's "Nonviolent Crisis Prevention Intervention" in Hawthorne on October 23-24, 2017 at no cost to the District.
5. Candyse Crow at Project Lead the Way's "PLTW Conference Summit 2017" in Orlando, Florida on October 23-26, 2017 at an approximate cost of \$600 to be paid from the Project Lead the Way Funds and included in budget.
6. Dr. Aileen Harbeck, Albert Paredes and Kim Jones at LACOE's "Title I Schoolwide Program Plan Writing Workshop" in Downey on October 26, 2017 at an approximate cost of \$60 to be paid from the General Fund and included in budget.
7. Ana Montes and Silke Tecun at LACOE's "Assignment Monitoring Lab" in Downey on November 6, 2017 at an approximate cost of \$20 to be paid from the General Fund and included in budget.
8. Vince Madsen and Annie Aung at C.M.A.A.'s "Best Practices in Managing Change Requests, Change Orders & Claims" in Riverside on November 16, 2017 at an approximate cost of \$350 to be paid from the Director of Facilities Discretionary Account and included in budget.
9. Candyse Crow at NGSS's "Stanford Center for Assessment, Learning & Equity Performance Task Development Sessions" in Redondo Beach on November 17, 2017, January 22, 2018 and March 8, 2018 at an approximate cost of \$450 to be paid by Measure CL Funds and included in budget.
10. Carie Oulashian and Tania Camp at the Southwest SELPA's "NCPI Training" in Hawthorne on November 30, 2017 through December 1, 2017 at an approximate cost of \$300 and to be paid from Special Education Funds and included in budget.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.330
Additional Hours –
Classified

District

1. Jessica Aparicio, Jorge Castro, Nicole Wood Thistle and Sarah Moulton, approve stipend for toileting duties, effective September 1, 2017 through June 30, 2018 and to be paid at each person's appropriate stipend sum from the General Fund & Special Education Funds.

- Cost to the District approximately \$2,000 and included in budget.
2. Yuri Chien and Mayra Murillo, Playground Aides, approve up to 4 hours per week each as a correction to a previous approval, effective September 8, 2017 and to be paid at Classified Range 4, Step A from the General Fund. Cost to District approximately \$100 per week and included in budget.
 3. Eva R. Rojas, Instructional Aide, approve up to 19.75 hours per week assigned to Peter Burnett E.L. Program, effective October 5, 2017 and to be paid at Classified Range 6, Step A from Supplemental Funds. No additional cost to District, as Ms. Rojas replaces Ms. Foxman, who resigned.
 4. Genadio Diaz and Rogelio Diaz, Custodian/Groundskeepers, approve up to 4.5 additional overtime hours for Genadio and up to 4 additional overtime hours for Rogelio to support UCLA Mathematics event, effective October 14, 2017 and to be paid at each person's appropriate Range/Step from Measure CL Funds. Approximate cost to District \$300 and included in budget.
 5. Marco Chavez and Todd Houzvicka, Custodian/Groundskeepers, approve up to 3.5 overtime hours each to provide custodian support to Dana Middle School Spooktacular, effective October 27, 2017 and to be paid at each person's appropriate Range/Step from PTA Funds. No additional cost to District, as PTA will be billed for cost.

M17.330
Additional Hours –
Classified (Cont'd.)

Cabrillo

6. Karen Welker, Instructional Aide, approve up to 40 temporary hours as needed for front office coverage, effective September 2017 through June 2018 and to be paid at her appropriate Range/Step from the General Fund. Cost to District approximately \$800 and included in budget.
7. Sarah Moulton and Lupe Montalvan, Health Clerk and General Clerk, approve up to 40 temporary hours each as needed to provide office coverage in absence of staff, effective September 2017 through June 2018 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$1,850 and included in budget.
8. Erica Marshall, Substitute Playground Aide, approve up to 2.25 hours per week for morning supervision, effective October 2017 and to be paid at Classified Range 4, Step A from the General Fund. Cost to District approximately \$50 per week and included in budget.

Dana

9. Margarita Cisneros-Garcia and Paulette Sullivan, General Clerk and Health Clerk, approve up to 4 temporary hours each to provide follow-up with families regarding Food Services, effective October 3, 2017 through October 30, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$200 and included in budget.

CDC - Cabrillo

10. Brianna Seabright, Instructional Assistant, approve up to 2 temporary hours to assist with the morning shift at the Cabrillo CDC, effective during the 2017-18 school year and to be paid at Classified Range 1, Step E from CDC Funds. No additional cost to the District as CDC is a parent-pay program.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify up to 1 additional hour each for the following Special Education teachers for Wonders training, effective October 11, 2017 and to be paid at \$30 per hour from Measure CL Funds:

M17.331
Additional Hours –
Special Education

Janae Jeffery
Madison Scar
Elizabeth Gonzalez
Mary Nies

Joy Yamane
Carrie Schat
Erin Henn

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Tania Perez as the Long-Term Substitute Teacher providing support for a full-time teacher at Cabrillo School, effective October 12, 2017 through March 6, 2018 to be paid at the substitute teacher rate through the 20 th day of consecutive service and the long-term rate from the 21 st day of consecutive service on from the General Fund.	M17.332 Long-Term Substitute - Perez								
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a Consultant’s Agreement with Nohea Avery as the 6 th Grade Camp Nurse, effective September 29, 2017 through October 1, 2017 in an amount not to exceed \$1,500 and paid by 6 th Grade Camp Funds.	M17.333 Consultant’s Agreement - Avery								
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a Consultant’s Agreement with Casey Clark as the 6 th Grade Camp Nurse, effective October 6, 2017 through October 8, 2017 in an amount not to exceed \$1,500 and paid by 6 th Grade Camp Funds.	M17.334 Consultant’s Agreement - Clark								
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a Consultant’s Agreement with Felicia Villareal as a Community Outreach Coordinator, effective July 1, 2017 through June 30, 2018 in an amount not to exceed \$15,000 and paid by Gym Fees.	M17.335 Consultant’s Agreement - Villareal								
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a Consultant’s Agreement with Jerome Johnson as referee for Dana After School Sports Program, effective September 1, 2017 through June 14, 2018 in an amount not to exceed \$1,600 and paid by Gym Fees.	M17.336 Consultant’s Agreement – Johnson								
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the following field trip:	M17.337 Field Trip & Bus Transportation								
<table><tr><td><u>Date</u></td><td><u>Class</u></td><td><u>Rooms</u></td><td><u>Trip Location</u></td></tr><tr><td>11/16/17</td><td>2nd Grade</td><td>9, 10, 11, 13</td><td>Discovery Cube</td></tr></table>	<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Trip Location</u>	11/16/17	2 nd Grade	9, 10, 11, 13	Discovery Cube	
<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Trip Location</u>						
11/16/17	2 nd Grade	9, 10, 11, 13	Discovery Cube						
The Board entered closed session at 8:08 p.m. and reconvened at 8:55 p.m. There was no reportable action during Closed Session.	Closed Session								
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to accept the resignation of Chhary Tep, Instructional Aide, effective October 27, 2017.	M17.338 Resignation - Classified								
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify the following as an On-Call Substitute Teachers, per their effective dates to be paid \$140 per day from the General Fund:	M17.339 On-Call Substitute Teachers								
<table><tr><td><u>Substitute Teachers</u></td><td><u>Effective Date</u></td></tr><tr><td>Stafania Coyle</td><td>October 3, 2017</td></tr><tr><td>Laura Kilcollins</td><td>October 9, 2017</td></tr></table>	<u>Substitute Teachers</u>	<u>Effective Date</u>	Stafania Coyle	October 3, 2017	Laura Kilcollins	October 9, 2017			
<u>Substitute Teachers</u>	<u>Effective Date</u>								
Stafania Coyle	October 3, 2017								
Laura Kilcollins	October 9, 2017								
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to approve June Christine Hall as an On-Call Substitute Food Service Worker, effective October 27, 2017 for the 2017-18 school year and to be paid at her appropriate Range/Step from the Cafeteria Fund.	M17.340 On-Call Substitute Food Service Worker								

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Gilmar F. Alvarez as an On-Call Substitute Custodian, effective October 12, 2017 and to be paid at Classified Range 11, Step A from the General Fund.

M17.341
On-Call Substitute
Custodian

Ms. Kaneda moved and Mr. Bañuelos seconded that the meeting be adjourned at 8:55 p.m.
Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, November 16, 2017, at 6:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board